



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

GOVERNMENT DEGREE COLLEGE MENDHAR

- Name of the Head of the institution **DR. MOHAMMED AZAM**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01965226793**
- Mobile No: **9419246744**
- Registered e-mail **principalgdcmendhar@gmail.com**
- Alternate e-mail **iqacgdcmendhar@gmail.com**
- Address **Dharana Road Mendhar**
- City/Town **Mendhar District Poonch**
- State/UT **Jammu and Kashmir**
- Pin Code **185211**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **University of Jammu**
- Name of the IQAC Coordinator **PROF. SARSHAD HUSSAIN**
- Phone No. **09596742505**
- Alternate phone No. **07006893318**
- Mobile **09596742505**
- IQAC e-mail address **iqacgdcmendhar@gmail.com**
- Alternate e-mail address **sarshad2007@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://www.gdcmendhar.ac.in/>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.gdcmendhar.ac.in/files/academic-calender.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.24	2019	01/04/2019	31/03/2024

6. Date of Establishment of IQAC **02/04/2010**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	001-SALARY-202	STATE GOVT	2022-23	39780565
INSTITUTIONAL	641-NPS-2071	STATE GOVT	2022-23	1936745
INSTITUTIONAL	T-E 002	STATE GOVT	2022-23	102110
INSTITUTIONAL	TELEPHONE-006	STATE GOVT	2022-23	65988
INSTITUTIONAL	OFFICE EXPENSES-007	STATE GOVT	2022-23	98294
INSTITUTIONAL	ELECTRICITY CHARGES-008	STATE GOVT	2022-23	490000
INSTITUTIONAL	RRT-009	STATE GOVT	2022-23	55708
INSTITUTIONAL	M&S-010	STATE GOVT	2022-23	772903
INSTITUTIONAL	POL-14	STATE GOVT	2022-23	37857
INSTITUTIONAL	MACHINERY & EQUIPMENT-020	STATE GOVT	2022-23	905699
INSTITUTIONAL	ORGANIZATION OF CAMPS-022	STATE GOVT	2022-23	38119
INSTITUTIONAL	FURNITURE & FURNISHING-054	STATE GOVT	2022-23	337600
INSTITUTIONAL	OFFICE EQUIPMENT-103	STATE GOVT	2022-23	114993
INSTITUTIONAL	BOUNDARY WALL	STATE GOVT	2022-23	1978000
INSTITUTIONAL	CONSTRUCTION OF 5 CLASS ROOMS	STATE GOVT	2022-23	830000

INSTITUTIONAL	CONSTRUCTION OF 100 BEDDED GIRLS HOSTEL	STATE GOVT	2022-23	131.0
INSTITUTIONAL	DISPLAY SYSTEM	STATE GOVT	2022-23	14000
INSTITUTIONAL	ACADEMIC EXPENSES OF DEPARTMENTS	LOCAL FUND	2022-23	276000
INSTITUTIONAL	SUBJECT TOUR	LOCAL FUND	2022-23	8100
INSTITUTIONAL	PARTICIPATION IN SPORTS	LOCAL FUND	2022-23	88900
INSTITUTIONAL	EXAMINATION FEE	LOCAL FUND	2022-23	2982000
INSTITUTIONAL	RR FEE	LOCAL FUND	2022-23	863000
INSTITUTIONAL	SPORTS ENTRY FEE	LOCAL FUND	2022-23	6900
INSTITUTIONAL	NEWSPAPERS MAGAZINE	LOCAL FUND	2022-23	3100
INSTITUTIONAL	NSS EXPENDITURE	LOCAL FUND	2022-23	161000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **07**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Organised one day Workshop on " NAAC: An essential Requirement " on 04th June 2022.

Organised Seven Days workshop on " Career development for Non teaching staff: Tools and techniques for effective performance" w.e.f 09th to 15th March 2023

1. Starting of SAMARTH-e-gov suite ERP for employee profile and inventory management.

<https://jammukashmir.samarth.ac.in/index.php/site/login> 2. Starting of Employee Data management system for maintaining employee records. <https://jkhed.cloudtale.in/login/> 3. Implemented of e-office through JKHRMS portal. <https://hrms.jk.gov.in/>

1. Starting of Digilocker for managing academic bank of credits(ABC). 2. Implementing Online Bio metric Attendance Portal <https://jkhed.attendance.gov.in/> 3. Implementing SPARROW Portal for filling of Online Performance Appraisal Report. <http://jaksparrow.jk.gov.in>

1. Starting of Online 3 tier feedback system of students, faculty and institution. <https://dhefeedbacksystemv2.nic.net.in/index.aspx> 2. Registration of students on Jammu University Portal for viewing student's record online. <https://www.jucc.in/>

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of NEP 2020	NEP- 2020 was implemented from Semester 1st in the College.
Academic Calendar(Holistically Designed)	The academic calendar for the session (2022-23) was more elaborative and successfully executed.
Constitution of different committees	Different committees were constituted in order to help the college administration for the welfare of students
Development of Botanical Garden and beautification of the Campus by developing floral beds and plantation of trees.	A Botanical Garden was developed by Botany Department. Moreover, the beautification of campus was done by creating various floral beds and planting numerous varieties of trees and flowering plants
Construction of Additional Class Rooms in addition to existing infrastructure of the college	Five new Class Rooms were constructed.
Constitution of Student's Council	Student's council was constituted in free and fair manner in order to involve the students representatives in decision making matters
Conduct of Students tour and travelling	Students tour and travelling were organized so as to make the students aware of various tourist destination.
Constitution of Clubs and Societies	Yuva Tourism Club, Botanical, Chemical and Geographical Societies were constituted for enhancing the awareness among students and common masses.
Build Scientific Temperament among Students	Scientific temperament among the students and YUVA Tourism club was constituted so awareness among students for local tourism

To celebrate the important days	Republic day, Independence day, No-Tobacco Day, Gandhi, Jayanti, National voters Day, Constitution Day, Teachers Day, World Environmental Day, NSS Day, Sir Sayed Day, World AIDS Day were celebrated in the college and students and staff participated with zeal and zest.
Conduct Seminars/ Symposia/ debate/ Quiz and essay writing/ other co-curricular and extracurricular activities	The college encouraged the students for co-curricular and extra-curricular activities and a good number of students participated in these activities during the academic session (2022-23)
Participation of students in sports activities	Working in line Khelo India, the Physical Education Department of the college make the students to participate in sports activities in and outside the campus
To Establish Browsing Center	Procurement of materials and instalment for establishmnet of Browsing Center is completed
To Establish Smart Class Rooms and Smart Labs	Executed Successfully
To Establish Language Lab	Language lab installed sucessfully and is in proper use
Construction of Additional prefabricated Class Rooms in addition to existing infrastructure of the college	Sanctioned by Higher Education Department
To implement Online management system for Employees/Students	SPARROW, SAMARTH, EPM, JKHRMS, 3-tier feedback, JKHED Attendance, Digilocker etc

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE ADVISORY COMMITTEE	10/08/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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13.Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
COLLEGE ADVISORY COMMITTEE	10/08/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	13/12/2022
15. Multidisciplinary / interdisciplinary	
<p>The college adopted NEP 2020 in the academic session 2022-23 cutting across all the boundaries of different disciplines. College administration remained in continuous touch with its affiliating University i.e., University of Jammu for designing the curriculum framework strictly in accordance with NEP framework. Currently the college is running three disciplines viz., Natural Sciences (having subjects Botany, Chemistry, Computer Application, Geography, Mathematics, Physics, Zoology), Arts and Humanities (having subjects Arabic, Computer Application, Geography, Mathematics, Persian, Urdu, English) and Social Sciences & Behavioural Sciences (having subjects Economics, Education, History, Political Science, Sociology, Physical Education). All the courses under each stream are credit-based courses. The college introduced Four Year Undergraduate Programme (FYUGP) under NEP-2020 with multiple entry and exits at the 1st, 2nd and 3rd years of undergraduation with Certificate (on attaining 40 credits), Diploma (on attaining minimum 80 credits) and 3 Year Degree Course (on attaining minimum 120 credits) respectively. In the fourth year Student may opt for 4 Year UG Honours or 4 Year UG Honours with Research thus a total of 160 credits to his account.</p> <p>The subject combination adopted from the session comprised of Major Courses and Minor Courses from same discipline, Multidisciplinary courses from other discipline, Ability Enhancement Courses -AEC (Modern Indian Languages, English Language, Communication Skill and Mathematical Ability), Skill Enhancement Courses from NSQF, Value Added Courses, Summer Internship and Research Projects/Dissertations. In order to</p>	

integrate Humanities, Science, Technology and Mathematics, courses of Geography, Mathematics and Computer Application are being offered in all the three streams in the form of Multidisciplinary Courses. In addition it has been made compulsory that a student opting a Major Subject in one stream shall compulsory have to opt the multidisciplinary subject from other streams.

In order to impart a sense of community engagement and services besides environmental and value based education for attaining the holistic approach of education, two courses are made compulsory to be taken by the students from the basket of Value Added Courses (VAC) in each semester. VAC basket is comprised of Understanding India, Environmental Science and Education, Digital Technology, Health and Wellness, Community Engagement, National Cadet Corps (NCC), National Service Scheme (NSS), Sports, Cultural and Yoga Education.

16.Academic bank of credits (ABC):

In order to increase the student's freedom in choosing their courses and academics, enable the students to drop out in any year and then exchange the credits earned so far with a certificate/diploma if they are eligible, provide opportunities to redeem the credits and rejoin the same or any other institute in the future and continue their education, the institution registered in the academic year 2022-23 on Academic Bank of Credits (ABC)-Ministry of Education, Government of India via the National Academic Depository (NAD) platform so that students can open their account in this virtual/digital storehouse for storing the information of the credits earned by individual students throughout their learning journey. This will give multiple options for entering and leaving college. Since the institution is affiliated to University of Jammu so seamless collaborations, internationalisation of education and opportunities of offering joint degrees between Indian and Foreign Institutions are all depend upon the curriculum designing and implementation policy of affiliating University.

17.Skill development:

Skill courses shall remained mandatory for every student to opt along with their major and minor courses in academic year 2022-23.College is working with University of Jammu for opting of Skill

Courses from The National Skills Qualification Framework (NSQF) and in accordance with National Skill Development Corporation (NSDC). Skill Enhancement Courses of 2 Credits each from 1st to

4th semesters is made mandatory for a students undergoing UG programme under NEP 2020. For ensuring Value-Based Education to inculcate positivity amongst the learners including development of humanistic, ethical, Constitutional and Universal Human Values, scientific temper, citizenship values and life skills, two courses are made compulsory to be taken by the students during the UG programme in each semester from 1st to 4th from the Value Added Courses (VAC). VAC basket is comprised of Understanding India, Environmental Science and Education, Digital Technology, Health and Wellness, Community Engagement, National Cadet Corps (NCC), National Service Scheme (NSS), Sports, Cultural and Yoga Education.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integration of Indian Knowledge System into the curriculum is lying at the level of University of Jammu to which this institution is affiliated.As for as delivery of the curriculum is concerned the use of Indian languages/ local languages is already in practice. All the translations and interpretation of language and knowledge is delivered in classes through bilingual mode using English and Vernacular.

This institution is offering courses in Urdu, English, Communication Skill, Arabic, Persian.To preserve and promote tribal and other Indian Languages all the cultural activities are encouraged to be organised and demonstrated in local languages.In order to preserve the traditional knowledge, Ethnobotanocal Section is created within the instituion in which local use of natural plant products are saved in the form of models. Beside this charts on the local medicinal use of natural plant products are encouraged to be prepared by the students. For this students are encouraged to visit the localities, interact with elderly persons to enquire about the use of plant products and then they prepare the list of same along with photograph of plant or plant product.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Transformation of curriculum to Outcome Based is the utmost priority of the University of Jammu to which the institution is affiliated. As all the Heads of Various departemnets of the college are members of Borad of Studies so it has been observed that whole curriculum designing under NEP 2020 is being undertaken with respect to the generation of a skilled, employable and knowledge-

based society. The option of choosing the skill courses from NSQF is being practised keeping in view the need and potential of the region in general.

20.Distance education/online education:

For providing distance and online learning to the stakeholders faculty of the college is preparing the learning modules in the form of videorecording of lectures. Currently the faculty is also running YouTube Channels which are kept open for public to access, listen, and download the study material. In addition other online teaching platforms like Google Classrooms, Wise Apps etc are in use. College is also running Learning Study Centre of Moulana Azad National Urdu University and Study Centre of IGNOU.

Extended Profile

1.Programme

1.1	260
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1376
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	631
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	509
-----	-----

Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		30
File Description		Documents
Data Template	View File	
3.2 Number of Sanctioned posts during the year		27
File Description		Documents
Data Template	View File	
4.Institution		
4.1 Total number of Classrooms and Seminar halls		14
4.2 Total expenditure excluding salary during the year (INR in lakhs)		233.67
4.3 Total number of computers on campus for academic purposes		74

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to University of Jammu and adheres to the curriculum designed by the University. The curriculum delivery at the level of college is obtained as follow:

1. Academic calendar is prepared at the commencement of each academic session.
2. Classes are taught through well framed timetable.
3. In the CBCS a wide range of Skill Enhancement, Discipline Specific Elective and Generic Courses are offered.
4. With the start of NEP 2020 multidisciplinary approach has been started.
5. Students are guided through Counselling Committee at the time of admission.
6. Workload for each subject is calculated and accordingly fulltime teachers are engaged.
7. In Order to ensure interactive, practical and engrossing learning, Modern ICTs tools are used.
8. For browsing teaching learning resources browsing lab is in place.
9. Academic progress and student's attendance for each individual subject is continuously monitored.
10. Regular Class tests are conducted for each subject along with viva voce. Moreover, remedial classes are also conducted.
11. Participative learning is ensured through seminars, conferences, workshops, extension lectures, quiz, symposia, field trips.
12. Teaching faculty is regularly attending refresher courses, general orientation courses, FDPs, seminars / conferences / workshops etc.
13. Regular feedback is also taken from students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcmendhar.ac.in/files/academic-calender.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Within the broader framework of the relevant university and institutional calendars, the institution follows its own academic calendar for continuous internal evaluation. This calendar is included in the institution's prospectus and is widely distributed on the college's website prior to the start of each session. The academic calendar displays the following schedules to ensure that planned activities are completed on time:

1. A teacher-led orientation programme in class for students about the internal assessment and examination scheme.
2. Education and extracurricular activities.
3. Observance of various national and international holidays.
4. Conducting internal evaluations for both theoretical and practical purposes
5. Proposed dates for external examinations (both theoretical and practical).

From the beginning of each session, all faculty members smoothly carry out theory and practical classes of students according to general time table of the institution. The timetable is displayed on notice boards, which helps in monitoring the regularity of classes. Timely completion, revision, and internal assessment of the syllabus are conducted according to the schedule set forth in the Academic Calendar. The internal assessments are evaluated and are formally signed by the teacher in charge, the head of the department and the principal. After that, they are examined by an external committee formally appointed by the University of Jammu. To ensure the timely publication of university examination results, all faculty members participate in a central evaluation process. This makes it easier to start new sessions on time.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdcmendhar.ac.in/files/academic-calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

100

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics.

Environmental and sustainability issues are integrated into courses in Environmental Studies, Zoology, Botany, and Geography. Political science, commerce, English, and education are all courses that teach human values. Professional ethics are integrated into English, and Education courses. The college has introduced many courses that have been approved by the University of Jammu and are classified as professional ethics, gender equality, human rights, and environmental consciousness.

Gender Sensitization: In B. A Semester 3rd, a skill-based Sociology course titled 'Gender Sensitization' was introduced to make students aware of the problems and issues related to gender inequality, as well as remedial measures. Furthermore, a number of topics such as Feminism and women are covered. Gender sensitization and gender issues are directly addressed in the syllabi of Political Science subjects.

Human values and Ethics: Sociology, Education, Political Science, and Arabic all cover topics dealing with human values and ethics such as Indian Social Institutions, Indian Culture, Family, Human Rights, Gender, and Environment.

Furthermore, the college makes efforts to integrate ethical and human values through extracurricular activities. Programmes run by the N. S. S., N.C.C., YRC, SVEEP, and Political Science departments help students develop human values.

National holidays such as Independence Day and Republic Day are used to instill patriotic and moral values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

291

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdcmendhar.ac.in/naac.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

451

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To improve the educational standards of all the students, the college undertakes adequate measures to identify the advanced learners and slow learners. At the beginning of each academic year, the college offers admission to students under Choice Base Credit System in both arts and science streams as per their academic merit in class 12th. The academic performance of the students is analyzed by the subject teachers by conducting internal assessments, class tests, quizzes, group discussions and viva. Different strategies like remedial classes, homework, weekly tests, supply of simplified study materials, etc. are employed for the progress of the slow learners. Personal attention is paid towards the slow learners to make them understand the concepts of the subject. Subject orientation sessions are conducted for slow learners. Special programmes for slow learners are also conducted outside the regular teaching hours. Advanced learners are given due opportunities to upgrade their knowledge level by participating in different activities like debates, symposia, workshops and conferences. Reference books and other advanced material related to the prescribed subject are available in the college library to update the knowledge. Advanced learners are motivated to undertake online certificate courses in MOOC, NPTEL, and SWAYAM.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1302	30

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution uses student-Centric pedagogy to create an environment of experiential learning, participative learning, and problem-solving methodologies. All the science programmers and some of the social science programmes integrate practical courses with the adequate experiential practice for the students. Students are allowed to conduct experiments independently in practical classes. Learning through Projects has been made an integral part of the curriculum where small projects have been assigned to students which gives them a wider perspective of a certain topic and inculcate collaborative learning practices among the students. Each department of the college has incorporated specific methods into the formal teaching framework such as projects, presentations, writing competitions, and quiz competitions. The teachers make the classes interactive and also encourage innovative thoughts to culminate on the heights. The teachers facilitate learning by allowing each individual student to comprehend at their personal level by ensuring their active involvement in class activities. This ensures that they can absorb and grasp the academic inputs at their own pace.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in view the emerging need for ICT the institution is well equipped with ICT tools. All the laboratories and classrooms are well equipped and available for all modes of required teaching. Smart laboratories of Chemistry, Physics, Zoology, Botany, and Geography are existing while some of these concerned departments also have wifi facilities for online teaching activities. Department of Computer sciences are a full-fledged ICT-equipped resource center existing in the college. About 76 computer systems are available for student use in various departments, browsing centres, language lab etc. Moreover, the interactive flat panel displays (IFPD) have been installed in classrooms and labs. The teachers and students constantly use and get the benefits of these panels. All the departments avail the computer facilities and are able to do online work. After pandemic teachers conducted the virtual classes through Google meet, Wise app, Zoom app, and Whatsapp groups. Some of the teachers also created their own youtube channels and use that platform for virtual teaching. The recorded lectures on YouTube proved more beneficial for slow learners and enhance the potential of bright students as well.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

134

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

This Institution is guided by the regulations formulated at the University level in all the matters pertaining to syllabi, examination and evaluation. The Institution has adopted centralized internal assessment mechanism explained below:

- Centralized date-sheet for Internal assessment and practical's is notified on the college notice boards and also conveyed to the students by the teachers in their respective classes and through What'sApp groups, at least one week in advance.
- The question papers prepared by concerned teacher and are submitted to the examination committee which are printed just 15 minutes before the commencement of examination.
- After evaluating the answer scripts of the internal assessment tests, are shown to the students for their satisfaction. Internal assessment marks are also shared with students through WhatsApp.
- The students who could not appear in the test due to some valid reasons like NCC activities, sports activities and other unavoidable circumstances, there is provision of re-test for them and also for weaker students for improvement. The result of the internal assessment is checked and verified by internal assessment committee of the college and then by the inspection team framed by the University of Jammu. A proper record of the internal assessment is maintained in all teaching departments.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per the University guidelines college has adopted effective and distinctive ways to address examination related grievances in transparent, time-bond, and efficient manner. The college has formed examination committee as well as grievances redressed cell for the solution of problems faced by the students regarding the examination

Internal Examination

Date is fixed for students to consult the concerned teacher to check the evaluated answer sheets and settle the issues if any. The college has introduced a practice which requires a student to sign a document whether they are satisfied with the evaluation. They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases if student's grievances are not addressed satisfactorily, students are free to approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary cases.

External Examination

As regards external examination, any type of errors like mark sheet reflecting student as absent, result withheld, result later on due to typographical mistakes or any other reason, the internal assessment committee sends the duly certified records to the university for the necessary correction in favors of the student.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The College has worked out the programme outcomes (POs), programme specific outcomes (PSOs) and course outcomes (COs). The same has been posted on college website for faster and universal communication.

- The alumni interaction helps the college teachers/Faculty to get the feedback on the programme and course outcomes and improvise the same for new batches by introducing add on courses or certificate courses.
- Institution conducts as well as encourages faculty to attend Workshops, Seminars, Refresher courses, and interactive sessions with the experts from the universities as well as the relevant fields to make the course component more relevant.
- Every department projects the POs, PSOs & COs on the department Notice board.
- The students are continuously made aware of these outcomes. At the beginning of every unit, teacher articulates on the learning outcomes and programme outcome which makes the teaching learning process more fruitful as students are aware of the relevance of the topic in their pursuit of knowledge.
- Students are provided opportunities to interact with senior students and alumni to learn about their experiences and career paths, so that they are encouraged and motivated to chart out similar roadmaps for their own future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gdcmendhar.in/downloads.aspx
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college ensures the outcomes mentioned by college for each

course are attained by the students in three years of UG course.

- Course Outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the students' performance in the class activities, laboratory work, assignments, in different examinations and their role in departmental activities. Students' performance is noted continuously on their regularity, participation in class discussions and the overall behavior. Their performance in the internal examinations provides the initial clue of their learning outcome.
- Our college keeps a constant eye on the performance of the pass outs in different competitive examinations conducted by various agencies and organizations to see as to what extent the desired outcomes have been achieved. Furthermore, the institutions evaluate the outcomes of various programmes and courses through their participation in different inter collegiate and intra college programmes like seminars, debates and quiz competitions conducted by all the teaching departments turn-wise.
- The extracurricular activities such as NSS, NCC and Sports activities have made our students to achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned in the objectives.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

89

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://dhefeedbacksystemv2.nic.net.in/index.aspx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings during the year

41

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organized a number of extracurricular events to support the institution's local community and to educate students about its needs. The following activities have been organized by the NSS and NCC units of our college's students:-

1. The college's NCC and NSS unit organized a number of outreach initiatives like tree planting, promoting traffic safety, the Swatch Bharat Abhiyan, and raising awareness of national equity.
2. Extension programs can be divided into awareness, training, education, and other activities. In addition to partnering with other organizations to raise awareness among the general public and the student body, our college also offers other activities. All of these initiatives were carried out as part of the Azadi ka Amrit Mahotsav, which was organized by the college's NSS and NCC teaching/non teaching unit for social improvement.
3. The students actively participated in all college-sponsored programs, which helped them to develop their talents, sense of community, and vision for how they could contribute to society in general and their local community in particular.
4. In addition to NCC and NSS units, the college's various departments are aware of their obligations to develop students into responsible citizens of the country by educating them about social issues through a variety of initiatives like environmental awareness, personal hygiene and health, road safety awareness, voter awareness, and health checks on campus.

All of these camp activities have a good effect on the kids and help them build stronger community bonds, leadership abilities,

and self-confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1413

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has sufficient teaching and learning resources, including classrooms, laboratories, a library, seminar halls, equipment and computers, etc.

For holding theory classes, there are 8 completely furnished, well-ventilated, large lecture rooms available. To accommodate cutting-edge teaching techniques, the majority of classrooms are equipped with IFPB, projectors, smart boards, digital lecterns, and internet access.

Institute has 05 laboratories to carry out the academic experiments prescribed by affiliatory University. To carry out our experimental research, these labs are equipped with research tools. Wi-fi, digital lecterns, and interactive smart panel displays (IFPD) are provided in every lab. Additionally, the college features a well-stocked computer lab that the students use for lab-based classes.

There are two seminar rooms available, each with quality audio-visual equipment. Conferences, seminars, workshops, and other extracurricular events are held in these seminar halls, each of which has more than 50 seats.

Additionally, the institution offers a girls' common room, a MOOC centre, a digital language lab/skill centre for music, fine arts and languages, browsing centre as well as computer hardware including desktops, laptops, printers, photocopiers, internet connections, Wi-Fi, etc.

To help with, promote, and support the crucial teaching and learning process, construction of five additional classrooms has recently been completed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college places a high priority on the general development of the students and routinely hosts a variety of sports, games, and cultural events on campus. With continual evaluation system, Sports and extracurricular activities are integral parts of the Institute. The institution has sufficient spaces for participating in games, sports, and cultural events. It contains two playgrounds with space for a variety of sports, including basketball, badminton, volleyball, cricket, football, hockey, and kho-kho. In addition to offering space for yoga courses where students and staff members meditate and even practise yoga, it includes a large and well-equipped sports room where students may play indoor activities like table tennis, chess, caroms and others. For intercollegiate and other sporting activities, the college provides football and cricket uniforms, t-shirts, and shoes based on the needs of the players.

In terms of a skill centre for music, fine arts and languages, an open theatre and two room and well-equipped seminar halls, this institute has ample facilities for cultural activities. In order to showcase their cultural talents, students are encouraged to take part in activities including Freshers' Week, Annual Sports Day, Annual Day, Farewell, National Independence Day, and Republic Day Celebrations, among others.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcmendhar.ac.in/files/Committees_22-23.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

180.39

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college features a main library. Textbooks, reference materials, books for competitive exams, magazines, and journals are all widely available at the library. The reading area is outfitted with furniture to create a comfortable space for studying. For faculty and students, a visiting log is kept, and new arrivals of books and periodicals are exhibited on racks.

The library is a part of INFLIBNET's N-list consortia of information library network. Under this consortium, the library offers a substantial number of electronic books and periodicals to faculty members and students. Internet facility with computer system, CD's, DVD, CD-ROM databases, are also available in the library.

Library is automated using KohaNew- VMare Player Software having version 3.14.00.000.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://34.70.201.32:84/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8980

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

One of the institution's quality policies calls for regular upgrades to the infrastructure and technology. The institution provides IT enabled teaching-learning environment in the campus round the clock. The college offers 07 smart classrooms, five smart labs, four lecture halls that are digitally equipped, a language lab that is digital, a MOOC centre and browsing centre.

The college also has a functional computer lab with all-in-one computers and internet access. The computer lab is accessible to college students. Computers and other relevant accessories are offered to all academic departments. When necessary, all members of the teaching staff utilize ICT facilities in the classrooms and laboratories.

The institution has upgraded the browsing centre computer lab, language lab, and other departments. In order to support ICT, 09 new Interactive Flat Panel Displays (IFPSD) with built-in OPS were put in various labs. A digital lectern, multimedia projectors, and audio-visual capabilities have been added to two classes. Additionally, the college's internet infrastructure has been improved to enable bandwidth of more than 50 Mbps at various locations. For fast working of computer system SSDs have been installed

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

53.28

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the institution to operate effectively, there are defined processes and procedures for maintaining and making use of the physical, academic, and support facilities. Several committees are set up to plan and make necessary arrangements for adding new

infrastructure and facilities as per the need of different departments, students and faculty of the college.

The college's principal submits detailed action plans to the J&K, Higher Education Department for approval and funding in accordance with the recommendations of the college committees. Construction and repairing of physical infrastructure of the College is done by the J&K PWD (R&B), PDD and other executing agencies following the codal formalities.

The College Development Committee advises the procurement of items/equipment for use in laboratories, classrooms, libraries, and offices while taking into consideration the requests of various departments of the college.

The college library and laboratories are kept up to date to guarantee students' practical understanding, maximum output, and superior results. For optimal use, the IT infrastructure is regularly upgraded and monitored. The institution provides well-established sports facilities to assure the students' overall growth. According to the institution's regulations and policies, all parties have an equal chance to use these facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

717

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The purpose of Students' Body is to look after the welfare of the students , to promote and coordinate

the extra-curricular activities for better cooperation among students. Students'

Body organizes the programs, activities and services which serve the co-curricular, cultural,

social, recreational and educational interest of students at the College level and later in

universities. The Students' Body helps in sharing students ideas, interests, and concerns with

teachers and administration of the college. It contributes for the development of students

leadership skills, enrich experience, programme, planning and also develop volunteer-ship. It also

develops social awareness among students. GDC Mendhar Students' Body The Students' Body is the

representative body of the entire student community of the college. GDC-Mendhar Students' Body

mission is to encourage and promote the values that represent good

character in all students and

build responsible leaders within student's community. The College Students' Body is as following:

President ,Vice President ,Secretary ,Member Representative including one female representative

The College Students' Body consists of the members who are full time students in the college.

Leadership, Roles and Duties of the Members President ---- Lead all meetings ,Give assistance,

guidance , act as a facilitator during discussion Maintain frequent contact with students, faculty

and administration ,Work with advisor on all planning , Participate in student council sponsored

activities/events Vice President-----Work closely with President ,Assume President's duties when

needed , assist the President in preparing meeting agendas etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are invited for voluntarily to help their younger

students to improve their performance. Alumni Association
Committee President :Mr. Waseem ul Haq

Undergraduate in Science Stream Contact number: 7006872078 Vice-
President : Mr.Javid Ahmed

Khan(Junior Assistant) Undergraduate in Arts with Computer Contact
number : 9797626467Secretary :

Mr. Rajat Sharma (Sub- Inspector) Undergraduate in Science Member
: Mr. Zahid Ahmed (Bank PO)

Member: Nighat Choudhary (JK Bank PO) Contact No 7889303649
Member: Ghulam Rubani ,Research

Scholar IIT Roorkee Contact No 9086102540 Member: Mohd Safeer
Research Scholar GarhwalUniversity

Contact No 9149891147 They encouraged students for participation
in Co-curricular

andextracurricular activities. Our alumni willingly came for
induction programmes organized in the

college during academic year 2020-21to guide the blooming
graduates. They interacted with the

students admitted in the college and make them familiarize with the campus environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

GDC Mendhar is a newly established college (Est. 2005) under Prime Minister's reconstruction plan for Jammu & Kashmir State. Initially the college had started working in the premises of the Government Higher Secondary School (Boys) Mendhar and now has shifted to its own newly constructed building.

Vision:We, at SCS Government Degree College Mendhar, will impart innovative education and instill high patterns of discipline through our dedicated staff that shall set global standards, making our students academically superior and morally strong, which in turn shall get better the quality of life of the human race. The college combines its rich heritage and legacy with an enthusiasm aligned to the changing face of education in the context of the nation's goals and towards the flourishing of the National Education Policy 2020 (NEP 2020). The college is able to accomplish its quality under the visionary leadership of the well-known Higher education Department J&K (UT).

Our mission is to educate students especially from the local and rural areas, so that they become enlightened individuals, improving the living standards of their families and society. We will provide individual attention, a level of quality of education and take care of character-building.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.in/aboutus.html#vision
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Decentralization

I) I) The Principal has Vice Principals and Principal Advisory committee to assist him in the smooth functioning of all the curricular and extracurricular activities of the college.

II) The college encourages various departments, NSS, NCC and other clubs to arrange lecturers for students.

III) The Library Committee of the institution allocates a specific amount of the funds to every Department to purchase the subject related books.

1. Participative Management

The Principal of the college revises various committees of the teachers at the beginning of every academic year and assigns them different responsibilities for smooth functioning of the teaching learning process as well as the extra-curricular activities. The committees like the IQAC, Admission Committee, Time Table Committee Examination Committee, Cultural Committee, Sports Committee, College Development Committee, Research Committee, Women Development Cell Committee, NSS Advisory Committee and College Beautification Committee perform the assigned duties and responsibilities by involving a maximum number of teachers. The committees are given enough freedom of making decisions related to the concerned matters. Staff meetings are organized from time to time and decisions are taken with consensus.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.in/files/Committees_22-23.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

Response

The college is affiliated to University of Jammu having two Academic streams B.A and B.Sc, whose Curriculum is designed and developed at university level by the Board of Studies. All HODs of departments of the college are the members of Board of Studies in which their valuable recommendations are taken in to consideration by the university. The faculty members of all departments are also encouraged to participate in seminars, conferences, workshops, orientation and refresher courses etc.

1. The college is well equipped with different types of books, magazines, newspapers and journals which keep the students updated. Different tours are organized by the college like environmental tours, Biological tour, field tours, geographical and educational tours to educate and inculcate the sense of belonging among the students. Students are also encouraged to participate in various Cultural, Sports, NSS and NCC activities.
 - The well qualified teachers in the college adhere to time table and regular class work.
 - Remedial classes are provided to slow learners and needy students.
 - Regular mentor mentee interactions between students and faculty members are organized to make teaching learning process hassle free.

The college constitutes an examination committee which ensures examination in transparent manner. Superintendents, Deputy superintendents,, Flying squad, invigilators, are appointed to conduct and manage the examination system.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is in direct control of the Department of Higher education UT of Jammu and Kashmir followed by the College Principal. The following departments are supervised by the Principal, each of which performs a specific function essential for the smooth functioning of the institution:

1. IQAC
2. College Development Committee.
3. College Advisory Committee.
4. Curricular Activities Committees consisting of:
5. Cultural Committee.
6. Women Development Cell
7. Anti-ragging Committee.
8. College Discipline Committee.
9. Career Counseling Committee.
10. Grievance Redressal Committee.
11. Examination Committee.
12. Library Committee.
13. Alumni Association.

Appointment of Staff:

1. Teaching Staff Recruitment

1. Appointment of teachers (Assistant Professor) in college is through Jammu and Kashmir Public Service Commission and Higher Education Department J&K.

Eligibility:-

A Master's degree in relevant subject from any recognized university and the candidate must have NET conducted by the UGC or the CSIR, or SET or who are or have been awarded a Ph. D. Degree

in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET:

1. Non-Teaching Staff Recruitment / Appointment:-

Appointment of all non teaching staff (Accountant, Senior Assistant, Junior Assistant, Laboratory Assistant, Laboratory Bearer, Library Assistant, Library Bearer, Multi-Tasking Employee) in the college are through Jammu and Kashmir Service Selection Board.

File Description	Documents
Paste link for additional information	https://gdcmendhar.ac.in/files/Committees_22-23.pdf
Link to Organogram of the Institution webpage	http://www.gdcmendhar.in/files/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Teaching & Non-Teaching: NPS, General Provident Fund, State Life

Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance.

Students: The college has an in-house fully equipped Medical Room & common room. The college has a Fee Concession Committee, Internal Complaint Committee, Anti-Ragging Committee and Student Grievance Redressal Cell to cater to the needs of the students. Our College believes in acknowledging and appreciating the achievements of its students. The college honours its outstanding students for their hard work and sincerity through various categories of awards and scholarships. The College has been offering coaching facilities for students to appear in various competitive examinations. Students belong to ST, SC, OBC, PSP and Minority are getting scholarship from state and central governments. Students get incentives for participating in various cultural and sports activities as per norms. Students are given TA @ 390/- per candidate for one side journey, DA @ 135 and Refreshment @ 35 in addition to the match fee deposited as required from time to time.

File Description	Documents
Paste link for additional information	https://cra-nsdl.com/CRA/ http://jkfunds.nic.in/default.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. For Teaching staff, the Higher Education Department have various methods of Performance appraisal which include:-

I) THREE Tier Feedback System (<https://dhe.nic.net.in/>)

II) Employ Performance Monitoring System (<https://epm.jk.gov.in/>)

III) JK Sparrow (<https://jaksparrow.jk.gov.in/>).

IV) Hard Copy template form duly filled and graded by the principal of the college.

The Self-appraisal form includes aspects such as:

1. Teaching methods adopted
2. Innovative practices carried out.
3. Regularity and punctuality.
4. Extracurricular participation
5. Suggestions for improvement in self competency.
6. Research Contributions

1. For Non teaching staff, the Higher Education Department have various methods of Performance appraisal which include:-

1. Employ Performance Monitoring System (<https://epm.jk.gov.in/>)
2. Hard Copy template form duly filled and graded by the principal of the college.

File Description	Documents
Paste link for additional information	https://epm.jk.gov.in/ https://hrms.jk.gov.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits on a regular basis to use financial resources optimally. Annual Accounts are prepared for every fiscal year on 31 March according to the guidelines of finance department J&K. To ensure transparency in matters of transactions, all the payments are made through the account to account transaction. The financial statements and books of accounts of the college are maintained with the highest professional accounting standards that are subjected to independent third party audits, for an objective and independent audit opinion to see whether the statements have been presented fairly and in accordance with the accounting standards. The internal audit is conducted by internal audit committee of the college that examines the financial management protocols and maintenance of prescribed books of accounts providing advisories for improvement in the system. The Comptroller and Auditor General of India conduct the mandatory external statutory audit of the financial statements and accounts quarterly as well as annually to verify the financial statements as per the prescribed accounting standards. The procedural improvements suggested by these audits are carried out, if need be, by getting them passed by the Governing Body and appropriate replies regarding the remedial measures taken are furnished to the respective auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.54

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Institution receives the funds in two ways i.e. from Govt and in the form of admission fee. In order to ensure the utilisation of funds for the purpose for which they are received institution follow following strategy for their best utilisation through a well mechanised procedure briefly described as below:
- Funds collected in the form of admission fee are deposited under different heads like library fee, gamesfunds, laboratory fee, etc.
- Demand for holding various activities and providing facilities to theyoung learners or for procuring any item as required, is raised eitherby students orbythecommitteesconcerned and is submitted to the principal for approval.
- Approved proposal is further subjected to the concerned committee for deciding the codal formalities and preparing the detailed requirement.
- On recommendation of the committee supply order is issued by the chair.
- On completion of work or purchase of items as the case may be committee once again verify thework and furnish a certificate to that effect. Only after the satisfactory report payment ismade.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC significantly contributed for ensuring quality in education by conducting a number of workshops, seminar, organising programmes for Participative learning, programme on life skills, ethics and values, besides improving the governance by adopting the various portals and developing browsing center and language lab.

Workshops include "workshop on NAAC", "Tourist Guide", "ICT Tools in Teaching and Learning", "Career development for Non-teaching staff" stc

The Seminars include "Geography of Jammu and Kashmir", "Geomorphological Processes", "Origin of Earth/solar system", "Krishan Chander k fiction mei kheta-e-peer Panchal ki Akasi"

Participative learning include, panel discussions, Poster making competitions, Quiz Competition, Students Seminars, Symposium

Life skills include Workshop on Disaster Management, Nursing cadre, Computer course etc.

Programms on ethics, rights, duties and values include "know your fundamental duties", Human rights, Voter's day, Drug Abuse, impact of social media etc

Governance include Starting of SAMARTH-e-gov suite ERP for employee profile and inventory management, Implemented of e-office through JKHRMS portal, Starting of Digilocker for managing academic bank of credits(ABC), Implementing Online Bio metric Attendance Portal, Implementing SPARROW Portal for filling of Online Performance Appraisal Report, Starting of Online 3 tier feedback system, formulation of Student's Council, Establishing Browsing Center and Language Lab

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The college follows the guidelines given by the University and Higher Education Department of J&K. Higher Education Department designed a three tier feedback system for Students, Teacher and College. The main focus of this Feedback system is to make teaching learning process more effective.

2. Teachers were appointed as mentors of each student group. These teachers were available 24 X 7 to help students of the class assigned to them in every way.

WhatsApp groups of each class were made to share class links, notes, videos related to the syllabus and notices with students. Whatsapp groups was used for projects, assignments and class work.

File Description	Documents
Paste link for additional information	https://gdcmendhar.ac.in/naac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is a co-education institution and is aware of the burning issue of gender equity. The institution is well prepared to handle and respond to gender sensitive issues. In order to maintain safety and security to the girl students and women staff, a cell has been constituted for redressal of grievances. Our women grievance cell stays alert all the time to prevent any sexual abuse towards the students and workers. Some of the initiatives taken by the institution to promote gender equity are as under:

Ø The college has special cells to deal with gender related issues in campus namely "Women development cell and Women Anti-harassment cell.

Ø The institute has a provision for girl's common room with attached washroom facility where the girls students can sit and rest and go for recreations. Anti ragging committee will be the supervisory and advisory committee in preserving a culture of ragging free environment in the college campus. The rules and regulations of this institution regarding admission, administrative functions and other academic activities safe-guard the interests of the students and staff members without any discrimination to their gender. The true spirit of education is being practiced in the college i.e. no discrimination of caste, creed, color, religion and gender.

File Description	Documents
Annual gender sensitization action plan	https://gdcmendhar.ac.in/files/Action_Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcmendhar.ac.in/files/Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is proud to say that minimal waste is generated in the campus. The key operation of the college has very less impact on the environment as the college is very conscious of generating waste. The waste is generated by all kinds of routine works carried out in the college that includes papers, plastics, foods etc.

- The sweepers of the institution collect the waste and put the degradable and non-degradable into separate dustbins for proper disposal.
- Collection drives for newspapers and posters have been held by NSS and Green Club.
- Recycling workshops held amongst students by the Green Club. These drives raise consciousness about plastic waste, food waste etc.
- Various department and student level sensitization programmes have been organized

College organized rallies and group discussions, quizzes to create awareness among the students and staff to encourage active participation

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

Government CSM Degree College Mendhar is situated in Dharana village of Mendhar Tehsil which is only 3km from LOC. The students and staff of the college belong to diverse cultural, linguistic and religious background. College administration provides equal opportunities to all irrespective of their caste, creed, sex and religion. More than 50% of the students are from reserved categories i.e. SC, ST, OBC, EWS and Pahari. During the admission process, to ensure equal opportunities for the sections of communities, the merit of students belonging to ST and SC categories is raised by 5% before generating the final merit list of admission.

Remedial classes are conducted and have a book bank for SC/ST/OBC and other students who need additional help in English, Hindi, Maths and Computer Science.

The college has constituted Special committees for SC, ST, OBC and Pahari students to ensure uniformity and transparency during the admission process. To provide financial assistance the College has also constituted scholarship committees for minority, ST, SC, EWS and Pahari Speaking students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt. SCS Degree College, Mendhar organizes various programmes to inculcate values, rights and duties to make students responsible citizens dedicated towards Nation's progress. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two important units that are devoted in this direction and organizing related programmes.

- Voter's Day and Voter's Awareness Programmes are organized in the college to instill democratic values among students.

- Constitution Day is celebrated every year in the college to

create awareness about their constitutional rights and duties.

- Every year the college conducts student union elections to elect Head boy and Head girl so that their grievances can be redressed in a democratic way and also to inculcate voting behavior in them.

- The college also conducts plantation drives regularly to make campus clean and green and to promote sustainable development. As part of this , the college has banned single use plastic bags, junk food and entry of automobiles in college

- The college administration also encourages the students who have done outstanding work in the field of sports, social service, academics. Such activities will boost confidence among them to become ambassador of social change

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All National festivals are celebrated with enthusiasm. Our students come together breaking the boundaries of religion and caste. The College organizes national festivals with the young minds by conducting programmes on these days. Thus, we celebrate national festivals, birth and death anniversaries of many great Indian personalities are celebrated in the college.

- Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag.

- International Women's Day is celebrated on 8th March. The Women's Development Cell deals issues related to women empowerment and works to promote gender equity and sensitize the students.

- International Yoga Day is celebrated every year on 21st June. Yoga embodies unity of mind and body, thought and action and harmony between man and nature

National voters day, national education day, teacher's day, Gandhi Jayanti are other such programmes which are celebrated with full fervor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TITLE: CENTRALISED INTERNAL EXAMINATION OBJECTIVE To bring transparency, Timely completion and to reduce absenteeism.

THE CONTEXT Taking internal examination at the will of teacher in charge resulted in lapse of sanctity, absentism and clashes of dates of examination.

THE PRACTICE Centralised date sheet is prepared. Answer sheets are numbered, marked with machine and distributed to examination centre. Examination duties are assigned through proper order.

EVIDENCE OF SUCCESS

1. The practice has significantly lowered the absentees.
2. Timely evaluation of assessment has been achieved.
3. It led to timely submission of internal examination record for onward submission to affiliating university.

2. TITLE: SHIFTING TO ICT BASED TEACHING & LEARNING

OBJECTIVE

To ensure effective learning and improve learning outcome by integrating video animations, power point presentations, photomicrographs and other teaching learning tools in lesson delivery.

THE CONTEXT In line with national policy of digital India maximum classrooms have been turned into smart classrooms by installing IFPDs and Projectors with podium. The gadget has inbuilt key board, magnetic pens and hand operated swipe options, multi-purpose projection systems and wide angle cameras for lecture recording.

THE PRACTICE Out of 13 11 class rooms have been converted to smart class rooms.

EVIDENCE OF SUCCESS

Students enrolment increased and results have been improved besides timely completion of syllabus.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctiveness in Location. The institution is located in alongside the LOC. In the foothills of Peer Panjal Region, it is the only co-educational institution of higher learning in the entire tehsil of Mendhar. The location of the college is endowed with natural beauty, serenity and tranquility. Tehsil-Mendhar is a remote and far off area of district-Poonch spreading over an area of about 549.8 sq km with a population of about 141366 as per census 2011. There are twelve feeding Higher Secondary Schools of the college from tehsil Mendhar with an average of about 1500 students passing out every year. For those who wish to pursue BA and BSc, this is the only institution nearest to their habitation. Institution is also running Prime Minister Scholarship Scheme (PMSS) thereby providing opportunities to those who are willing to pursue their studies outside the state as well. The college has 79% students from the reserved categories which is an important and distinctive feature of this institution.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to University of Jammu and adheres to the curriculum designed by the University. The curriculum delivery at the level of college is obtained as follow:

1. Academic calendar is prepared at the commencement of each academic session.
2. Classes are taught through well framed timetable.
3. In the CBCS a wide range of Skill Enhancement, Discipline Specific Elective and Generic Courses are offered.
4. With the start of NEP 2020 multidisciplinary approach has been started.
5. Students are guided through Counselling Committee at the time of admission.
6. Workload for each subject is calculated and accordingly fulltime teachers are engaged.
7. In Order to ensure interactive, practical and engrossing learning, Modern ICTs tools are used.
8. For browsing teaching learning resources browsing lab is in place.
9. Academic progress and student's attendance for each individual subject is continuously monitored.
10. Regular Class tests are conducted for each subject along with viva voce. Moreover, remedial classes are also conducted.
11. Participative learning is ensured through seminars, conferences, workshops, extension lectures, quiz, symposia, field trips.
12. Teaching faculty is regularly attending refresher courses, general orientation courses, FDPs, seminars / conferences / workshops etc.
13. Regular feedback is also taken from students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcmendhar.ac.in/files/academic-calender.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Within the broader framework of the relevant university and institutional calendars, the institution follows its own academic calendar for continuous internal evaluation. This calendar is included in the institution's prospectus and is widely distributed on the college's website prior to the start of each session. The academic calendar displays the following schedules to ensure that planned activities are completed on time:

1. A teacher-led orientation programme in class for students about the internal assessment and examination scheme.
2. Education and extracurricular activities.
3. Observance of various national and international holidays.
4. Conducting internal evaluations for both theoretical and practical purposes
5. Proposed dates for external examinations (both theoretical and practical).

From the beginning of each session, all faculty members smoothly carry out theory and practical classes of students according to general time table of the institution. The timetable is displayed on notice boards, which helps in monitoring the regularity of classes. Timely completion, revision, and internal assessment of the syllabus are conducted according to the schedule set forth in the Academic Calendar. The internal assessments are evaluated and are formally signed by the teacher in charge, the head of the department and the principal. After that, they are examined by an external committee formally appointed by the University of Jammu. To ensure the timely publication of university examination results, all faculty members participate in a central

evaluation process. This makes it easier to start new sessions on time.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdcmendhar.ac.in/files/academic-calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

100

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and

professional ethics.

Environmental and sustainability issues are integrated into courses in Environmental Studies, Zoology, Botany, and Geography. Political science, commerce, English, and education are all courses that teach human values. Professional ethics are integrated into English, and Education courses. The college has introduced many courses that have been approved by the University of Jammu and are classified as professional ethics, gender equality, human rights, and environmental consciousness.

Gender Sensitization: In B. A Semester 3rd, a skill-based Sociology course titled 'Gender Sensitization' was introduced to make students aware of the problems and issues related to gender inequality, as well as remedial measures. Furthermore, a number of topics such as Feminism and women are covered. Gender sensitization and gender issues are directly addressed in the syllabi of Political Science subjects.

Human values and Ethics: Sociology, Education, Political Science, and Arabic all cover topics dealing with human values and ethics such as Indian Social Institutions, Indian Culture, Family, Human Rights, Gender, and Environment.

Furthermore, the college makes efforts to integrate ethical and human values through extracurricular activities. Programmes run by the N. S. S., N.C.C., YRC, SVEEP, and Political Science departments help students develop human values.

National holidays such as Independence Day and Republic Day are used to instill patriotic and moral values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

291

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdcmendhar.ac.in/naac.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

451

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To improve the educational standards of all the students, the college undertakes adequate measures to identify the advanced learners and slow learners. At the beginning of each academic year, the college offers admission to students under Choice Base Credit System in both arts and science streams as per their academic merit in class 12th. The academic performance of the students is analyzed by the subject teachers by conducting internal assessments, class tests, quizzes, group discussions ad viva. Different strategies like remedial classes, homework, weekly tests, supply of simplified study materials, etc. are employed for the progress of the slow learners. Personal attention is paid towards the slow learners to make them understand the concepts of the subject. Subject orientation sessions are conducted for slow learners. Special programmes for slow learners are also conducted outside the regular teaching hours. Advanced learners are given due opportunities to upgrade their knowledge level by participating in different activities like debates, symposia, workshops and conferences. Reference books and other advanced material related to the prescribed subject are available in the college library to update the knowledge. Advanced learners are motivated to undertake online certificate courses in MOOC, NPTEL, and SWAYAM.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1302	30

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution uses student-Centric pedagogy to create an environment of experiential learning, participative learning, and problem-solving methodologies. All the science programmers and some of the social science programmes integrate practical courses with the adequate experiential practice for the students. Students are allowed to conduct experiments independently in practical classes. Learning through Projects has been made an integral part of the curriculum where small projects have been assigned to students which gives them a wider perspective of a certain topic and inculcate collaborative learning practices among the students Each department of the college has incorporated specific methods into the formal teaching framework such as projects, presentations, writing competitions, and quiz competitions. The teachers make the classes interactive and also encourage innovative thoughts to culminate on the heights. The teachers facilitate learning by allowing each individual student to comprehend at their personal level by ensuring their active involvement in class activities. This ensures that they can absorb and grasp the academic inputs at their own pace.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in view the emerging need for ICT the institution is well equipped with ICT tools. All the laboratories and classrooms are well equipped and available for all modes of required teaching. Smart laboratories of Chemistry, Physics, Zoology, Botany, and Geography are existing while some of these concerned departments also have wifi facilities for online teaching activities. Department of Computer sciences are a full-

fledged ICT-equipped resource center existing in the college. About 76 computer systems are available for student use in various departments, browsing centres, language lab etc. Moreover, the interactive flat panel displays (IFPD) have been installed in classrooms and labs. The teachers and students constantly use and get the benefits of these panels. All the departments avail the computer facilities and are able to do online work. After pandemic teachers conducted the virtual classes through Google meet, Wise app, Zoom app, and Whatsapp groups. Some of the teachers also created their own youtube channels and use that platform for virtual teaching. The recorded lectures on YouTube proved more beneficial for slow learners and enhance the potential of bright students as well.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

134

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

This Institution is guided by the regulations formulated at the University level in all the matters pertaining to syllabi, examination and evaluation. The Institution has adopted centralized internal assessment mechanism explained below:

- Centralized date-sheet for Internal assessment and practical's is notified on the college notice boards and also conveyed to the students by the teachers in their respective classes and through What'sApp groups, at least one week in advance.
- The question papers prepared by concerned teacher and are submitted to the examination committee which are printed just 15 minutes before the commencement of examination.
- After evaluating the answer scripts of the internal assessment tests, are shown to the students for their satisfaction. Internal assessment marks are also shared with students through WhatsApp.
- The students who could not appear in the test due to some valid reasons like NCC activities, sports activities and other unavoidable circumstances, there is provision of re-test for them and also for weaker students for improvement. The result of the internal assessment is checked and verified by internal assessment committee of the college and then by the inspection team framed by the University of Jammu. A proper record of the internal assessment is maintained in all teaching departments.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

As per the University guidelines college has adopted effective and distinctive ways to address examination related grievances in transparent, time-bond, and efficient manner. The college has formed examination committee as well as grievances redressed cell for the solution of problems faced by the students regarding the examination

Internal Examination

Date is fixed for students to consult the concerned teacher to

check the evaluated answer sheets and settle the issues if any. The college has introduced a practice which requires a student to sign a document whether they are satisfied with the evaluation. They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases if student's grievances are not addressed satisfactorily, students are free to approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary cases.

External Examination

As regards external examination, any type of errors like mark sheet reflecting student as absent, result withheld, result later on due to typographical mistakes or any other reason, the internal assessment committee sends the duly certified records to the university for the necessary correction in favors of the student.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College has worked out the programme outcomes (POs), programme specific outcomes (PSOs) and course outcomes (COs). The same has been posted on college website for faster and universal communication.

- The alumni interaction helps the college teachers/Faculty to get the feedback on the programme and course outcomes and improvise the same for new batches by introducing add on courses or certificate courses.
- Institution conducts as well as encourages faculty to attend Workshops, Seminars, Refresher courses, and interactive sessions with the experts from the universities as well as the relevant fields to make the course component more relevant.
- Every department projects the POs, PSOs & COs on the department Notice board.

- The students are continuously made aware of these outcomes. At the beginning of every unit, teacher articulates on the learning outcomes and programme outcome which makes the teaching learning process more fruitful as students are aware of the relevance of the topic in their pursuit of knowledge.
- Students are provided opportunities to interact with senior students and alumni to learn about their experiences and career paths, so that they are encouraged and motivated to chart out similar roadmaps for their own future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gdcmendhar.in/downloads.aspx
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college ensures the outcomes mentioned by college for each course are attained by the students in three years of UG course.

- Course Outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the students' performance in the class activities, laboratory work, assignments, in different examinations and their role in departmental activities. Students' performance is noted continuously on their regularity, participation in class discussions and the overall behavior. Their performance in the internal examinations provides the initial clue of their learning outcome.
- Our college keeps a constant eye on the performance of the pass outs in different competitive examinations conducted by various agencies and organizations to see as

to what extent the desired outcomes have been achieved. Furthermore, the institutions evaluate the outcomes of various programmes and courses through their participation in different inter collegiate and intra college programmes like seminars, debates and quiz competitions conducted by all the teaching departments turn-wise.

- The extracurricular activities such as NSS, NCC and Sports activities have made our students to achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned in the objectives.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

89

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://dhefeedbacksystemv2.nic.net.in/index.aspx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

16

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

41

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organized a number of extracurricular events to support the institution's local community and to educate

students about its needs. The following activities have been organized by the NSS and NCC units of our college's students:-

1. The college's NCC and NSS unit organized a number of outreach initiatives like tree planting, promoting traffic safety, the Swatch Bharat Abhiyan, and raising awareness of national equity.
2. Extension programs can be divided into awareness, training, education, and other activities. In addition to partnering with other organizations to raise awareness among the general public and the student body, our college also offers other activities. All of these initiatives were carried out as part of the Azadi ka Amrit Mahotsav, which was organized by the college's NSS and NCC teaching/non teaching unit for social improvement.
3. The students actively participated in all college-sponsored programs, which helped them to develop their talents, sense of community, and vision for how they could contribute to society in general and their local community in particular.
4. In addition to NCC and NSS units, the college's various departments are aware of their obligations to develop students into responsible citizens of the country by educating them about social issues through a variety of initiatives like environmental awareness, personal hygiene and health, road safety awareness, voter awareness, and health checks on campus.

All of these camp activities have a good effect on the kids and help them build stronger community bonds, leadership abilities, and self-confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1413

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has sufficient teaching and learning resources, including classrooms, laboratories, a library, seminar halls, equipment and computers, etc.

For holding theory classes, there are 8 completely furnished, well-ventilated, large lecture rooms available. To accommodate

cutting-edge teaching techniques, the majority of classrooms are equipped with IFPB, projectors, smart boards, digital lecterns, and internet access.

Institute has 05 laboratories to carry out the academic experiments prescribed by affiliatory University. To carry out our experimental research, these labs are equipped with research tools. Wi-fi, digital lecterns, and interactive smart panel displays (IFPD) are provided in every lab. Additionally, the college features a well-stocked computer lab that the students use for lab-based classes.

There are two seminar rooms available, each with quality audio-visual equipment. Conferences, seminars, workshops, and other extracurricular events are held in these seminar halls, each of which has more than 50 seats.

Additionally, the institution offers a girls' common room, a MOOC centre, a digital language lab/skill centre for music, fine arts and languages, browsing centre as well as computer hardware including desktops, laptops, printers, photocopiers, internet connections, Wi-Fi, etc.

To help with, promote, and support the crucial teaching and learning process, construction of five additional classrooms has recently been completed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college places a high priority on the general development of the students and routinely hosts a variety of sports, games, and cultural events on campus. With continual evaluation system, Sports and extracurricular activities are integral parts of the Institute. The institution has sufficient spaces for participating in games, sports, and cultural events. It contains two playgrounds with space for a variety of sports, including basketball, badminton, volleyball, cricket, football, hockey, and kho-kho. In addition to offering space for yoga

courses where students and staff members meditate and even practise yoga, it includes a large and well-equipped sports room where students may play indoor activities like table tennis, chess, caroms and others. For intercollegiate and other sporting activities, the college provides football and cricket uniforms, t-shirts, and shoes based on the needs of the players.

In terms of a skill centre for music, fine arts and languages, an open theatre and two room and well-equipped seminar halls, this institute has ample facilities for cultural activities. In order to showcase their cultural talents, students are encouraged to take part in activities including Freshers' Week, Annual Sports Day, Annual Day, Farewell, National Independence Day, and Republic Day Celebrations, among others.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcmendhar.ac.in/files/Committees_22-23.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**180.39**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college features a main library. Textbooks, reference materials, books for competitive exams, magazines, and journals are all widely available at the library. The reading area is outfitted with furniture to create a comfortable space for studying. For faculty and students, a visiting log is kept, and new arrivals of books and periodicals are exhibited on racks.

The library is a part of INFLIBNET's N-list consortia of information library network. Under this consortium, the library offers a substantial number of electronic books and periodicals to faculty members and students. Internet facility with computer system, CD's, DVD, CD-ROM databases, are also available in the library.

Library is automated using KohaNew- VMare Player Software having version 3.14.00.000.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://34.70.201.32:84/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

B. Any 3 of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

8980

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

One of the institution's quality policies calls for regular upgrades to the infrastructure and technology. The institution

provides IT enabled teaching-learning environment in the campus round the clock. The college offers 07 smart classrooms, five smart labs, four lecture halls that are digitally equipped, a language lab that is digital, a MOOC centre and browsing centre.

The college also has a functional computer lab with all-in-one computers and internet access. The computer lab is accessible to college students. Computers and other relevant accessories are offered to all academic departments. When necessary, all members of the teaching staff utilize ICT facilities in the classrooms and laboratories.

The institution has upgraded the browsing centre computer lab, language lab, and other departments. In order to support ICT, 09 new Interactive Flat Panel Displays (IFPSD) with built-in OPS were put in various labs. A digital lectern, multimedia projectors, and audio-visual capabilities have been added to two classes. Additionally, the college's internet infrastructure has been improved to enable bandwidth of more than 50 Mbps at various locations. For fast working of computer system SSDs have been installed

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

53.28

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the institution to operate effectively, there are defined processes and procedures for maintaining and making use of the physical, academic, and support facilities. Several committees are set up to plan and make necessary arrangements for adding new infrastructure and facilities as per the need of different departments, students and faculty of the college.

The college's principal submits detailed action plans to the J&K, Higher Education Department for approval and funding in accordance with the recommendations of the college committees. Construction and repairing of physical infrastructure of the College is done by the J&K PWD (R&B), PDD and other executing agencies following the codal formalities.

The College Development Committee advises the procurement of items/equipment for use in laboratories, classrooms, libraries, and offices while taking into consideration the requests of various departments of the college.

The college library and laboratories are kept up to date to guarantee students' practical understanding, maximum output, and superior results. For optimal use, the IT infrastructure is regularly upgraded and monitored. The institution provides well-established sports facilities to assure the students' overall growth. According to the institution's regulations and policies, all parties have an equal chance to use these facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

717

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

5

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The purpose of Students' Body is to look after the welfare of the students , to promote and coordinate the extra-curricular activities for better cooperation among students. Students' Body organizes the programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College level and later in universities. The Students' Body helps in sharing students ideas, interests, and concerns with teachers and administration of the college. It contributes for the development of students leadership skills, enrich experience, programme, planning and also develop volunteer-ship. It also develops social awareness among students. GDC Mendhar Students' Body The Students' Body is the representative body of the entire student community of the college. GDC-Mendhar Students' Body mission is to encourage and promote the values that represent good character in all students and

build responsible leaders within student's community. The College Students' Body is as following:

President ,Vice President ,Secretary ,Member Representative including one female representative

The College Students' Body consists of the members who are full time students in the college.

Leadership, Roles and Duties of the Members President ---- Lead all meetings ,Give assistance,

guidance , act as a facilitator during discussion Maintain frequent contact with students, faculty

and administration ,Work with advisor on all planning , Participate in student council sponsored

activities/events Vice President-----Work closely with President ,Assume President's duties when

needed , assist the President in preparing meeting agendas etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are invited for voluntarily to help their younger

students to improve their performance. Alumni Association
Committee President :Mr. Waseem ul Haq

Undergraduate in Science Stream Contact number: 7006872078 Vice-
President : Mr.Javid Ahmed

Khan(Junior Assistant) Undergraduate in Arts with Computer
Contact number : 9797626467Secretary :

Mr. Rajat Sharma (Sub- Inspector) Undergraduate in Science
Member : Mr. Zahid Ahmed (Bank PO)

Member: Nighat Choudhary (JK Bank PO) Contact No 7889303649
Member: Ghulam Rubani ,Research

Scholar IIT Roorkee Contact No 9086102540 Member: Mohd Safeer
Research Scholar GarhwalUniversity

Contact No 9149891147 They encouraged students for
participation in Co-curricular

andextracurricular activities. Our alumni willingly came for
induction programmes organized in the

college during academic year 2020-21to guide the blooming
graduates. They interacted with the

students admitted in the college and make them familiarize with the campus environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

GDC Mendhar is a newly established college (Est. 2005) under Prime Minister's reconstruction plan for Jammu & Kashmir State. Initially the college had started working in the premises of the Government Higher Secondary School (Boys) Mendhar and now has shifted to its own newly constructed building.

Vision:We, at SCS Government Degree College Mendhar, will impart innovative education and instill high patterns of discipline through our dedicated staff that shall set global standards, making our students academically superior and morally strong, which in turn shall get better the quality of life of the human race. The college combines its rich heritage and legacy with an enthusiasm aligned to the changing face of education in the context of the nation's goals and towards the flourishing of the National Education Policy 2020 (NEP 2020). The college is able to accomplish its quality under the visionary leadership of the well-known Higher education Department J&K (UT).

Our mission is to educate students especially from the local and rural areas, so that they become enlightened individuals, improving the living standards of their families and society. We will provide individual attention, a level of quality of

education and take care of character-building.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.in/aboutus.html#vision
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Decentralization

I) I) The Principal has Vice Principals and Principal Advisory committee to assist him in the smooth functioning of all the curricular and extracurricular activities of the college.

II) The college encourages various departments, NSS, NCC and other clubs to arrange lecturers for students.

III) The Library Committee of the institution allocates a specific amount of the funds to every Department to purchase the subject related books.

1. Participative Management

The Principal of the college revises various committees of the teachers at the beginning of every academic year and assigns them different responsibilities for smooth functioning of the teaching learning process as well as the extra-curricular activities. The committees like the IQAC, Admission Committee, Time Table Committee Examination Committee, Cultural Committee, Sports Committee, College Development Committee, Research Committee, Women Development Cell Committee, NSS Advisory Committee and College Beautification Committee perform the assigned duties and responsibilities by involving a maximum number of teachers. The committees are given enough freedom of making decisions related to the concerned matters. Staff meetings are organized from time to time and decisions are taken with consensus.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.in/files/Committees_22-23.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

Response

The college is affiliated to University of Jammu having two Academic streams B.A and B.Sc, whose Curriculum is designed and developed at university level by the Board of Studies. All HODs of departments of the college are the members of Board of Studies in which their valuable recommendations are taken in to consideration by the university. The faculty members of all departments are also encouraged to participate in seminars, conferences, workshops, orientation and refresher courses etc.

1. The college is well equipped with different types of books, magazines, newspapers and journals which keep the students updated. Different tours are organized by the college like environmental tours, Biological tour, field tours, geographical and educational tours to educate and inculcate the sense of belonging among the students. Students are also encouraged to participate in various Cultural, Sports, NSS and NCC activities.

- The well qualified teachers in the college adhere to time table and regular class work.
- Remedial classes are provided to slow learners and needy students.
- Regular mentor mentee interactions between students and faculty members are organized to make teaching learning process hassle free.

The college constitutes an examination committee which ensures examination in transparent manner. Superintendents, Deputy superintendents,, Flying squad, invigilators, are appointed to conduct and manage the examination system.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is in direct control of the Department of Higher education UT of Jammu and Kashmir followed by the College Principal. The following departments are supervised by the Principal, each of which performs a specific function essential for the smooth functioning of the institution:

1. IQAC
2. College Development Committee.
3. College Advisory Committee.
4. Curricular Activities Committees consisting of:
5. Cultural Committee.
6. Women Development Cell
7. Anti-ragging Committee.
8. College Discipline Committee.
9. Career Counseling Committee.
10. Grievance Redressal Committee.
11. Examination Committee.
12. Library Committee.
13. Alumni Association.

Appointment of Staff:

1. Teaching Staff Recruitment

1. Appointment of teachers (Assistant Professor) in college is through Jammu and Kashmir Public Service Commission and Higher Education Department J&K.

Eligibility:-

A Master's degree in relevant subject from any recognized university and the candidate must have NET conducted by the UGC or the CSIR, or SET or who are or have been awarded a Ph. D.

Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET:

1. Non-Teaching Staff Recruitment / Appointment:-

Appointment of all non teaching staff (Accountant, Senior Assistant, Junior Assistant, Laboratory Assistant, Laboratory Bearer, Library Assistant, Library Bearer, Multi-Tasking Employee) in the college are through Jammu and Kashmir Service Selection Board.

File Description	Documents
Paste link for additional information	https://gdcmendhar.ac.in/files/Committees_22-23.pdf
Link to Organogram of the Institution webpage	http://www.gdcmendhar.in/files/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching & Non-Teaching: NPS, General Provident Fund, State Life

Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance.

Students: The college has an in-house fully equipped Medical Room & common room. The college has a Fee Concession Committee, Internal Complaint Committee, Anti-Ragging Committee and Student Grievance Redressal Cell to cater to the needs of the students. Our College believes in acknowledging and appreciating the achievements of its students. The college honours its outstanding students for their hard work and sincerity through various categories of awards and scholarships. The College has been offering coaching facilities for students to appear in various competitive examinations. Students belong to ST, SC, OBC, PSP and Minority are getting scholarship from state and central governments. Students get incentives for participating in various cultural and sports activities as per norms. Students are given TA @ 390/- per candidate for one side journey, DA @ 135 and Refreshment @ 35 in addition to the match fee deposited as required from time to time.

File Description	Documents
Paste link for additional information	https://cra-nsdl.com/CRA/ http://jkfunds.nic.in/default.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. For Teaching staff, the Higher Education Department have various methods of Performance appraisal which include:-

I) THREE Tier Feedback System (<https://dhe.nic.net.in/>)

II) Employ Performance Monitoring System (<https://epm.jk.gov.in/>)

III) JK Sparrow (<https://jaksparrow.jk.gov.in/>).

IV) Hard Copy template form duly filled and graded by the principal of the college.

The Self-appraisal form includes aspects such as:

1. Teaching methods adopted
2. Innovative practices carried out.
3. Regularity and punctuality.
4. Extracurricular participation
5. Suggestions for improvement in self competency.
6. Research Contributions

1. For Non teaching staff, the Higher Education Department have various methods of Performance appraisal which include:-

1. Employ Performance Monitoring System

(<https://epm.jk.gov.in/>)

2. Hard Copy template form duly filled and graded by the principal of the college.

File Description	Documents
Paste link for additional information	https://epm.jk.gov.in/ https://hrms.jk.gov.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits on a regular basis to use financial resources optimally. Annual Accounts are prepared for every fiscal year on 31 March according to the guidelines of finance department J&K. To ensure transparency in matters of transactions, all the payments are made through the account to account transaction. The financial statements and books of accounts of the college are maintained with the highest professional accounting standards that are subjected to independent third party audits, for an objective and independent audit opinion to see whether the statements have been presented fairly and in accordance with the accounting standards. The internal audit is conducted by internal audit committee of the college that examines the financial management protocols and maintenance of prescribed books of accounts providing advisories for improvement in the system. The Comptroller and Auditor General of India conduct the mandatory external statutory audit of the financial statements and accounts quarterly as well as annually to verify the financial statements as per the prescribed accounting standards. The procedural improvements suggested by these audits are carried out, if need be, by getting them passed by the Governing Body and appropriate replies regarding the remedial measures taken are furnished to the respective auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.54

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Institution receives the funds in two ways i.e. from Govt and in the form of admission fee. In order to ensure the utilisation of funds for the purpose for which they are received institution follow following strategy for their best utilisation through a well mechanised procedure briefly described as below:
- Funds collected in the form of admission fee are deposited under different heads like library fee, gamesfunds, laboratory fee, etc.
- Demand for holding various activities and providing facilities to theyoung learners or for procuring any item as required, is raised eitherby students orbythecommitteesconcerned and is submitted to the principal for approval.
- Approved proposal is further subjected to the concerned committee for deciding the codal formalities and

preparing the detailed requirement.

- On recommendation of the committee supply order is issued by the chair.
- On completion of work or purchase of items as the case may be committee once again verify the work and furnish a certificate to that effect. Only after the satisfactory report payment is made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC significantly contributed for ensuring quality in education by conducting a number of workshops, seminar, organising programmes for Participative learning, programme on life skills, ethics and values, besides improving the governance by adopting the various portals and developing browsing center and language lab.

Workshops include "workshop on NAAC", "Tourist Guide", "ICT Tools in Teaching and Learning", "Career development for Non-teaching staff" etc

The Seminars include "Geography of Jammu and Kashmir", "Geomorphological Processes", "Origin of Earth/solar system", "Krishan Chander k fiction mei kheta-e-peer Panchal ki Akasi"

Participative learning include, panel discussions, Poster making competitions, Quiz Competition, Students Seminars, Symposium

Life skills include Workshop on Disaster Management, Nursing cadre, Computer course etc.

Programms on ethics, rights, duties and values include "know your fundamental duties", Human rights, Voter's day, Drug Abuse, impact of social media etc

Governance include Starting of SAMARTH-e-gov suite ERP for

employee profile and inventory management, Implemented of e-office through JKHRMS portal, Starting of Digilocker for managing academic bank of credits(ABC), Implementing Online Biometric Attendance Portal, Implementing SPARROW Portal for filling of Online Performance Appraisal Report, Starting of Online 3 tier feedback system, formulation of Student's Council, Establishing Browsing Center and Language Lab

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The college follows the guidelines given by the University and Higher Education Department of J&K. Higher Education Department designed a three tier feedback system for Students, Teacher and College. The main focus of this Feedback system is to make teaching learning process more effective.

2. Teachers were appointed as mentors of each student group. These teachers were available 24 X 7 to help students of the class assigned to them in every way.

WhatsApp groups of each class were made to share class links, notes, videos related to the syllabus and notices with students. Whatsapp groups was used for projects, assignments and class work.

File Description	Documents
Paste link for additional information	https://gdcmendhar.ac.in/naac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

A. All of the above

**initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is a co-education institution and is aware of the burning issue of gender equity. The institution is well prepared to handle and respond to gender sensitive issues. In order to maintain safety and security to the girl students and women staff, a cell has been constituted for redressal of grievances. Our women grievance cell stays alert all the time to prevent any sexual abuse towards the students and workers. Some of the initiatives taken by the institution to promote gender equity are as under:

Ø The college has special cells to deal with gender related issues in campus namely "Women development cell and Women Anti-harassment cell.

Ø The institute has a provision for girl's common room with attached washroom facility where the girls students can sit and rest and go for recreations. Anti ragging committee will be the supervisory and advisory committee in preserving a culture of ragging free environment in the college campus. The rules and regulations of this institution regarding admission, administrative functions and other academic activities safe-

guard the interests of the students and staff members without any discrimination to their gender. The true spirit of education is being practiced in the college i.e. no discrimination of caste, creed, color, religion and gender.

File Description	Documents
Annual gender sensitization action plan	https://gdcmendhar.ac.in/files/Action_Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcmendhar.ac.in/files/Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is proud to say that minimal waste is generated in the campus. The key operation of the college has very less impact on the environment as the college is very conscious of generating waste. The waste is generated by all kinds of routine works carried out in the college that includes papers, plastics, foods etc.

- The sweepers of the institution collect the waste and put the degradable and non-degradable into separate dustbins

for proper disposal.

- Collection drives for newspapers and posters have been held by NSS and Green Club.
- Recycling workshops held amongst students by the Green Club . These drives raise consciousness about plastic waste, food waste etc.
- Various department and student level sensitization programmes have been organized

College organized rallies and group discussions, quizzes to create awareness among the students and staff to encourage active participation

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

A. Any 4 or All of the above

4. Ban on use of Plastic	
5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government CSM Degree College Mendhar is situated in Dharana village of Mendhar Tehsil which is only 3km from LOC. The students and staff of the college belong to diverse cultural, linguistic and religious background. College administration provides equal opportunities to all irrespective of their caste, creed, sex and religion. More than 50% of the students are from reserved categories i.e. SC, ST, OBC, EWS and Pahari. During the admission process, to ensure equal opportunities for the sections of communities, the merit of students belonging to ST and SC categories is raised by 5% before generating the final merit list of admission.

Remedial classes are conducted and have a book bank for SC/ST/OBC and other students who need additional help in English, Hindi, Maths and Computer Science.

The college has constituted special committees for SC, ST, OBC and Pahari students to ensure uniformity and transparency during the admission process. To provide financial assistance the College has also constituted scholarship committees for minority, ST, SC, EWS and Pahari Speaking students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt. SCS Degree College, Mendhar organizes various programmes to inculcate values, rights and duties to make students responsible citizens dedicated towards Nation's progress. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two important units that are devoted in this direction and organizing related programmes.

- Voter's Day and Voter's Awareness Programmes are organized in the college to instill democratic values among students.
- Constitution Day is celebrated every year in the college to create awareness about their constitutional rights and duties.
- Every year the college conducts student union elections to elect Head boy and Head girl so that their grievances can be redressed in a democratic way and also to inculcate voting behavior in them.
- The college also conducts plantation drives regularly to make campus clean and green and to promote sustainable development. As part of this , the college has banned single use plastic bags, junk food and entry of automobiles in college
- The college administration also encourages the students who have done outstanding work in the field of sports, social service, academics. Such activities will boost confidence among them to become ambassador of social change

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct

B. Any 3 of the above

Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All National festivals are celebrated with enthusiasm. Our students come together breaking the boundaries of religion and caste. The College organizes national festivals with the young minds by conducting programmes on these days. Thus, we celebrate national festivals, birth and death anniversaries of many great Indian personalities are celebrated in the college.

- Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag.
- International Women's Day is celebrated on 8th March. The Women's Development Cell deals issues related to women empowerment and works to promote gender equity and sensitize the students.
- International Yoga Day is celebrated every year on 21st June. Yoga embodies unity of mind and body, thought and action and harmony between man and nature

National voters day, national education day, teacher's day, Gandhi Jayanti are other such programmes which are celebrated with full fervor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TITLE: CENTRALISED INTERNAL EXAMINATION OBJECTIVE To bring transparency, Timely completion and to reduce absenteeism.

THE CONTEXT Taking internal examination at the will of teacher in charge resulted in lapse of sanctity, absentism and clashes of dates of examination.

THE PRACTICE Centralised date sheet is prepared. Answer sheets are numbered, marked with machine and distributed to examination centre. Examination duties are assigned through proper order.

EVIDENCE OF SUCCESS

1. The practice has significantly lowered the absentees.
2. Timely evaluation of assessment has been achieved.
3. It led to timely submission of internal examination record for onward submission to affiliating university.

2. TITLE: SHIFTING TO ICT BASED TEACHING & LEARNING

OBJECTIVE

To ensure effective learning and improve learning outcome by integrating video animations, power point presentations, photomicrographs and other teaching learning tools in lesson delivery.

THE CONTEXT In line with national policy of digital India maximum classrooms have been turned into smart classrooms by installing IFPDs and Projectors with podium. The gadget has inbuilt key board, magnetic pens and hand operated

swipeoptions, multi-purpose projection systems and wide angle cameras for lecture recording.

THE PRACTICE Out of 13 11 class rooms have been converted to smart class rooms.

EVIDENCE OF SUCCESS

Students enrolment increased and results have been improved besides timely completion of syllabus.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctiveness in Location. The institution is located in alongside the LOC. In the foothills of Peer Panjal Region, it is the only co-educational institution of higher learning in the entire tehsil of Mendhar. The location of the college is endowed with natural beauty, serenity and tranquility. Tehsil-Mendhar is a remote and far off area of district-Poonch spreading over an area of about 549.8 sq km with a population of about 141366 as per census 2011. There are twelve feeding Higher Secondary Schools of the college from tehsil Mendhar with an average of about 1500 students passing out every year. For those who wish to pursue BA and BSc, this is the only institution nearest to their habitation. Institution is also running Prime Minister Scholarship Scheme (PMSS) thereby providing opportunities to those who are willing to pursue their studies outside the state as well. The college has 79% students from the reserved categories which is an important and distinctive feature of this institution.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The SCS Government Degree College Mendhar Internal Quality Assurance Cell has identified the broad objectives which the College should strive to achieve during next academic year (2022-23), which are enumerated as under:

1. To complete the library automation
2. To adopt the college Tarana
3. To organise Seminar on Food Security; Innovation, Startup, Models and Patents; Drug Abuse and Illicit Effects.
4. To get the college accredited for second cycle.
5. To ensure the participation of students in Experiential Learning.
6. To get the Girls Hostel functional
7. To create an enabling environment for holistic development of Students , Faculty and Support Staff .
8. To facilitate continuous upgradation and updation of Knowledge & Use of Technology , by Faculty and Students.
9. To fulfil its Social Obligations , in the manner of providing formal & informal education , dissemination of Knowledge , organizing programmes and activities for the benefit of the Community and Other Stakeholders.
10. To create awareness and initiate measures for Protecting and Promoting Environment.
11. To continuously Innovate , Introduce new courses and remain relevant to the changing needs of the stakeholders.
12. To Implement Structural Repairs to Building and Electrical Repairs.
13. To upgrade Library Resources to include digital content , which can be accessed by Students and Faculty online.
14. Digital Content in the form of Video Lectures , Study Notes , etc. To be made available on the website by Teachers.