# YEARLY STATUS REPORT - 2023-2024

| Part A | |
|---|---|
| **Data of the Institution** | |
| 1.Name of the Institution | Shri Chhote Shah Govt. Degree College Mendhar |
| • Name of the Head of the institution | Dr. Mohammed AZam |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 01965226793 |
| • Mobile No: | 9419246744 |
| • Registered e-mail | principalgdcmendhar@gmail.com |
| • Alternate e-mail | iqacgdcmendhar@gmail.com |
| • Address | Dharana Road Mendhar |
| • City/Town | Mendhar, District Poonch |
| • State/UT | Jammu And Kashmir |
| • Pin Code | 185211 |
| 2.Institutional status | |
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | |
|---|---|
| • Financial Status | **UGC 2f and 12(B)** |
| • Name of the Affiliating University | **University of Jammu** |
| • Name of the IQAC Coordinator | **Dr. Sarshad Hussain** |
| • Phone No. | **09596742505** |
| • Alternate phone No. | **7006893318** |
| • Mobile | **09596742505** |
| • IQAC e-mail address | **iqacgdcmendhar@gmail.com** |
| • Alternate e-mail address | **sarshad2007@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | https://gdcmendhar.ac.in/ |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://gdcmendhar.ac.in/files/academic-calender.pdf |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **B** | **2.24** | **2019** | **01/04/2019** | **31/03/2024** |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | **02/04/2010** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Institutional | 001 Salary | State Govt. | 2023-24 | 42889850 |
| Institutional | 002 T.A | State Govt. | 2023-24 | 68250 |
| Institutional | 006 Telephone | State Govt. | 2023-24 | 29381 |
| Institutional | 007 OC | State Govt. | 2023-24 | 199154 |
| Institutional | 008 Electricity | State Govt. | 2023-24 | 293559 |
| Institutional | 009 RRT | State Govt. | 2023-24 | 8929 |
| Institutional | 010 M&S | State Govt. | 2023-24 | 497080 |
| Institutional | 011 Books | State Govt. | 2023-24 | 141997 |
| Institutional | 014 POL | State Govt. | 2023-24 | 58828 |
| Institutional | 020 M&E | State Govt. | 2023-24 | 497365 |
| Institutional | 022 Seminar | State Govt. | 2023-24 | 90552 |
| Institutional | 023 M&R | State Govt. | 2023-24 | 73931 |
| Institutional | 054 Furniture | State Govt. | 2023-24 | 198940 |
| Institutional | 103 Office Equipment | State Govt. | 2023-24 | 139002 |
| Institutional | NPS | State Govt. | 2023-24 | 2447754 |
| Institutional | CAPEX | State Govt. | 2023-24 | 1231000 |

| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes | |
|---|---|---|
| • Upload latest notification of formation of IQAC | View File | |
| 9.No. of IQAC meetings held during the year | 07 | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Activities in collaboration with Department of Science and Technology: 1 intra collegiate seminar on Food loss and waste Reduction food preservation on 09-11-2023 2 Inter collegiate Exhibition on Science model/innovation/patents/startup on 18-11-2023 3 Intra collegiate seminar on Drug abuse and its ill effects on 22-11-2023

Workshop on preparation of SSR w.e.f 15-01-2024 to 22-01-2024

Orientation Programmes: 1.orientation programme on Vikshit Bharat on 28-12-2023 2 General orientation programme on 13-02-2024

Trainings: 1 Training programme on Accounts management on 02-11-2023 2 Hand on Training for Non-Teaching staff on Gardening, Beautification and Nursery 01-01-2024 to 10-01-2024

Formation of Students Body for the session 2023-24: (Decentralisation) Adaption of College Tarana on 09-11-2023

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Academic Calendar(Holistically Designed) | The academic calender prepared and hosted on website. |
| Constitution of different committees | Different committees were constituted in order to help the college administration for the welfare of students |
| Development of Botanical Garden and beautification of the Campus by developing floral beds and plantation of trees. | A Botanical Garden was developed by Botany Department. Moreover, the beautification of campus was done by creating various floral beds and planting numerous varieties of trees and flowering plants |
| Constitution of Student's Council | Student's council was constituted in free and fair manner in order to involve the students representatives in decision making matters |
| Constitution of Clubs and Societies | Yuva Tourism Club, Botanical, Chemical and Geographical Societies were constituted for enhancing the awareness among students and common masses. |
| To celebrate the important days | Republic day, Independence day, No-Tobacco Day, Gandhi, Jayanti, National voters Day, Constitution Day, Teachers Day, World Envirnomental Day, NSS Day, Sir Sayed Day, World AIDS Day were celebrated in the college and students and staff participated with zeal and zest. |
| Conduct Seminars/ Symposia/ debate/ Quiz and essay writing/ other co-curricular and extracurricular activities | The college encouraged the students for co-curricular and extra-curricular activities and a good number of students participated in these activities during the academic session |
| Participation of students in | the Physical Education |

| | |
|---|---|
| sports activities | Department of the college make the students to participate in sports activities in and outside the campus |
| Construction of Additional prefabricated Class Rooms in addition to existing infrastructure of the college | Work inprogress |
| To implement Online management system for Employees/Students | SPARROW, SAMARTH, EPM, JKHRMS, 3-tier feedback, JKHED Attendance, Digilocker etc |
| Constration of separate Library Block | Work inprogress |

**13.Whether the AQAR was placed before statutory body?**  — **Yes**

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| College Advisory Committee | 25/01/2025 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2023-24 | 27/12/2024 |

**15.Multidisciplinary / interdisciplinary**

The college adopted NEP 2020 in the academic session 2022-23 Currently the college is running three disciplines viz., Natural Sciences (including Botany, Chemistry, Computer Application, Geography, Mathematics, Physics, Zoology), Arts and Humanities (including Arabic, Computer Application, Geography, Mathematics, Persian, Urdu, English) and Social Sciences & Behavioral Sciences (including Economics, Education, History, Political Science, Sociology, Physical Education). All the courses under each stream are credit-based courses. The college introduced Four Year Undergraduate Programme (FYUGP) under NEP-2020 with multiple entry and exits at the 1st, 2nd and 3rd years of under graduation with Certificate (on attaining 40 credits), Diploma (on attaining minimum 80 credits) and 3 Year Degree Course (on

attaining minimum 120 credits) respectively. In the fourth year Student may opt for 4 Year UG Honors or 4 Year UG Honors with Research thus a total of 160 credits to his account. The subject combination adopted from the session comprised of Major Courses and Minor Courses from same discipline, Multidisciplinary courses from other disciplines, Ability Enhancement Courses -AEC (Modern Indian Languages, English Language, Communication Skill and Mathematical Ability), Skill Enhancement Courses from NSQF, Value Added Courses, Summer Internship and Research Projects/Dissertations. In order to integrate Humanities, Science, Technology and Mathematics, courses of Geography, Mathematics and Computer Application are being offered in all the three streams in the form of Multidisciplinary Courses. In addition, a student opting major subject in one stream shall compulsorily choose a multidisciplinary subject from some other steam. In order to develop a sense of community engagement and services besides environmental and value-based education for attaining the holistic approach of education, two courses are made compulsory to be taken by the students from the basket of Value-Added Courses (VAC). VAC basket is comprised of Understanding India, Environmental Science and Education, Digital Technology, Health and Wellness, Community Engagement, National Cadet Corps (NCC), National Service Scheme (NSS), Sports, Cultural and Yoga Education. Before the implementation of NEP 2020, the college offered Under Graduate Programme Choice Based Credit System in which some subjects like Maths, Geography, EVS, and languages were open to all the students irrespective of their streams.

## 16.Academic bank of credits (ABC):

In order to offer the students maximum freedom in choosing their courses, enable the students to drop out in any year and then get certificate/diploma on the basis of earned credits, provide opportunities to redeem the credits and rejoin the same or any other institute in the future and continue their education, the institution is registered on Academic Bank of Credits (ABC)-Ministry of Education, Government of India via the National Academic Depository (NAD) platform since 2022-23 academic year. The students can open their account in this virtual/digital storehouse and access the information of the credits earned by them throughout their learning journey. This will give multiple options for entering and leaving the college. Faculty of the college, being member of Board of Studies at University of Jammu, remains actively involved in designing of curriculum and other pedagogical aspects.

## 17.Skill development:

Skill Enhancement Courses of 2 Credits each from 1st to 3rd

semesters is mandatory for a student's undergoing UG programme under NEP 2020. For ensuring Value-Based Education to inculcate positivity amongst the learners including development of humanistic, ethical, and universal values, scientific temper, civic values and life skills, two courses are made compulsory to be taken by the students during the UG programme in semester 1st and 2nd from the basket of Value-Added Courses (VAC). VAC basket is comprised of Understanding India, Environmental Science and Education, Digital Technology, Health and Wellness, Community Engagement, National Cadet Corps (NCC), National Service Scheme (NSS), Sports, Cultural and Yoga Education. From the session 2024-25, three skill programmes from NSQF Basket entitled "Programming with C (Basic)" (course-Jounior Software Developer), "Internet Basics and HTML" (Course- Web Developer) and "Food Processing" (Course- Food and Agricultural Commodities) have been projected by the College for approval from the affiliating University. To strengthen the skill of the students the institution had signed an MoU with National Institute of Electronic and Information Technology (NIELIT) during the session 2020-21 and facilitated training of the scores of students in "Basic Computers".

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In order to integrate the Indian knowledge system into the curriculum the college, at present, is running courses in Urdu and Hindi. Indian culture is also taught as part of the courses like Sociology, Political Science and Education. Various courses dealing with Indian knowledge system, culture and tradition taught in the college are: Society in India (USOTC-201), Indin Society Issues and Problems (SO-501), Tribal Society in India (USOTS-02), Understanding Crime in India (USOTS-502), Development of Education System in India (USOTS-601), Education in Modern India (ED-301), Indian Economy (UECTE-605), Citizenship and Right in India (UMSPST-105), Legislative Procedure in India (USEPST-104), Indian Government and Politics (UMJPST-201), Understanding Indian Government (UMIPST-202), State, Citizenship and Rights in India (UMJPST-205), Function of local Bodies in India- Role of Media in India (USEPST-204), Indian Political System (USPSTC-201), Introduction to Indian Political System (UPSTE-502), Functioning of Administrative Structure in India (UPSTS-503). One value added course entitled "Understanding India" has also been taught in the college. Indian ancient traditional Knowledge is imparted to students by organizing frequent field trips to local heritage sites and museums. College has well established ethnobotanical section in which local use of natural plant products are showcased.

Students are often given assignments to prepare projects on the local medicinal use of plant products. Beside this, extracurricular activities like folk songs, traditional dances etc., are organized regularly. To understand Art, Culture and Heritage of India. College regularly organizes Yoga, meditation session, besides celebrating important Indian Festival like Lohri, Holi, Baisakhi and Diwali. As for as delivery of the curriculum is concerned the use of Indian languages/ local languages is already in practice. Being local, majority of the staff is well-versed in local languages and all the translations and interpretation of courses are delivered in classes through bilingual mode.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Faculty of the college being part of BoS at University of Jammu remains actively involved in designing, reviewing and updation of curriculum. There is a set procedure in place not to continue the existing syllabus without updating it at regular intervals. Programme outcomes (POs) and course outcomes (COs) are well defined and incorporated in the syllabus itself. Skill courses are integral part of the programme in order to enhance life skills of the learners. In order to achieve the set outcomes of the courses/programme various tools in addition to regular teaching and evaluation are employed by the institution which involves: students seminar, workshop, quiz competitions, field visits, projects, class tests, symposia, debates etc.

**20.Distance education/online education:**

The college has established the Browsing Centre, Language Lab. Smart Class Rooms to offer the learning of courses through online mode for the students on one hand and to record or deliver the online lecture on the other. The college is a regular subscribes of N-list to provide an opportunity to the students and staff for accessing the study materials. The faculty had used various online mode of teaching like Google Classroom, Wise App etc. in addition YouTube channels have been created by the faculty where recorded lectures are uploaded for open access. College also runs the study Centres of MANUU and IGNOU for imparting education through distance modes.

# Extended Profile

**1.Programme**

1.1                                                                              **345**

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 2.Student

2.1                                                                   **674**

Number of students during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

2.2                                                                   **525**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

2.3                                                                   **227**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 3.Academic

3.1                                                                   **32**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

3.2                                                                   **27**

Number of Sanctioned posts during the year

# Extended Profile

## 1.Programme

| 1.1<br><br>Number of courses offered by the institution across all programs during the year | **345** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 2.Student

| 2.1<br><br>Number of students during the year | **674** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 2.2<br><br>Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **525** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 2.3<br><br>Number of outgoing/ final year students during the year | **227** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 3.Academic

| 3.1<br><br>Number of full time teachers during the year | **32** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 3.2 <br><br> Number of Sanctioned posts during the year | **27** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

## 4.Institution

| 4.1 <br><br> Total number of Classrooms and Seminar halls | **14** |
|---|---|
| 4.2 <br><br> Total expenditure excluding salary during the year (INR in lakhs) | **72.91** |
| 4.3 <br><br> Total number of computers on campus for academic purposes | **74** |

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

• **The curriculum is planned through the BOS duly held at the regular intervals by the University of Jammu, in which every HoD of the department is a member.**

• **Classes are taught through well framed centralized timetable.**

• **Workload for each subject is calculated and accordingly fulltime teachers are engaged.**

• **For transparency and efficiency, timetable is displayed on the notice boards and is available also on the college website. The HOD's of all the departments hold meetings at regular intervals to assess the curriculum covered and discuss the difficulties if any faced by the students and teachers in the classes.**

• **Participative learning is ensured through seminars, conferences, workshops, extension lectures, quiz, symposia, field trips.**

· **Regular feedback is also taken from students.**

· **The curriculum is delivered through traditional and modern methods of teaching learning using ICT based tools.**

· **At the very beginning of the semesters, students are identified for their learning levels and based upon their performances, special attention is being paid for the slow learners by engaging remedial classes and similarly the advance learners are guided for further improvement.**

· **Projects, practical knowledge, seminars, workshops, conferences and presentations are often employed for effective learning.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://gdcmendhar.ac.in/academics.html |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Academic calendar:**

· **At the institutional level, the academic calendar is prepared well in advance before the beginning of each academic session highlighting the schedule of various curricular, co-curricular and extra-curricular activities.**

· **The academic calendar is displayed on the website for wider publicity and better outcome.**

· **For effective curriculum delivery a general time table is prepared at the institutional level and within the overall contour of the general time table the departmental time table are prepared depicting the distribution of classes among the faculties.**

**Assessment:**

**Students are assessed at very first level based upon their performance**

· **at the 12th standard.**

**• Every subject teacher also conducts learning level tests at the beginning and identifies the slow and advance learner.**

**• Regular class tests are also the frequent mode of assessment of the learners.**

**• The curriculum is so designed as to have the internal and external assessments/examinations. The internal assessments are being conducted through a centralized mechanism for smooth conduct of examinations. The external examination is being conducted by the University of Jammu. Both internal and external examinations include the performance part and the viva-voce.**

**• The students are also evaluated through their performance in quizzes, debates, seminars etc.**

**The internal awards are also verified by the inspection committee duly constituted by the affiliating university.**

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | [View File](#) |
| Link for Additional information | https://gdcmendhar.ac.in/files/academic-calender.pdf |

| | |
|---|---|
| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View File](#) |
| Any additional information | [View File](#) |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**2**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**0**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**0**

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View File](#) |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Mostof the Courses offered in the college address issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability.**

**Environmental and sustainability issues are integrated into courses in Environmental Studies, Zoology, Botany, and Geography. Political science, commerce, English, and education courses focus on human values. Professional ethics are integrated into English, and Education courses. The college has introduced many courses that have been approved by the University of Jammu and are classified as professional ethics, gender equality, human rights, and environmental consciousness.**

**Gender Sensitization: In B. A Semester 3rd, a skill-based Sociology course titled 'Gender Sensitization' isintroduced to make students aware of the problems and issues related to gender inequality, as well as remedial measures. Furthermore, a number of topics such as Feminism and women are covered. Gender sensitization and gender issues are directly addressed in the syllabi of Political Science subjects.**

**Human values and Ethics: Sociology, Education, Political Science, and Arabic all cover topics dealing with human values and ethics such as Indian Social Institutions, Indian Culture, Family, Human Rights, Gender, and Environment.**

**Furthermore, the college makes efforts to integrate ethical and human values through extracurricular activities. Programmes run by the N. S. S., N.C.C., YRC, SVEEP.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**10**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**115**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | No File Uploaded |

| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | Nil |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

## 2.1.1.1 - Number of sanctioned seats during the year

**320**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year  (exclusive of supernumerary seats)

## 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**240**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To improve the educational standards of all the students, the college undertakes adequate measures to identify the advanced learners and slow learners. At the beginning of each academic year, the college offers admission to students under Choice Base Credit System in both arts and science streams as per their academic merit in class 12th. The academic performance of the students is analyzed by the subject teachers by conducting internal assessments, class tests, quizzes, group discussions ad viva. Different strategies like remedial classes, homework, weekly tests, supply of simplified study materials, etc. are employed for the progress of the slow learners. Personal attention is paid towards the slow learners to make them understand the concepts of the subject. Subject orientation sessions are conducted for slow learners. Special programmes for slow learners are also conducted outside the regular teaching hours. Advanced learners are given due opportunities to upgrade their knowledge level by participating in different activities like debates, symposia, workshops and conferences. Reference books and other advanced material related to the prescribed subject are available in the college library to update the knowledge. Advanced learners are motivated to undertake online certificate courses in MOOC, NPTEL, and SWAYAM.

| File Description | Documents |
|---|---|
| Link for additional Information | **Nil** |
| Upload any additional information | View File |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 687 | 32 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution uses student-Centric pedagogy to create an environment of experiential learning, participative learning, and problem-solving methodologies. All the science programmers and some of the social science programmes integrate practical courses with the adequate experiential practice for the students. Students are allowed to conduct experiments independently in practical classes. Learning through Projects has been made an integral part of the curriculum where small projects have been assigned to students which gives them a wider perspective of a certain topic and inculcate collaborative learning practices among the students Each department of the college has incorporated specific methods into the formal teaching framework such as projects, presentations, writing competitions, and quiz competitions. The teachers make the classes interactive and also encourage innovative thoughts to culminate on the heights. The teachers facilitate learning by allowing each individual student to comprehend at their personal level by ensuring their active involvement in class activities. This ensures that they can absorb and grasp the academic inputs at their own pace.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in view the emerging need for ICT the institution is well equipped with ICT tools. All the laboratories and classrooms are well equipped and available for all modes of required teaching. Smart laboratories of Chemistry, Physics, Zoology, Botany, and

Geography are existing while some of these concerned departments also have wifi facilities for online teaching activities. Department of Computer sciences are a full-fledged ICT-equipped resource center existing in the college. About 76 computer systems are available for student use in various departments, browsing centres, language lab etc. Moreover, the interactive flat panel displays (IFPD) have been installed in classrooms and labs. The teacherand students constantly use and get the benefits of these panels. All the departments avail the computer facilities and are able to do online work.After pandemic teachers conducted the virtual classes through Google meet, Wise app, Zoom app, and Whatsapp groups. Some of the teachers also created their own youtube channels and use that platform for virtual teaching. The recorded lectures on YouTube proved more beneficial for slow learners and enhance the potential of bright students as well.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://gdcmendhar.ac.in/files/Smart_Class_Rooms.pdf |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

32

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**32**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**20**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**32**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

**This Institution is guided by the regulations formulated at the University level in all the matters pertaining to syllabi, examination and evaluation. the same has been uploaded on website. the institution has also adopted examination policy on its own and the same has also been upload on website.The Institution has adopted centralized internal assessment mechanism explained below:**

- **Centralized date-sheet for Internal assessment and practical's is notified on the college notice boards and also conveyed to the students by the teachers in their respective classes and through What'sApp groups, at least one week in advance.**
- **The question papers prepared by concerned teacher and are submitted to the examination committee which are printed just 15 minutes before the commencement of examination.**
- **After evaluating the answer scripts of the internal assessment tests, are shown to the students for their satisfaction. Internal assessment marks are also shared with students through WhatsApp.**

**The students who could not appear in the test due to some valid reasons are given chance of retest. The result of the internal assessment is checked and verified by internal assessment committee of the college and then by the inspection team framed by the University of Jammu.**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | https://gdcmendhar.ac.in/files/IQAC_Policy _of_Examination_2017.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**As per the University guidelines college has adopted effective and distinctive ways to address examination related grievances in transparent, time-bond, and efficient manner. The college has formed examination committee as well as grievances redressed cell for the solution of problems faced by the students regarding the examination.**

**Internal Examination**

Date is fixed for students to consult the concerned teacher to check the evaluated answer sheets and settle the issues if any. The college has introduced a practice which requires a student to sign a document whether they are satisfied with the evaluation. They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases if student's grievances are not addressed satisfactorily, students are free to approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary cases.

External Examination

As regards external examination, any type of errors like mark sheet reflecting student as absent, result withheld, result later on due to typographical mistakes or any other reason, the internal assessment committee sends the duly certified records to the university for the necessary correction in favors of the student.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | https://gdcmendhar.ac.in/contactus.html |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College has worked out the programme outcomes (POs), programme specific outcomes (PSOs) and course outcomes (COs). The same has been posted on college website for faster and universal communication.

- The alumni interaction helps the college teachers/Faculty to get the feedback on the porgramme and course outcomes and improvise the same for new batches by introducing add on courses or certificate courses.
- Institution conducts as well as encourages faculty to attend Workshops, Seminars, Refresher courses, and interactive sessions with the experts from the universities as well as the relevant fields to make the course component more relevant.
- Every department projects the POs, PSOs & COs on the department Notice board.

- **The students are continuously made aware of these outcomes. At the beginning of every unit,teacher articulates on the learning outcomes and programme outcome which makes the teaching learning process more fruitful as students are aware of the relevance of the topic in their pursuit of knowledge.**
- **Students are provided opportunities to interact with senior students and alumni to learn about their experiences and career paths, so that they are encouraged and motivated to chart out similar roadmaps for their own future.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | https://gdcmendhar.ac.in/downloads.aspx |
| Upload COs for all courses (exemplars from Glossary) | **No File Uploaded** |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Our college ensures the outcomes mentioned by college for each course are attained by the students in three years of UG course.**

- **Course Outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the students' performance in the class activities, laboratory work, assignments, in different examinations and their role in departmental activities. Students' performance is noted continuously on their regularity, participation in class discussions and the overall behavior. Their performance in the internal examinations provides the initial clue of their learning outcome.**
- **Our college keeps a constant eye on the performance of the pass outs in different competitive examinations conducted by various agencies and organizations to see as to what extent the desired outcomes have been achieved. Furthermore, the institutions evaluate the outcomes of various programmes and courses through their participation in different inter collegiate and intra collegeprogrammes like seminars, debates and quiz competitions conducted by all the teaching departments turn-wise.**
- **The extracurricular activities such as NSS, NCC and Sports activities have made our students to achieve many awards and**

**grades which are highly exemplary of the attainment of the outcomes as mentioned in the objectives.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**96**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdcmendhar.ac.in/files/Students_FB-2024.pdf

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

## 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**2.75**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number  of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**1**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | **Nil** |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

**14**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

2

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List of research papers by title, author, department, name and year of publication (Data Template) | [View File](#) |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

2

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organized a number of extracurricular events to support the institution's local community and to educate students about its needs. The following activities have been organized by the NSS and NCC units of our college's students: -

1. The Electoral Literacy Club of the College in collaboration with NSS organized Chanav Pathshala for Women Voters of the Mendhar Town for Increase Participation of Women in upcoming General Election under the aegis of SVEEP and the theme "Nothing like voting I vote for Sure".

2. ELC and NSS Unit of the college in collaboration with District Administration Organized Musical Concert and Signature Campaign in

which the great participation of the People of Mendhar.

3. Shikshit Bharat Club and ELC of the college, Joint force with Tehsil Administration Mendhar conduct SVEEP Rally aimed at enlightening the community about the significance of voting.

4. NSS unit of SCS Govt. Degree College Mendhar, organized one day Camp in Gohlad Malakpur Village and conduct various activities. They started cleanliness drive in the surrounding area of Panchayat Ghar where the Back to Village activities were also going on. NSS Unit conduct plantation drive abreast the awareness about green and clean village initiative.

5. The NSS unit in collaboration with Shikshit Bharat, successfully orchestrated an extensive awareness campaign focused on promoting road safety measures. the campaign aimed to enlighten the local community about the significance of adopting safe practices while utilizing the roadways.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

**04**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

05

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

241

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

04

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

## 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

## 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

**05**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The College has sufficient teaching and learning resources, including classrooms, laboratories, a library, seminar halls, equipment and computers, etc.**

- **For holding theory classes, there are 8 completely furnished, well-ventilated lecture rooms.**
- **The majority of classrooms are equipped with IFPDs, projectors, smart boards, digital lecterns, and internet access.**
- **Institute has well equipped 05 laboratories to carry out the practical work. These laboratories are also provided with Wi-fi facility, digital lecterns and interactive smart panel**

displays (IFPD). Some of the major equipment include Micro-Imaging System, Laminar Air Flow, Deep Freezer, Stereo-Zoom with Camera, spectrophotometer, digital weighing balance, centrifuge machine, digital Ph meter, digital temperature controller, refrigerated centrifuge with LCD, Hot air oven etc.

- Additionally, the college features a well-stocked computer lab that students use for lab-based classes.
- There are two seminar rooms available, each with quality audio visual equipment.
- Additionally, the institution has a MOOC centre, a digital language lab, browsing center.
- Sufficient number of desktops, laptops, printers, photocopiers are also available.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://gdcmendhar.ac.in/facilities.html |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The institution has sufficient space for indoor as well as outdoor sports activities. The outdoor sports facilities include: two playgrounds having various fields like basketball, badminton, volleyball, cricket practice pitches, football, hockey, kabaddi and kho-kho. Indoor sports facilities include table tennis, Yoga Mats, Chess, Carrom Board etc.
- For cultural activities basic equipment like harmonium, tabla, guitar etc. are available.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://gdcmendhar.ac.in/facilities.html |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

14

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**14**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://gdcmendhar.ac.in/facilities.html](https://gdcmendhar.ac.in/facilities.html) |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**72.91**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Upload audited utilization statements | [View File](#) |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | [View File](#) |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Library is automated using KohaNew- VMare Player Software having version 3.14.00.000.
- Library is enriched with 11537 books including reference books, text books, magazines and journals benefiting students for preparing in different competitive examinations.
- All the books of the Lending section and Reference section are catalogued in the software. The entire collection is bar coded and duly labeled as per library standards. All the circulation transactions viz issue, return, fine etc. is

- being carried out on the KohaNew- VMare Player
- e-resources are provided by a continuous subscription to N-LIST which is a college component of e-ShodhSindhu consortium with access to 6000+ journals 199500+ ebooks under N-list and 600000 ebooks through NDL.
- e-resources are also made available under the library catalog of college website by providing links to "open access e-books, open access e-journals, thesis and dissertations".
- Library maintains a visitor register to record the footfall of users coming to the library.
- The college spent an amount of Rs. 1.419/- lac. for the purchase of books and journals during 2023-24.
- Separate reading rooms for girls and boys are also made available.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | **Nil** |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.419**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**30**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

One of the institution's quality policies calls for regular upgrades to the infrastructure and technology. The institution provides IT enabled teaching-learning environment in the campus round the clock. The college offers 07 smart classrooms, five smart labs, four lecture halls that are digitally equipped, a language lab that is digital, a MOOC centre and browsing centre.

The college also has a functional computer lab with all-in-one computers and internet access. The computer lab is accessible to college students. Computers and other relevant accessories are offered to all academic departments. When necessary, all members of the teaching staff utilize ICT facilities in the classrooms and laboratories. The institution has upgraded the browsing centre computer lab, language lab, and other departments. In order to support ICT, 09 new Interactive Flat Panel Displays (IFPSD) with built-in OPS were put in various labs. A digital lectern, multimedia projectors, and audio-visual capabilities have been added to two classes. Most of the computers upgraded by installing SSDs. Additionally, the college's internet facilities has been improved with bandwidth of more than 100 Mbps at various locations like Browsing center, language lab, computer lab, chemistry,

**library, account section, office and IQAC.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | **Nil** |

## 4.3.2 - Number of Computers

**74**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Student – computer ratio | View File |

| 4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**45.58**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts. | [View File](#) |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**For the institution to operate effectively, there are defined processes and procedures for maintaining and making use of the physical, academic, and support facilities. Several committees are set up to plan and make necessary arrangements for adding new infrastructure and facilities as per the need of different departments, students and faculty of the college. The college's principal submits detailed action plans to the J&K, Higher Education Department for approval and funding in accordance with the recommendations of the college committees. Construction and repairing of physical infrastructure of the College is done by the J&K PWD (R&B), PDD and other executing agencies following the codal formalities. The College Development Committee advises the procurement of items/equipment for use in laboratories, classrooms, libraries, and offices while taking into consideration the requests of various departments of the college.**

**The college library and laboratories are kept up to date to guarantee students' practical understanding, maximum output, and superior results. For optimal use, the IT infrastructure is regularly upgraded and monitored. The institution provides well established sports facilities to assure the students' overallgrowth. According to the institution's regulations and policies, all parties have an equal chance to use these facilities.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**157**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| | |
|---|---|
| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Link to institutional website | **Nil** |
| Any additional information | [View File](#) |
| Details of capability building and skills enhancement initiatives (Data Template) | [View File](#) |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**338**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**338**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | [View File](#) |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**18**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**11**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

**02**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |

## 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**2**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The students are represented and engage in administrative, co-curricular and extracurricular activities in the following ways:**

**1. Students representation thorough students council**

**During every session IQAC elect a student's council by electing gender wise class representatives in every subject through secret ballet voting. All the class representative then elects one Head girl and one head boy through democratic process. The head boy and head girl then formulate their own council with different**

**designation. This students body is given enough freedom to represent the grievances and also to involve in decision making and plaining of the institution with respect to administration, Academic, co-curricular and extracurricular activities.**

**2. Students representation in working committees of the college**

**The institution induct the students in various committees farmed during every academic session for decentralized management. The important committees in which students are involved: IQAC, Discipline Committee, grievance redressal Committee, Picnic and Tour, Library committee, Women Development cell, Committee against Sexual Harassment etc.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://gdcmendhar.ac.in/files/Committees_23-24.pdf |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**10**

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association has been a vital partner in the institution's growth and development. Through their tireless efforts, the association has made significant contributions to the college, enriching the academic and extracurricular experiences of students. Some notable initiatives include organizing workshops and informative lectures, which have provided students with valuable insights and skills. The association has also generously donated books to the college library, expanding the resources available to students. Furthermore, the association has promoted environmental sustainability through plantation drives, fostering a sense of responsibility and stewardship among students. The Alumni Association serves as a shining example of the power of community and collaboration. Their contributions have had a lasting impact on the institution, and we are grateful for their ongoing support and engagement.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://gdcmendhar.ac.in/files/Alumni_Registration_Document.pdf |
| Upload any additional information | View File |

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Aim of the institution is to have a proactive approach and ready action plans to establish the institute as a Centre of learning and have a proper platform for students as well as faculty to achieve the institutional goals. To raise educational aspirations of the students, the College operates extensive programs related to academics and overall development of the students and society. Major focus for achieving the excellence in governance revolves around administration, discipline,

punctuality, different facilities for students and teachers, hostel facility, welfare schemes, financial management, campus enrichment and many more. For achieving the said goals different committees are constituted every year in the beginning and are assigned with different assignments for achieving the desired goals. The institution stresses upon the professional skills of teaching and non-teaching staff and grooming of the students particularly having rural background keeping in view the qualitative improvement rather than quantitative aspect. Every set of resources is utilized optimally like human resources, financial resources, infrastructure etc. in a transparent manner. Necessary steps are always taken to improve and maintain the efficiency and effectiveness of the whole system especially as with regard to National Education Policy 2020 (NEP 2020)

| File Description | Documents |
|---|---|
| Paste link for additional information | https://gdcmendhar.ac.in/rulesregulations.html |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution works by involving all the stakeholders viz., Chair (Principal), Staff (Teaching and non-teaching) and Students. In order to ensure participative management and decentralisation of power different roles are being assigned to different staff members and students at different rungs of ladder. ? Institutions is comprised of different departments created subject wise. Senior faculty member of respective departments is designated as Head of Department who control and command the working of that very department. ? Faculty from different departments is put together under different committees. Committees undertake the work and responsibilities of the institution like college development, discipline, purchase, faculty development, examination etc. ? Due representation of students is ensured through formation of students' body. Students' body is framed by the elected/unanimously nominated class representatives (CRs) from each section and from both the gender (girls & boys) all of which in turn elect Head Boy and Head Girls. These representatives remain the members of various activities thus participate in decision making besides projecting demand of students through their own constituted body. Proposal for any activity/

**development/ purchase of the college is decided by the concerned committee and tit over to the Principal with the minutes of meeting for final approval and execution.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://gdcmendhar.ac.in/files/Committees_23-24.pdf |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**1. The SCS GDC Mendhar has a well-prepared strategic plan to fulfill the infrastructure of college, academic development, extra curriculum activities, sports, NCC, NSS and other academic developments. The targets have been set up with the extensive consultation with all the stakeholders including, faculty, alumni, etc. The development plans have resulted into the creation of smart class rooms, provision of internet facility to students and faculty, well-maintained and a very rich botanical garden. The improvement of Laboratories, departmental infrastructure, College canteen, College landscape and other developmental activities are carried out regularly in consultation with different committees as per their domain. The college library enriched with is books, magazines, newspapers and journals which keep the students updated. Different tours are organized by the college like environmental tours, Biological tour, field tours, geographical and educational tours to educate and inculcate the sense of belonging among the students. Students are also encouraged to participate in various Cultural, Sports, NSS and NCC activities. Curriculum is designed and developed at university level by the Board of Studies in which HODs of the college are the members and their valuable recommendations are taken in to consideration by the university. The college constitutes an examination committee which ensures transparency and accountability in the examinations and assessments.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | [View File](#) |
| Paste link for additional information | https://gdcmendhar.ac.in/files/IQAC_2018-23-IDP.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Quality and excellence in education and their sustenance are the constant endeavors which involve robust steps that ensure high quality in teaching-learning, research and governance at the institutional level. These are reviewed periodically by different bodies. Course feedback, annual appraisals, etc., are some of the formal mechanisms to ensure quality. The College is governed by the Department of Higher Education UT of J&K through College Principal who is further assisted by teaching, non-teaching and library staff at institutional level. In addition, various committees are constituted to support the college operations and decision making. A few of these committees are:

1. IQAC

2. College Development Committee.

3. College Advisory Committee.

4. Curricular Activities Committees consisting of:

5. Cultural Committee.

The Recruitment of Teaching staff at entry level is made by JK Higher Education Department through JKPSC as per eligibility conditions defined in UGC Regulations in vogue and amended from time to time. The promotion of teaching staff is done as per CAS rules. The Recruitment /Appointments of all non-teaching staff (Accountant, Senior Assistant, Junior Assistant, Laboratory Assistant, Laboratory Bearer, Library Assistant, Library Bearer, Multi-Tasking Employee) in the college are made through Jammu and Kashmir Service Selection Board.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://gdcmendhar.ac.in/naac.html |
| Link to Organogram of the Institution webpage | https://gdcmendhar.ac.in/files/Organogram.pdf |
| Upload any additional information | View File |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | No File Uploaded |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are some welfare schemes in the Institute for teaching and non-teaching staff as per Govt. guidelines applicable likeNPS, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance.

Students: The college has a fully equipped Medical Room & common room. The college has a Fee Concession Committee, Internal Complaint Committee, Anti-Ragging Committee and Student Grievance Redressal Cell to cater to the needs of the students. The college honours its outstanding students for their hard work and sincerity through various categories of awards and scholarships. The College has been offering coaching facilities for students to appear in various competitive examinations. Students belongs to ST, SC, OBC,

**PSP and Minority are getting scholarship from state and central governments. Students get incentives for participating in various cultural and sports activities as per norms. Students are given TA @ 390/- per candidate for one side journey, DA @ 135 and Refreshment @ 35 in addition to the match fee deposited as required from time to time. the students of the college for ensured in the insurance policy through"life insurance coporation of India".**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**05**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | [View File](#) |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**03**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | [View File](#) |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | [View File](#) |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**09**

| File Description | Documents |
|---|---|
| IQAC report summary | [View File](#) |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | [View File](#) |
| Details of teachers attending professional development programmes during the year (Data Template) | [View File](#) |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**1. For Teaching staff, the Higher Education Department have various methods of Performance appraisal which include:-**

**I) THREE Tier Feedback System (https://dhe.nic.net.in/)**

**II) Employ Performance Monitoring System (https://epm.jk.gov.in/)**

**III) JK Sparrow (https://jaksparrow.jk.gov.in/).**

**IV) Hard Copy template form duly filled and graded by the principal of the college. The Self-appraisal form includes aspects such as:**

**1. Teaching methods adopted**

**2. Innovative practices carried out.**

**3. Regularity and punctuality.**

**4. Extracurricular participation**

**5. Suggestions for improvement in self competency.**

**6. Research Contributions**

**2. For Non teaching staff, the Higher Education Department have various methods of Performance appraisal which include:-**

**1. Employ Performance Monitoring System (https://epm.jk.gov.in/)**

**2. Hard Copy template form duly filled and graded by the principal of the college.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**The college conducts internal and external financial audits on a regular basis to use financial resources optimally. Annual Accounts are prepared for every fiscal year on 31 March according to the guidelines of finance department J&K. To ensure transparency in matters of transactions, all the payments are made through the account-to-account transaction. The financial**

statements and books of accounts of the college are maintained with the highest professional accounting standards that are subjected to independent third-party audits, for an objective and independent audit opinion to see whether the statements have been presented fairly and in accordance with the accounting standards. The internal audit is conducted by internal audit committee of the college that examines the financial management protocols and maintenance of prescribed books of accounts providing advisories for improvement in the system. The Comptroller and Auditor General of India conduct the mandatory external statutory audit of the financial statements and accounts annually to verify the financial statements as per the prescribed accounting standards. The procedural improvements suggested by these audits are carried out, if need be, by getting them passed by the Governing Body and appropriate replies regarding the remedial measures taken are furnished to the respective auditors.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every year the Institute prepares the budget estimates and submit it to the Department of Higher Education, JKUT.

**Mobilization of Funds:**

**The major share of funds is received from the Government of J&K under various Heads of accounts.**

**CAPEX Account:**

**This account pertains to meet expenses of development works, creation of new assets covered under Major Head of Accounts "4202".**

**Revenue Account:**

**This account pertains to meet the expenses like administrative expenses and maintenance of existing assets covered under Major Head "2202" and "2071".**

**Local Fund:**

**This source of fund/income is generated from the student fee at the time of admission. Funds are also received from agencies like DST for organizing seminars, conferences and workshops.**

**Utilization of Funds:**

**Payment of salaries and allowances to the faculty are regulated by the provisions of J&K Govt. Degree colleges Rules – 2018 and "J&K Civil Services Pay Rules -2018."**

**Funds utilized for purchases and works are regulated by 'J&K Financial Code' issued by the Finance Department of the Government. All procurements are done by Purchase committee as per the provisions of GFR-2017.**

**Construction related works are carried out through government approved agencies like PWD (R&B) and JKPCC.**

**Local Fund is utilized as per the provisions of J&K Utilization of Local Fund Guidelines.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

| 6.5 - Internal Quality Assurance System |
|---|

**6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

Quality assurance strategies and processes are:

- Appreciation of faculty and students after incremental improvement.
- Inclusion of Students and teacher in decision-making.
- Regular participation in AISHE and NIRF
- Regular conduct of Seminars, workshops, conferences and training programmes.
- Encouraging participation of teacher in BoS and FDPs.
- Providing online learning resources through automation and subscription.
- Moving towards ICT based teaching and learning.
- Encouraging Experiential learning.
- Adoption of institutional Code of Conduct and structural feedback mechanism.
- Adoption of IDPs and its periodic review,
- Evaluation of learning levels followed by remedial classes.
- Timely submission of AQAR.
- community engagement through Indian Army, PRIs, Tehsil Administration, District Administration.
- Participation of students in sport and culture.Research project titled "synthesis of biologically important heterocycles from aziridines" amounting to Rs 18,30000/= funded by DST-SERB.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities**

The teaching learning process is reviewed through the student's feedback which is analyzed and hosted on college website. In order to improve the methodology of teaching a continuous strive is made for digitalization and equipping of the traditional classes with modern ICT tools. The short term and long term institutional developmental plans are prepared and reviewed at periodic

intervals. The learning outcomes are assessed through alumni feedback, students' progression in higher studies and their placement. Two examples of incremental improvements made for the preceding year are:

1. All the class rooms and laboratories have been equipped with ICT tools and standardized equipment's.

2. For the first time, the institution has got a research project in chemistry titled "synthesis of biologically important heterocycles from aziridines" amounting to Rs 18,30000/= funded by DST-SERB.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://gdcmendhar.ac.in/facilities.html |
| Upload any additional information | View File |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://gdcmendhar.ac.in/nirf.html |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The institution initiative for promotion of gender equity are :

Safety and Security:

Security checkpoints at entry and exit points.

24x7 CCTV surveillance.

Rotational duty by faculty for discipline and security.

Implementation of Anti-Ragging measures.

Committees for social security and grievance redressal.

Women faculty accompanies girl students during outdoor activities.

Women Empowerment Cell, Counseling Cell, and CASH initiatives.

The annual gender sensitization plan includes:

seminar on "Girl Child Day" (24-01-2024)

Women day celebration "Empowering Women: a step towards equality" (26-02-2024)

International Women Day was celebration (07-03-2024)

Programme on Empowering Women: A step Towards Equality. in collaboration with Social Welfare Department (26-03-2024)

Programme on Practicum on Recent Trends in Sericulture. ( 11-05-2024)

Common Room and Other Facilities:

Girls common Room with attached washroom and Incinerator.

Separate space in the college library and play field.

College bus for girls.

Addressing gender issue in curriculum

Following courses address gender issues:

**Subjects:**

**Political science,**

**semester 4th. National commission for women mandates and role, gender in politics welfare to empowerment, gender sexual harassment and domestic violence**

**semester 5th. Women and administration.**

**Semester 6th. Politics of marginal groups, women, Dalits and tribes.**

**English**

**Semester 6th. Women's writing.**

**Sociology**

**Semester 3rd. Gender sensitization.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://gdcmendhar.ac.in/files/Action_Plan.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://gdcmendhar.ac.in/files/Facilities.pdf |

| | |
|---|---|
| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | C. Any 2 of the above |

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of

| degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management |
|---|

There is a waste management mechanism for proper disposal of Solid, liquid and e-wastes as follows:

Solid Waste Management: For the collection of regular solid waste products, garbage bins are kept at different places in the campus. The solid wastes are collected by the cleaners on a daily basis. The entire college campus has been declared as a plastic-free campus. Single use plastics are discouraged inside the campus. Waste papers printed on one-side are again used for second time. The college also organizes exhibition of items made from waste material. Large numbers of cleanliness and plantation drives are organized.

Liquid waste management: Liquid waste from the points of generation like the canteen, laboratories, and toilets etc. is let out into a proper drainage facility. Cleaners are engaged on a regular basis for ensuring that the drains are not blocked to avoid stagnation of waste in campus drains.

E-waste management: E-wastes like non-working computers, monitors, printers, memory cards, ink cartridges, etc. are stored in a separate e-waste stock site or repaired for further use. E-waste such as computers and electrical and electronic parts which are not usable is very less in quantity. The cartridges of laser printers are refilled and used.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | View File |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.1.5 - Green campus initiatives include

| | |
|---|---|
| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles**<br>2. **Use of Bicycles/ Battery powered vehicles**<br>3. **Pedestrian Friendly pathways**<br>4. **Ban on use of Plastic**<br>5. **landscaping with trees and plants** | **A. Any 4 or All of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | [View File](#) |
| Any other relevant documents | **No File Uploaded** |

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | **No File Uploaded** |
| Certification by the auditing agency | [View File](#) |
| Certificates of the awards received | [View File](#) |
| Any other relevant information | [View File](#) |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly,** | **B. Any 3 of the above** |

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
**5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen             reading**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**College is proactively taking efforts in providing an inclusive environment. Though the institution has diverse socio-cultural backgrounds, no intolerance towards cultural, regional, linguistic, and communal socio-economic diversities is entertained. The initiatives are to promote better education, and set communal harmony in the campus.**

**The institution frames various committees during every academic session for ensuring exclusive enlivenment in the campus. This includes College Discipline Committee, College Cultural Committee, College Grievance Redressal Committee, College Scholarship Committee, College Anti-ragging Committee, College Literary Committee, College Financial Aid Committee, Women Development/Anti-sexual Harassment Committee/ Internal Complaint Committee, Psychological Cell, Career Counseling Cell, committees for SC, ST, OBC and Pahari students.**

**The institution commemorates cultural and regional events such as**

the Independence Day, Republic Day and Constitution Day, aiming to instill values of national integrity and harmony among students. Our Gender Equality Policy prioritizes equal access, opportunities, and rights for both women and men. Additionally, our policy for individuals with disabilities ensures that every member of the department is knowledgeable about the care required to support differently-abled individuals.

Through a range of institutional efforts and initiatives, the college promotes tolerance, harmony, and understanding among its students and employees, regardless of cultural, regional, linguistic, communal, or socioeconomic background by organizing various programmes like: Debate Competition on Peace and Security in J&K, Book exhibition on Mahatma Gandhi Truth and Non-violence.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various programs organized from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens are as under:

Gandhian Philosophy of truth and Non-violence, Screen documentary on Khadi and its Promotion, Chunav Pathshala for women voters, Har Ghar Tiranga, Unity in Diversity, Debate Competition on Peace and Security and Development in J&K, Signature Campaign "Mera Pehla Vote Desh K Liya", Idea of the vision Vikshit Bharat 2024

Celebration of Republic and Independence Day, Voter Day, Constitution Day, Women Day, etc.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Code of ethics policy document | [View File](#) |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | [View File](#) |
| Any other relevant information | [View File](#) |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SCS GDC Mendhar celebrates national and international commemorative days to inculcate constitutional responsibilities, to instill patriotic spirit and to foster unity among fellow citizens.

Constitution Day

Environment Day

National Girl Child Day

National Science Day

National Unity Day

National Voters Day

National Youth Day

**Republic Day**

**World AIDS Day**

**World Ozone Day**

**International Yoga Day**

**Independence Day**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Centralized Internal Examination**

**THE OBJECTIVE**

**To maintain the sanctity, transparency, timely completion and lower the absenteeism.**

**THE CONTEXT**

**Transparency, sanctity and timely completion of Internal Assessment Record was at stake.**

**THE PRACTICE**

**Schedule of the internal examination is published in academic calendar. Centralized date sheet is prepared, Examination centers are made and duties are assigned. Answer sheets are numbered and issued to examination center at the time of examination.**

**EVIDENCE OF SUCCESS**

**The objectives achieved**

**PROBLEMS**

**By and large no problem was encountered to implement centralized internal assessment examination scheme and even same resources were utilized but more judiciously.**

**ICT BASED TEACHING & LEARNING**

**THE OBJECTIVE**

**To ensure effective teaching and learning, improve the learning outcomes and integrate online library services.**

**THE CONTEXT**

**The students were showing lack of interest in the traditional method of delivery system. Teachers were also handicapped in effective delivery.**

**THE PRACTICE**

**The traditional class rooms are up-graded with Interactive Flat Panel Displays (IFPD).**

**EVIDENCE OF SUCCESS**

**Effective classrooms delivery, better understanding, quality education and time management has been achieved.**

**PROBLEMS**

**Interrupted internet services due to the location of the college near border area.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Distinctiveness in Stakeholders. The college has almost 80% students from the reserved categories. Statistical data of the last five years speaks of the average percentage contribution of the reserved categories in the student enrolment is: 31% Schedule Tribe (ST), 4.1% Other Backward Categories (OBC), 13% Actual Line of Control/International Border (ALC/IB), 6% Reserved Backward Area (RBA) and 29.5% Pahari Speaking Category (PSP). Maximum students are getting benefits of Scholarship Scheme. Those who are not having reserved categories are getting benefits of minority scholarship schemes. This institution contributes toward quality of education to achieve excellence as evident from the pass percentage of students which has witnessed an exponential increase from semester-I (entry level) to final semester (exit level). The system of remedial teaching was initiated in the campus keeping in view the rural background of students and the approaches undertaken during remedial teaching proved successful in catering to the needs of the slow learners. Special mentor-mentee groups are in place which help a lot in mentoring the students to get handle of stress and associated problems and prepare themselves for competitive examinations and overall personality development.**

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.3.2 - Plan of action for the next academic year

1. **Second cycle NAAC accreditation.**
2. **Accommodation of girls in the Hostel.**
3. **Construction of separate library block**
4. **Repair and renovation of college building, sanitary and electric system.**
5. **Submission of proposal for solar system.**
6. **Construction of additional class rooms to meet the growing demand of NEP 2020.**
7. **Teacher wise feedback from the students and its analysis.**
8. **Mentor mentees meetings.**
9. **Organizing seminar and workshops by various departments.**