



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Govt. Degree College Mendhar
• Name of the Head of the institution	Prof. Dileep Kumar Raina
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01965226793
• Mobile No:	9419171754
• Registered e-mail	principalgdcmendhar@gmail.com
• Alternate e-mail	iqacgdcmendhar@gmail.com
• Address	Mendhar
• City/Town	poonch
• State/UT	Jammu and Kashmir
• Pin Code	185211
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Jammu
• Name of the IQAC Coordinator	Dr. Mohd Shafiq
• Phone No.	7051315666
• Alternate phone No.	7051315666
• Mobile	7889319631
• IQAC e-mail address	iqacgdcmendhar@gmail.com
• Alternate e-mail address	shafiqmaths7@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gdcmendhar.ac.in/naac.html
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://gdcmendhar.ac.in/files/academic-calender.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.24	2019	01/04/2019	31/03/2024

6.Date of Establishment of IQAC 02/04/2010

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary 2202	State Govt.	2020-21	33720000
Institution	Salary(NPS) 2071	State Govt.	2020-21	1030000
Institution	T.E. (002)	State Govt.	2020-21	140000
Institution	LTC	State Govt.	2020-21	135000
Institution	Telephone(006)	State Govt.	2020-21	105000
Institution	O.E.(007)	State Govt.	2020-21	395000
Institution	POL	State Govt.	2020-21	110000
Institution	Maintain and Repair	State Govt.	2020-21	40000
Institution	Furniture and Furnishing	State Govt.	2020-21	400000
Institution	Office equipment and appliances	State Govt.	2020-21	285000
Institution	Rent Rates and taxes(009)	State Govt.	2020-21	60000
Institution	Material and supplies(010)	State Govt.	2020-21	600000
Institution	Books and Periodicals (011)	State Govt.	2020-21	900000
Institution	Machinery and Equipment (020)	State Govt.	2020-21	450000
Institution	Camps, Seminars and conferences(State Govt.	2020-21	122000

	022)			
Institution	RUSA	Centre Govt./State Govt.	2020-21	12500000
Institution	NSS	Jammu University/local fund	2020-21	307915
Institution	Establishment of skill centres (spoke) Fine Arts, Music and Language Laboratory	State Govt.	2020-21	500000
Institution	Up gradation and procurement of sports goods/equipments and activities	State Govt.	2020-21	800000
Institution	Establishment of skill centres (spoke) Food Technology and Food processing	State Govt.	2020-21	1000000
Institution	Setting up of industrial Skills	State Govt.	2020-21	1000000
Institution	Automation and up gradation of Library and laboratory	State Govt.	2020-21	1000000
Institution	Up gradation of Girls Hostel	State Govt.	2020-21	2000000

Institution	Development of browsing Centre	State Govt.	2020-21	2000000
Institution	Digital/ Interactive/smart classrooms	State Govt.	2020-21	1860000
Institution	Construction of Multipurpose Hall	State Govt.	2020-21	1250000
Institution	Providing of Seating Arrangement and Furniture in newly constructed buildings	State Govt.	2020-21	1500000
Institution	Construction of five class Rooms	State Govt.	2020-21	9000000
Institution	Renovation of the College Building	State Govt.	2020-21	500000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	05	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the 	View File	

meeting(s) and Action Taken Report	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> • Prepared and Submitted AQAR for the year 2019-20. • Periodical meetings with staff members are initiated to formulate the plan of action. The implementation of action plans are reviewed in the subsequent meetings. • Purchase of books for college Library. • Purchase and procurement of material for upliftment of laboratories and library. • Start of construction work of Girls Hostel and Five class Rooms. • Development of Botanical Garden, Herbal Garden and beautification of the Campus by developing floral beds and plantation of trees. 	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Admission of students for the new session (2020-21)	The admission given to the students on preference-cum-merit basis strictly according to the norms and guidelines issued by the affiliating University and state government
Academic Calendar (Holistically Designed)	The academic calendar for the session 2020-21 was more elaborative and successfully executed.
Constitution of different committees	Different committees were constituted in order to help the college administration for the welfare of students
Development of Botanical Garden, Herbal Garden, Nursery and beautification of the Campus by developing floral beds and plantation of trees.	A Botanical Garden and herbal Garden , Nursery was developed by Botany Department.. Moreover, the beautification of campus was done by creating various floral

	beds and planting numerous varieties of trees and flower plants
Preparation and submission of AQAR for the year 2019-20	AQAR prepared and submitted in the month of July , 2021
Development of Lawns and footpaths	Work executed successfully
Conduct of Aid-on and certificate courses	Certificate courses in computer Application(open to all)
Construction of Girls Hostel, staff Quarters, Bio-Sciences Block , Class Rooms, Auditorium	The work for the construction of Girls Hostel and additional five rooms started.
Procurement of materials	A considerable numbers of computers with accessories, furniture, laboratory equipments and other material was purchased for the conducive teaching-learning atmosphere in the college
Constitution of Clubs and Societies	Botanical, Chemical and Geographical Societies were constituted for enhancing the Scientific temperament among the students , Social , Digital Literacy club and Green club was constituted so as to love and care the Green earth
To celebrate the important days	Republic day, Independence day, No-Tobacco Day, Gandhi, Jayanti, National voters Day, Constitution Day, Teachers, Day, NSS Day Sir, Sayed Day, World AIDS Day celebrated in the college and students and staff participated with zeal and zest
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Advisory Committee	10/03/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	16/01/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 20

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 1183

Number of students during the year

File Description	Documents
Data Template	View File

2.2 0

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 340

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 21

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 27

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	20
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1183
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	340
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	21
File Description	Documents
Data Template	View File

3.2	27
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	311.06
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	102
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College Mendhar is affiliated to the University of Jammu. College runs Bachelor's degree programs in Arts and Science streams. The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed, prepared and approved by the University of Jammu through the respective Board of Studies. College provides a dynamic and well structured academic plan for the effective implementation of curriculum.

1. At the very start of each academic year, institutional as well as individual departmental academic calendar is prepared in accordance with academic calendar of University of Jammu, which includes internal test schedules, class tests, seminars and various department and institution level activities.

2. Each department prepares its individual departmental time table

so as to allocate the theory and laboratory courses to faculty members which is displayed on the respective departmental notice boards for the convenient of the students.

3. Faculty delivers lectures through traditional as well as by using different ICT tools. Lectures are prepared by the faculty members using university prescribed books and other references including internet resources.

4. Academic progress and Students attendance for each individual subject is continuously monitored and documented. Remedial classes are also conducted for the students having poor academic performance.

5. Regular workshops, student's seminars, field visits apart from traditional teaching methods are conducted every year to improve the interest of students in studies. Teaching Staff is regularly encouraged to attend refresher courses, workshops and seminars to keep their knowledge updated. Regular and timely feedback is taken from teachers, academia, students and alumni on curriculum for improving the teaching learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gdcmendhar.ac.in/files/academic-calender.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College follows the calendar issued by the University of Jammu strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. Institute calendar of events includes detailsthe total number of working days, holidays, Continuous Internal Evaluation dates, dates for institutional various activities and programs. The academic calendars help faculty members to plan their respective course delivery academic and co-curricular activities. Departmental heads closely supervise and completethe syllabus as per the lesson plan prepared by faculty members. Internal Assessment tests, assignments, quizzes, and seminars are the main toolsof the Continuous Internal Evaluation

of students.

There is a well-defined process for the conduct of Continuous Internal Evaluation as per the calendar of events. The faculty prepares question papers for internal assessments based on the syllabus along with the scheme of evaluation, reviewed and approved by the departmental head. The date sheet for the conduct of internal assessment test is prepared by the examination committee and is displayed on notice board for the stakeholders. Post tests, evaluation of answer scripts, are carried out by respective faculty members. Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gdcmendhar.ac.in/examinations.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

50

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

50

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government Degree College Mendhar runs the courses in Arts and Science stream. Curriculum is designed by University of Jammu which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The institution took care to focus on these issues.

The aim of these courses is to inculcate general as well as skilled competencies among the students for their overall development.

Gender:

The institution has a well planned system of handling and responding to gender related issues. The college has a well established women development cell, which conduct regular awareness regarding gender sensitive issues. Women development cell orients teachers, students to make teaching learning effective and responsive. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions etc.

Environment and Sustainability:

The institution imparts knowledge on Environment and Sustainability to the students of Ist and 2nd semester through well designed curriculum namely Environmental science. In addition to this N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, various environment related programs including tree plantation, campus cleanliness, eradication of weeds, plastic free drive, Poster Competition, Debate Competition, quiz competitions, invited talks are organized in the college to create awareness about nature, biodiversity, environment and sustainability.

Human Values and Professional Ethics

Human values form a significant part of existing syllabus of B.A arts stream where value education, ethics and legislative support is taught in the curriculum so that the students becomes responsive and techno-societal citizen and work for the welfare of society. Programs conducted under N. S. S., N.C.C and other clubs help to inculcate human values among students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values.

Career Guidance and Placement Cell organized placement activities including training, development of students, aptitude test etc. on a regular basis as per the requirements of industry.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://forms.gle/46dBvkvs3amWBCfG9

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

680

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

313

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To improve the educational standards of all the students, the college undertakes adequate measures to identify the advanced learners and slow learners. At the beginning of each academic year, the college offers admission to students under Choice Base Credit System in both arts and science streams as per their academic merit in class 12th. The academic performance of the students is analyzed by the subject teachers by conducting internal assessments, class tests, quizzes, group discussions and viva.

Different strategies like remedial classes, homework, weekly tests, supply of simplified study materials, etc. are employed for the progress of the slow learners. Personal attention is paid towards the slow learners to make them understand the concepts of the subject. Subject orientation sessions are conducted for slow learners. Special programmes for slow learners are also conducted outside the regular teaching hours.

Advanced learners are given due opportunities to upgrade their knowledge level by participating in different activities like debates, symposia, workshops and conferences. Reference books and other advanced material related to the prescribed subject are available in the college library to update the knowledge. Advanced learners are motivated to undertake online certificate courses in MOOC, NPTEL, and SWAYAM. The institution conducted a Certificate course in Computer Application in collaboration with the National Institute of Electronics & Information Technology (NIELIT) Jammu for the academic and professional development of the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1181	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Govt. Degree college Mendhar uses student-centric pedagogy to create an environment of experiential learning, participative learning, and problem-solving methodologies. All the science programmes and some of the social science programmes integrate practical courses with the adequate experiential practice for the students. Students are allowed to conduct experiments independently in practical classes. Learning through Projects has been made an integral part of the curriculum where small projects have been assigned to students which gives them a wider perspective of a certain topic and inculcate collaborative learning practices among the students

Each department of the college has incorporated specific methods into the formal teaching framework such as projects, presentations, writing competitions, and quiz competitions. The teachers make the classes as interactive as possible and also encourage innovative thought and novel interpretations. The teachers facilitate learning by allowing each individual student to comprehend at their personal level by ensuring their active involvement in class activities. This ensures that they can absorb and grasp the academic inputs at their own pace.

The internal assessments and home assessments are systematically planned so as to encourage the students to work independently. Invited talks are also organized by each department of the college from time to time in order to involve the students in activities that help to exhibit and hone their talents.

Students are motivated to participate in Quiz Competitions, Paper Presentation, Technical Seminars, and Online Certification Courses to get a participative learning environment. Student development programs and workshops are conducted to enhance the learning

capabilities of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for effective teaching-learning processes. Information Communication Technology (ICT) is one of the pillars of educational structure in the modern era. ICTs are pivotal in the existing social order and are the most required in the Education sector, especially during the COVID-19. Keeping in view the emerging need for, ICT the government degree college Mendhar is well equipped with ICT tools. All the laboratories and classrooms are well equipped and available for all modes of required teaching. Smart laboratories of Chemistry, Physics, Zoology, Botany, Geography are existing while some of these concerned departments also have wifi facilities for online teaching activities. Department of Computer sciences is a full-fledged ICT-equipped resource center existing in the college. There is a total of more than 25 functioning computer systems available in the computer lab for students' use. Moreover, the interactive flat panel displays (IFPD) have been installed in five major department labs. The teachers and students constantly use and get the benefits of these panels.

All the departments avail the computer facilities and are able to do online work. Especially during the pandemic Teachers conducted the virtual classes through Google meet, wise app, zoom app, and Whatsapp groups. Some of the teachers also created their youtube channels and use this platform for virtual teaching. The recorded lectures on YouTube proved more beneficial for slow learners and enhance the potential of bright students as well. All these resources and ICT tools enable the teachers to produce effective teaching and are largely beneficial for the students and learners.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

98

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows well-established criteria for internal assessments. All the circulars and notices regarding the internal assessment and re-assessment for the purpose of continuous evaluation are displayed on the notice board from time to time. The faculty informs and elaborates the syllabus, its objectives, and paper pattern to students at the beginning. The faculties provide extra guidelines and counseling to students.

To bring uniformity in evaluation in scripts by fresh recruits, the scripts are scrutinized

The following evaluation process is implemented by the college.

1. One internal assessment test of 20 marks for 4 credits of Skill Enhancement Course and 6 credits for Core and Generic CBCS Courses.

2. The 10 marks internal assessment test for 2 credits CBCS ability courses.

3. For practical subjects, there is a continuous evaluation during the semester for 25 marks Internal Practical and 25 marks External Practical. To improve the outcome of laboratory work done in a semester, out of the 25 marks for internal practical, day-to-day work in the laboratory shall be evaluated for 15 marks and internal examination for practical shall be evaluated for 10 marks conducted by the concerned laboratory teacher.

Seminars are conducted for all the students and are asked to present seminars in the classroom on select and assigned topics related to the subject. Presentation skills, subject knowledge, communicative ability, response time given to questions are the criteria to evaluate the class and students.

Moreover, Special tests for slow learners and more assignments are given for practice. The students are informed of the mistakes committed and are guided to improve their performance in the next examinations.

It is mandatory to conduct computer practical exams. Computer practical exams are conducted in college in accordance with the prescribed syllabus. In this activity, a theory exam is conducted and the student has to face viva-voce along with computer practical as suggested by an external examiner. Answer scripts are assessed by the external examiner. The results and marks of practical are conveyed to the university as per schedule. This practical exam is strictly conducted with adherence to university rules.

Thus, the system provides ways and means to ensure its credibility and reliability.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

By following the continuous evaluation process the college generally focuses on students' grievances and always ensures

transparency in internal evaluation. The executive wings like College Examination Committee and grievances redress cells are set up to fulfill this purpose. Moreover, to ensure a transparent evaluation system at the internal level, the college follows the following patterns.

The institution believes in and adopts an open evaluation system, where a student is free to check his/her answer sheet. After seeing the answer sheet the student is free to discuss with the teacher and get a chance of improvement. The students have been given 2nd even sometimes 3rd chance of reassignment for the purpose of improvement and reformation and keeping in view the transparency and efficiency of the system.

Especially during the COVID-19 period, this practice proved very effective and more students centric. During pandemic, students were allowed to appear in open book exams at both internal and external levels. Google form generated sheets were shared to the WhatsUp groups of respective departments and appropriate time was given to the students for correction. All the teaching faculties worked to redress their grievances telephonically and through different online platforms. So the examination system of the college is very transparent, open, and adoptive. It works purely on the democratic spirit and students centric approach.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Both the Students and faculty are well aware of the started program and course outcomes. The College adopts outcome-based Education where both the teachers and learners are well known about such required outcomes. The following mechanism is followed by the institution in this concern.

The teachers and students are well known of the programme outcomes which are regularly updated by the university. The College implements the CBCS guidelines and schemes set by the affiliating University as per UGC norms.

All the HOD's of different departments of the college are members of the Board of studies (BOS) of concerned departments in the University of Jammu. So the design of the programme outcomes is done in consultation with the college teachers. Learning outcomes of the programs are observed and measured periodically.

The program and course outcomes of all the departments regarding their subjects are uploaded and displayed on the University website. At the institutional level, these outcomes have been communicated to the teachers in every IQAC and departmental meeting. Moreover, the institution also displayed the general outcomes in different offices, classrooms, and corridors within the college to make the students aware about the outcomes. Different departments also designed the course outcomes in their departmental profiles and they communicate all aspects to the learners.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jammuuniversity.ac.in/student/syllabus-ug-downloads , http://www.gdcmendhar.ac.in/downloads.aspx
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation, and result.

At the Departmental level, the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time. Extra classes are also conducted for average students. To ensure the punctuality of students in classes, 75% attendance is made compulsory for sitting in the main examination. During the COVID period, the teachers extended full support and cooperation to the students. College faculty have conducted online exams and evaluated answer scripts keeping in view the programme outcomes. The continuous evaluation is done through class tests, assignments, seminars, and debates. During COVID almost all the departments conducted online quizzes, webinars, and various awareness programs for fulfilling the purpose. Earlier the term-

end semester examination of every course was based on written examination of two and a half hours which was to be conducted by the university. But during the pandemic, University left it at the disposal of the college which gave the college an opportunity to deliver program outcomes independently.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jammuuniversity.ac.in/student/syllabus-ug-downloads , http://www.gdcmendhar.ac.in/downloads.aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

198

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/46dBvkvs3amWBCfG9>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has organized and promoted various extension activities in and outside the college campus for sensitizing students to various social issues. Department of sociology, Department of Environmental science, NSS, NCC (Units) and Social club of college has organized activities like Swachh Bharat Abhiyan, Gender equality, Environment Awareness, Republic day, Health awareness program, Drug abuse, Covid19 awareness Programme, Women empowerment, Effects of dowry, Constitutional day, etc. The purpose of organizing such lectures/activities was to aware people of their impact on society and to develop a sense of good qualities and a sense of attachment. Utilizing the knowledge imparted from such activities for the welfare of society.

Participating in various activities of community services and developing a sense of belongingness and patriotic approach about the society as well as the country.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1170

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate facilities for teaching-learning in terms of classrooms, laboratories, library, seminar halls, instruments, computing equipments, etc.

There are 08 fully-furnished, well ventilated, spacious lecture rooms for conducting theory classes. Most of the classrooms are furnished with LCD projectors, smart boards, digital lectern, and internet facilities to adapt advanced teaching methods.

Institute has 05 laboratories to carry out the academic experiments prescribed by affiliatory University. These labs are provided with research equipment's to carry our experimental research. All the labs are furnished with Interactive smart panel displays (IFPD), digital lectern and wi-fi facilities. Besides the college has a well-equipped computer lab which is used by the students for lab-based classes.

Two Seminar halls with good audio-visual facilities are provided. These seminar halls with a seating capacity of more than 50 are being used for conferences, seminars, workshops and other extracurricular activities.

Moreover, digital language lab/skill centre for music, fine arts and languages, MOOC centre, girls' common room and computer equipment like desktops, laptops, printers, photocopy machines, internet connections, wi-fi etc are also available in the college.

Construction of five additional classrooms and browsing Centre is in progress to facilitate, foster, and support the essential

teaching and learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly.

The institution has adequate facilities for sports, games, and cultural activities. It has two playgrounds with provisions for multiple games, such as Athletics, Cricket, Football, Hockey, Volleyball, Basketball, badminton, and Kho-kho. It has a spacious and well-equipped Sports room, where pupils can play Indoor games like table tennis, chess, caroms, etc., it provides space for Yoga classes where students and faculty members do meditate and even practice yoga.

College teams are formed to take part in state-level and University level competitions and other intercollegiate competitions. Sports event competitions are conducted at the interdepartmental level in an academic year and the winners are awarded and rewarded accordingly. Football and Cricket kits, T-shirt,s and shoes are provided from the college as per the player's requirements during intercollegiate and other sports events.

This institute has adequate facilities for cultural activities in terms of a well-equipped skill centre for music, fine arts, and languages, an open theatre for various cultural activities, and two spacious and well-equipped seminar halls. To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including debate, painting, quiz, model and poster making, essay writing, and drama preparation. Students are encouraged to participate in cultural events like Freshers, Annual Sports Day, Annual Day, Farewell,

National Independence Day, and Republic Day Celebrations, etc., to exhibit cultural talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16158782

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has central library. Library has a huge collection of Text books, Reference books, books for competitive examinations, magazines and journals. The reading room is furnished to provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack.

The library is a member of N-list consortia of information library network (INFLIBNET). Under this consortia library provides huge number of e-books and e-journals to students and faculty member. Internet facility with computer system, CD's, DVD, CD-ROM databases, are also available in the library.

Library is automated using KohaNew- VMare Player Software having version 3.14.00.000.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

822058

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Continuous up-gradation of technology and the infrastructure on regular basis is one of the quality policies of the institution. The institution provides IT enabled teaching-learning environment in the campus round the clock. There are 02- smart classrooms, 05-smart lab, and 04-digitally equipped lecture halls, a digital language lab, MOOC centre available in the college. Construction of browsing centre for students is also in progress.

A well-equipped computer lab is also functioning in the college with all-in-one computers and internet facility. The students of the college have access to the computer lab. All the departments of the college are provided with computers and other related accessories. All teaching staff members use the ICT in the classrooms and laboratories, whenever needed.

During 2020-21, 17 new all-in-one desktop systems and a server have been purchased for the development of browsing centre. 20 new desktops and laptops have been purchased to upgrade the computer lab, language lab, and other departments of the college. Also, 05

new Interactive Flat Panel Displays (IFPSD) with inbuilt OPS were installed in different labs to support ICT. Two classrooms have been upgraded with digital Lectern, multimedia projectors, and audio-visual faculties. Further, internet facilities have been upgraded to provide bandwidth of more than 50 Mbps at different places in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1345586

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities for the effective functioning of the college. Various committees are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilised. The committees conduct meetings on regular intervals to discuss the matters pertaining to the improvement of the college. These committees make necessary arrangements for adding new infrastructure and facilities as per the need of different departments, students and faculty of the college.

As per the recommendations of college committees, Principal of the college submits in detail action plans to J&K, Higher Education Department for approval and allocation of funds. The college ensures optimal allocation and utilization of the available financial resources for maintenance and up gradation of different facilities by holding regular meetings of various committees constituted for this purpose. Construction and repairing of physical infrastructure of the College is done by the J&K PWD (R&B), following the codal formalities.

Keeping in view the requisitions of different departments of the college, College High Power Committee recommends the purchase of items/equipments for the use in laboratories, classrooms, library, and office. The procurement is done via transparent, efficient and speedy mode through GEM Portal. However, the items which are not listed on GEM Portal are procured through e-tendering mode/procedure in vogue. The college development committee ensures optimal utilization of funds allocated to the departments during each academic year.

The college laboratories are kept updated to ensure practical

knowledge of learners, maximum productivity and quality results. Standard Operational Procedures for handling various chemicals and instruments are strictly followed for achieving, maintaining and improving accuracy. Laboratories are upgraded with best possible equipments to increase productivity and experimental quality. The IT infrastructure is continuously monitored and updated for effective utilization. All the stakeholders have equal opportunity to use these facilities as per the rules and policies of the institution.

The College library is well furnished fully automated, having separate seating arrangements for boys and girls. The college library under the guidance of the library committee takes various innovative initiatives to make the library services and its learning resources students-teachers oriented. The library staff maintains all textbooks, articles, magazines, and other infrastructural facilities in library. The library is continuously augmented with the latest books and journals to help the students to remain abreast with the current and contemporary issues. Any demand from students for new books and periodicals is met with prompt response.

The college has adequate facilities for sports to ensure all-round development of the students. The college has two separate lush green grounds one each for boys and girls. The college has well-established facilities for cricket, football, volleyball, table tennis, badminton, chess, carom, etc. to enable the students to take part in their choice-oriented game. A full-time Physical Director guides the students in various sports activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.gdcmendhar.ac.in/facilities.htm 1

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

438

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://www.gdcmendhar.ac.in/index.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

340

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

340

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

09

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**NIL**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The purpose of Students' Body is to look after the welfare of the students , to promote and co-ordinate the extra-curricular activities for better cooperation among students. Students' Body organizes the programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College level and later in universities. The Students' Body helps in sharing students ideas, interests, and concerns with teachers and administration of the college. It contributes for the development of students leadership skills, enrich experience, programme, planning and also develop

volunteer-ship. It also develops social awareness among students. GDC Mendhar Students' Body The Students' Body is the representative body of the entire student community of the college. GDC-Mendhar Students' Body mission is to encourage and promote the values that represent good character in all students and build responsible leaders within student's community. The College Students' Body is as following: President ,Vice President ,Secretary ,Member Representative including one female representative The College Students' Body consists of the members who are full time students in the college. Leadership, Roles and Duties of the Members President ---- Lead all meetings ,Give assistance, guidance , act as a facilitator during discussion Maintain frequent contact with students, faculty and administration ,Work with advisor on all planning , Participate in student council sponsored activities/events Vice President-----Work closely with President ,Assume President's duties when needed , assist the President in preparing meeting agendas etc Secretary -----Duties include careful note taking of every meeting., Duties also include keeping record of activities and working of the body , Remain in touch with representative groups to ensure students participation ,The Secretary creates the distribution of all documents pertaining to Students when needed. Member Representative : Manage communication among the associations and management ,Providing guidance, advice and information if requested ,Creates a positive campus atmosphere, liaises among Students' Council and other parties of interest, communicates and holds meetings for students interested in the specific event(s), creates schedules, procures any necessary materials for those events.

DUTIES AND RESPONSIBILITIES OF THE STUDENT ASSOCIATION Prevention of ragging in the campus through counselling senior students, help the administration whenever necessary , Guiding the junior and needy students to improve their technical, managerial skills by organizing seminars/ workshops ,Encourage, motivate, innovative and creative skills of the students ,Organize any activity to improve the knowledge and skills of the students , Maintenance of the peace and harmony among college community , Organize the programs to improve the cleanliness and greenery in campus.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/index.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes: Registration under process The goal of our Alumni Association is to create a network that will serve and empower graduates of GDC-Mendhar. Alumni Association has applied for registration on 06-02-2015 with following objectives: Arrange and support placement activities for the students of the college, Encourage the students of the college members of the Association for research development work in various fields like Arts, Computers, Sciences, etc., Mentor the students of the college for higher education, development of character and being GOOD citizens / human beings, Encourage and support students of the college in sports, cultural and extra-curricular activities, Work towards environment conservation, anti-pollution activities like air, water, soil and sound pollution, street plays, demos, presentations, role-play and all possible ways of social awareness which includes COVID-19 most recently, Help victims of Natural calamity and disasters like earth quakes, floods, storms, malnutrition, fire and violence. The alumni association is very active in promoting interactions among the alumni, staff and the management. Besides helping the alumni in all possible ways, it also lends its support to the college to achieve its cherished goals, its VISION and MISSION. Training programs for students For

the pre-final final year students, training programs are being organized for improving communication skill, performance in Group Discussion, Interviews .Experts from bureaucrats and fields expert are conducting these programs,among them many of are alumni. Alumni are invited for voluntarily to help their younger students to improve their performance. Alumni Association Committee President :Mr. Waseem ul Haq Undergraduate in Science Stream Contact number: 7006872078 Vice-President : Mr.Javid Ahmed Khan(Junior Assistant) Undergraduate in Arts with Computer Contact number : 9797626467Secretary : Mr. Rajat Sharma (Sub- Inspector) Undergraduate in Science Member : Mr. Zahid Ahmed (Bank PO) Member: Nighat Choudhary (JK Bank PO) Contact No 7889303649 Member: Ghulam Rubani ,Research Scholar IIT Roorkee Contact No 9086102540 Member: Mohd Safeer Research Scholar GarhwalUniversity Contact No 9149891147 They encouraged students for participation in Co-curricular andextracurricular activities. Our alumni willingly came for induction programmes organized in the college during academic year 2020-21to guide the blooming graduates. They interacted with the students admitted in the college and make them familiarize with the campus environment.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/alumni.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement

Perpetual pursuit of excellence in education by empowering students through knowledge dissemination, character building and socio-economic commitments.

Mission Statement

To provide space to the students to freely ideate, express, exchange and develop their innovative ideas, perspective and opinions for sustainable development.

To develop personality and intellect of learners by providing quality education for their comprehensive development as employment generator.

To establish a knowledge centre to serve as a brimming hub for knowledge exchange.

To create confident, dedicated, honest and upright individuals who become assets to the society.

To impart requisite leadership qualities to face future challenges.

To inculcate the importance of moral and ethical values.

To furnish capabilities and skill to efficiently carve out future avenues.

Perspective plans towards accomplishing the vision and mission.

The college motto RABBI ZIDNI ILMA (O my Lord, increase my knowledge) is the leading strength in policies and actions towards achieving the mission. Policy of the college for attaining the set goal is as follows:

The leaderships thrive to maintain an open and interactive environment.

A policy document has been adopted by the college on 12.02.2021 describing the initiatives to be taken in future for successfully accomplishing the goals of the institution.

All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making & policy formulation and implementation.

A two-way communication channel between the staff and the leadership is an important feature of this college.

Teachers play an integral role in the management and decision-making bodies of the institution by participating in administrative and executive processes in the following ways:

As teacher representative in the Governing Body

As the nodal officer, bursar, public information officer, academic coordinator, teacher-in-charge, etc

As conveners and members of several committees of the staff council

Participation of students is ensured through formulation of student council during every academic session. The council is formed through secret ballot paper where representatives from every class are elected both from males and females.

In addition students are given abundant opportunities to groom themselves and learn skills of leadership by incorporating them in various working committees of the college like discipline committee, IQAC committee etc.

The college boosts self-confidence, high self-esteem and social skills in the students by exposing them to different activities like debate, subject specific and general knowledge quiz competitions, community awareness programmes, summer camps, Swatch Bharat, Summer Internship programme, extension activities etc.

High-quality teaching-learning through innovative methods is emphasized for high academic achievement that is also linked with successful careers for students.

Appropriately adapting and responding to changing academic and societal environment is a key to the functioning of the institution.

New infrastructure and equipment, renovation and enrichment of laboratories, beautification of campus have been facilitated for attainment of various teaching learning outcomes.

Upgrading digital resource facilities in classroom as well as in the laboratories has been prioritised.

Excellence is also promoted by honoring deserving students with awards and recognition of meritorious students.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/index.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution works by involving all the stakeholders viz., Chair (Principal), Staff (Teaching and non-teaching) and Students. In order ensure participative management and decentralization of power different roles are being assigned to different staff members and students at different rungs of ladder.

Institutions is comprised of different departments created subject wise. Senior faculty member of respective departments is designated as Head of Department who control and command the working of that very department.

Faculty from different departments is put together under different committees. Committees undertake the work and responsibilities of the institution like college development, discipline, purchase, faculty development, examination etc.

Due representation of students is ensured through formation of students' body. Students' body is framed by the elected/unanimously nominated class representatives (CRs) from each section and from both the gender (girls & boys) all of which in turn elect Head Boy and Head Girls. These representatives remain the members of various activities thus participate in decision making besides projecting demand of students through their own constituted body.

Proposal for any activity/ development/ purchase of the college is decided by the concerned committee and tit over to the Principal with the minutes of meeting for final approval and execution.

Purchase of Material for the College.

A grant for the purchase of furniture and equipment was received from State Govt.

Role of Chair: Principal asked the College Purchase Committee to finalise the purchase

Role College Purchase Committee: College Purchase Committee sought the requirement from every department and finalised the purchase by prioritising the requirement to match it with the funds available.

Role of Chair: Chair approved the proposal and issued the supply order for purchase.

Payment: Material received against various supply orders was verified by the purchase committee with respect to quality and quantity and then the payment was released to the supplying firms

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/files/committe%2020-21.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college strategies the plan for future development so that development of the institution takes place in a sequential progressing steps and the funds be utilized more efficiently.

The institution has a perspective plan. The aspects consideration for inclusion

1. Quality enhancement and improved teaching-learning environment.
2. Enhancement of student support systems.
3. Improved student success rate.
4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process.
4. The teacher to be more of a facilitator and mentor than just a full time tutor.
5. To establish a research facilities and to nurture and develop research culture among the students and staff.
6. Life skills will be an integral part in curriculum development and delivery.
7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed under the administrative control of Department of Higher Education, Government of Jammu and Kashmir through the Ministry of Higher Education.

The Department of Higher Education is under the administrative Headship of Administrative Secretary to Govt. of Jammu and Kashmir.

At the lower hierarchy to the Secretary is Director Colleges, who is selected among the Principals of the colleges as a liaison officer. He acts as a link between the Higher Education Department and the College.

Principal is the Head of the institution with all the administrative and financial power. The administration of the college is the responsibility of the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non teaching staff.

Next to the Principal is teaching staff from different subjects/departments which are designated as Assistant Professor and Associate Professor.

Senior most teaching staff of every subject shoulder the responsibility Head of the respective departments. In addition, full time teachers (teachers on academic arrangement) are also engaged through department of higher education depending upon the work load.

Department of Physical Education and Library remain under the

control of Physical Training Instructor (PTI) and Librarian respectively.

Next is non-teaching staff who discharge their duties in Establishment Section, Laboratories and Library.

Establishment section is run by Section Officer, Senior Assistant, Junior Assistant and Computer Assistant.

Lab Assistant is the in charge of Laboratory and Lab Bearer is the menial staff in the lab.

Library Assistant is the non teaching staff in the library.

Chowkidar, Gardner and Safaiwala are also among the non-teaching staff.

Fourth class employees remain at the lowest rung of the hierarchy. In case of non-availability permanent fourth class employee Need Based Local Fund Employees are engaged.

College follow the rules and regulation pertaining to admissions and examinations as prescribed by University of Jammu.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.gdcmendhar.ac.in/files/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Children Education Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance.

National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Children Education Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance

Scholarship from Social Welfare Department for ST, SC, OBC, Pahari Speaking Peoples, Minority Scholarship and Students Aid for needy and Poor Students, for participation in sports and other activities students are given TA @ 390/- per candidate for one side journey, DA @ 150 and Refreshment @ 50 in addition to the match fee deposited as required from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation / next promotion. Performance Appraisal for non teaching faculty The appointment is made through the Government of Jammu and Kashmir and after joining the department as per service rules Departmental Promotion Committee(DPC) is being conducted after every 3 years. The principal concerned is being asked to give report (Annual Progress Report of last 3 years) where in the general performance,

conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the government degree college Mendhar. The college undergoes an external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

01

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the government so the funds to be utilized are primarily allotted through the Higher Education Department of Jammu and Kashmir. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government. Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	https://beamsjk.gov.in/Pages/login.aspx
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

All the faculty members are encouraged and supported to

participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in

examination evaluation processes.. The IQAC also provides guidelines, internet access and verification processes for the students to get the post- Matric scholarships ,PMSSS. The college also provides platform for the students to participate in Intra-College and Inter -College level debates, competitions, seminars etc. Regular meetings of IQAC are conducted under the chairmanship o worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching- learning process. LCD's are installed in all the classrooms of the college.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/naac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activites of IQAC in this regard are:

1.Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.

3. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/naac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.gdcmendhar.ac.in/files/AnnualReport2020.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is a co-education institution and is aware of the burning issue of gender equity. The institution is well prepared to handle and respond to gender sensitive issues. In order to maintain safety and security to the girl students and women staff, a cell has been constituted for redressal of grievances. Our women grievance cell stays alert all the time to prevent any sexual abuse towards the students and workers. Some of the initiatives taken by the institution to promote gender equity are as under:

- The college has special cells to deal with gender related issues in campus namely "Women development cell and Women Anti-harassment cell.

- The institute has a provision for girl's common room with attached washroom facility where the girls students can sit and rest and go for recreations. Anti ragging committee will be the supervisory and advisory committee in preserving a culture of ragging free environment in the college campus. The rules and regulations of this institution regarding admission, administrative functions and other academic activities safe-guard the interests of the students and staff members without any discrimination to their gender. The true spirit of education is being practiced in the college i.e. no discrimination of caste, creed, color, religion and gender.

- The college ensures the participation of girls' students in intra and inter-college sports competitions, cultural and all other co-curricular activities. As mentioned above the college has also the credit to creating gender sensitive environment.

- The academic atmosphere of the college encourages sensitivity and respect for each other. All the courses offered by the college are opened to all irrespective of genders without any preference and reservation

- The college library has separate girls reading room facility.

- In curriculum few courses are having specific mention of gender sensitization like : 1.Sociology - USOTS-302 (gender sensitization).

2.English- UENTC-301 (position of women in ancient India)

- The Women Development Cell (WDC) at Mendhar has adopted an annual gender sensitization plan under which various seminars,

guest lectures, workshops etc. are organized throughout the year.

- CCTV cameras are installed at strategic locations for surveillance of the building and for increasing security in the college.

- College has a bus which is being used for transportation of the female students of the college daily. It ensures provision of safe and secure journey to them.

For accommodating the girls students of far-flung areas a two storied girls hostel is under construction.

File Description	Documents
Annual gender sensitization action plan	http://www.gdcmendhar.ac.in/index.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.gdcmendhar.ac.in/facilities.htm <u>1</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is proud to say that minimal waste is generated in the campus. The key operation of the college has very less impact on the environment as the college is very conscious of generating waste. The waste is generated by all kinds of routine works carried out in the college that includes papers, plastics, foods

etc.

- The sweepers of the institution collect the waste into the dustbins and for this purpose dustbins installed at various places of the college campus.
- Collection drives for newspapers and posters have been held by NSS and Green Club.
- Recycling workshops held amongst students by the Green Club . These drives raise consciousness about plastic waste, food waste etc.
- Liquid waste generated by the college laboratories, canteen and pantry is treated through a proper way.
- Various department and student level sensitization programmes have been organized
- The e-waste generated from hardware which cannot be reused or recycled is being disposed in proper way.

College organized rallies and group discussions, quizzes to create awareness among the students and staff to encourage active participation

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://www.gdcmendhar.ac.in/facilities.htm 1
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

C. Any 2 of the above

reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Degree College Mendhar is situated in Dharana village of Mendhar Tehsil which is only 3km from LOC. The students and staff of the college belong to diverse cultural, linguistic and religious background. College administration provides equal opportunities to all irrespective of their caste, creed, sex and religion. More than 50% of the students are from reserved categories i.e. SC, ST, OBC, EWS and Pahari. During the admission process, to ensure equal opportunities for the sections of communities, the merit of students belonging to ST and SC categories is raised by 5% before generating the final merit list of admission. Since, there is no restriction from the Government on intake capacity so all the students are admitted.

Remedial classes are conducted and have a book bank for SC/ST/OBC and other students who need additional help in English, Hindi, Maths and Computer Science.

The college has constituted Special committees for SC, ST, OBC and Pahari students to ensure uniformity and transparency during the admission process. To provide financial assistance the College has also constituted scholarship committees for minority, ST, SC, EWS and Pahari Speaking students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Degree College, Mendhar organizes various programmes to inculcate values, rights and duties to make students responsible citizens dedicated towards Nation's progress. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two important units that are devoted in this direction and organizing related programmes.

- Voter's Day and Voter's Awareness Programmes are organized in the college to instill democratic values among students.
- Constitution Day is celebrated every year in the college to create awareness about their constitutional rights and duties.
- Every year the college conducts student union elections to elect Head boy and Head girl so that their grievances can be redressed in a democratic way and also to inculcate voting behavior in them.
- The college also conducts plantation drives regularly to make campus clean and green and to promote sustainable development. As part of this , the college has banned single use plastic bags, junk food and entry of automobiles in college
- The college administration also encourages the students who have done outstanding work in the field of sports, social service, academics. Such activities will boost confidence among them to become ambassador of social change

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All National festivals are celebrated with enthusiasm. Our students come together breaking the boundaries of religion and caste. The College organizes national festivals with the young minds by conducting programmes on these days. Thus, we celebrate national festivals, birth and death anniversaries of many great Indian personalities are celebrated in the college.

- Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag.

• International Women’s Day is celebrated on 8th March. The Women’s Development Cell deals issues related to women empowerment and works to promote gender equity and sensitize the students.

• International Yoga Day is celebrated every year on 21st June. Yoga embodies unity of mind and body, thought and action and harmony between man and nature

National voters day, national education day, teacher’s day, Gandhi Jayanti are other such programmes which are celebrated with full fervor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice

GREEN CAMPUS CLEAN CAMPUS INITIATIVE

Objectives of the Practice

- To make the campus neat, clean and eco-friendly
- To promote sustainable and environment friendly atmosphere
- To spread awareness of cleanliness and greenery among students.
- Beautification of the campus
- To make campus plastic free
- To ensure proper waste management
- To reduce the waste
- Construct and Maintain a Herbal and botanical Garden.

The Context

In the College premises environmental friendly practices and education system jointly promote sustainable and eco-friendly ambiance. Keeping campus green and clean is the great message to the students and society. It helps to make them aware of the importance of both, and at the same time ensure the calm, green, clean and beautiful campus premises. . The institution cannot go green without student's input, participation, and enthusiasm. The Students play an integral part in the Green Campus Initiative. The Green Campus Work Group namely Green Club holds regular meetings that are open to anyone in the campus community. Students are encouraged to attend and can play an important part in the club's work.

Since hundreds of students, staff and other stake holders are visiting the campus on all working days, the initiative is a big task and hence college planned required programs and mechanism to implement through college NSS unit. The nurturing and enrichment of herbal garden and a Botanical garden are also identified as the key areas related to the initiative.

The institution is actively involved in "Swachh Bharat Campaign" by organizing activities such as debate competitions, plays, poster making competitions, cleanliness drives, rallies etc. to spread awareness among students, staff and society. For this campaign NSS and NCC play an important role to implement required initiatives among students and public.

The Practice

An introductory and initial training programme for the NSS volunteers was conducted describing the action plan. Soon after the commencement of the class in the academic year, on the Environmental day nearly 100 saplings were planted. In June itself, plastic free campus campaign was observed. In July, an event named 'cleanliness drive ' was conducted to make the students aware of the importance of cleanliness and stressed upon the use of steel bottles instead of plastic bottles. The use of fast food and cold drinks is prohibited in the campus. The filtering of plastics, polyethylene, wrappers and pouches are totally banned. The Herbal Garden and Botanical garden in the campus were revitalized by adding new plants and forming the

groups of students who would be caring for the keep up of the garden. Prof. Javed Manzoor and Dr. Maroof Khan gave presentations on the relevance of herbs, the Botanical and the Herbal Garden. All the replanting in the Garden was done under their supervisions. NSS volunteers under the able supervisions of NSS program officer Prof. A.A. Choudhary, Dr. Bagh Hussain HOD Botany and Prof. Abdul Razzaq Assistant Professor Botany paid regular sessions of maintenance work in the Gardens.

Results/ Evidence of Impact

Students and the Staff at the college were changed over time to practise the green protocol. The amounts of plastic reduced to a great extent and people used to bring steel bottle for drinking water. The waste management system worked well and people used to deposit the waste in category wise bins. For the herbal garden, a number of medicinal herbs have been contributed by students themselves. The Campus has grown cooler. The environmental awareness among the students increased. The soil in the area seems to have become more fertile. After several programmes under the aegis of Swatch Bharat Abhiyan the campus is neat and clean.

Apart from all that students and staff carried the message to their families and society.

Problems and Challenges encountered

The major problem was the visitors, mainly the students other than regular students who visit the college for attending different exams and the people attending election duties. Making awareness among them was a challenging task, since most of these activities were on holidays and vacations. And hence the scattering of the small-scale plastic waste like polyethylene, plastic bottles, wrappers and pouches in the campus

1. TITLE OF THE PRACTICE:

TO PROMOTE SPORTS ACTIVITIES

Objectives:

- Sports increase the physical as well as mental strength in

students. A daily activity which includes physical exercise is necessary for students as it helps the students to stay hale and hearty and also helps to improve their emotional fitness.

- Develop Leadership skills: In Sports activities boost among the students the leadership qualities and help them to become good decision-makers
- The Sports activities helps to enhance the overall personality of an individual and makes him more productive and alert
- Sports activities provides the opportunity of Positive mentoring as during sports activities every player is encouraged by his/her coach, captain, teammates for achieving the success .This allows the students to develop a positive mindset.

1. The context:

The college has developed different sports facilities in the college for active engagement of students in sports. The college provides encouragement and support in the form of training facilities, allowances and cash awards. The Sports Infrastructure includes cricket practice pitch, Football ground, badminton court, Volleyball court advanced mat surface for kabaddi, Basketball court etc. Intra-college and Inter-College sports events and annual athletics meet are organized regularly in the college etc. We are running co-educational College. There are a lot of female players with plenty of potentials but the college is not able to provide special coaching, other related amenities to female players. The indoor stadium is not also available in college yet.

1. The Practice:

In India, National sports policy 2011 emphasizes that sports and physical education play a central role in developing human resource, increase productivity and promote social solidarity. The athletic activities provide enjoyment for young students. As a result, our students boost healthier eating habits, decrease anxiety and depression. Since infrastructure is necessary for training and organizing games, the college has well maintained up to date infrastructure for sports activities. The physical education and sports department of the college remains forefront in organizing various events. The college has also constituted sports committee for overall monitoring of the sports related

activities. The college also runs undergraduate programme of Physical education under choice based credit system which includes both theory papers and practicals. The sports education along with the academics results in the overall improvement of the students and with the arrival of leagues for sports like cricket, football, hockey and Kabaddi in India, It has also opened greater opportunities for employment as well. This unsurprisingly makes sports imperative element of academic curriculum of college. Thus our college is always devoted to give maximum chance to our students so that they will achieve great success in their lives and make the college and country proud. It will also boost the opportunities that will make them economically strong also.

5. Evidence of Success:

The Physical Education & Sports Department of the College takes care of the promotion of games and sports in the college. The Physical Education department of the college organized various events and ensured larger involvement of students in the sports events at College and Inter-college Level competitions. The college organized college level volleyball tournament from 14-03-2021 to 17-03-2021 in which 6 Teams from different semesters, participated. . Our College teams in various sports also participated in various events held at University of Jammu. For various games/sports selection Trials to select Teams and intra-sports competitions were also organized. . The College also utilized certain amount for strengthening sports infrastructure & promotion of sports activities i.e. Purchasing sports related material ,organizing sports events, facilitating sports uniforms, Sports Prizes and T.A/D.A to participants & team in-charges in accordance.

1. Problems Encountered and Resources Required:

Although the college has developed infrastructure to boost sports activities but still the present infrastructure is not adequate to meet the requirement. The government Degree college is situated very close to LOC and most of the students belong to very humble background. The parents are reluctant to send their children in sports and thus motivating them is a challenging task. The college is also lacking the facilities for cricket, hockey and other popular games which can provide a chance to our students to show their talent in this field at state and national level.

So, rich sports infrastructure in the form of Cricket ground, Indoor Stadium and construction of a separate sports hall in the

colleges is the need of the hour.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Boosting and Upliftment of Rural Students Through value Education and life skills

The majority of India lives in rural areas

and the way progress and development happened in Rural India indicates the direction in which our country is moving towards and education is an essential element that indicates the progress of a country in long run, because what we do today to uplift and upgrade the education system for rural students it will demonstrate results in the future. At the outset, it is important for us to understand the gap in rural and urban education systems, on one side the urban education systems are equipped with modern infrastructure, innovative and international exposure-based learning methods and accessibility of education to all, when we look at rural education system it lacks accessibility for all, inclusion and is far behind in the other aspects such as infrastructure, innovation, and global exposure.

Rural population (% of total population) in India was reported as 65.07% in 2020, according to the world bank collection of development indicators, compiled from officially recognised sources.

India is primarily a rural economy with around sixty five to seventy percent of the population living in rural areas and not having enough resources and opportunities with regard to professional and technical education even normal education . Since the institution namely Govt. Degree College Mendhar was established in 2005 in a village Dharana of Tehsil Mendhar,

District Poonch, Jammu and Kashmir is envisaging this need to uplift and boost the students with rural background . 100% students belong to rural areas, who can't be considered less capable by any means to become good technocrats, human beings and professionals. It is a far-flung area of the UT of Jammu and Kashmir and LOC is about 2-3 Kilometres away from the college campus. In the process it was decided to do some extra ordinary work and organising multiple programmes for the Upliftment and exposure of rural students only with the vision that they can also compete at national and international level.

For the boosting and catering the border areas students the institution intended to stressed upon Value Education and skill based education that is a stimulated process through which we impart value-based and skill based/ technical education. The idea is about the educational procedure that ingrains moral guidelines to make progressively polite and majority rule social orders.

The objective is that students in the future add to society through great citizenship and morals. Moral education and character education have endeavoured to do comparable things. Such education should assume a significant job in making an understudy socially capable, socially rich, just and firm.

Value education shall always play a very crucial role in the development of the students and our society as our values are moral guides. There shall always be more emphasis on the value of knowledge as it helps in moulding and developing in the personality of an individual and has below-mentioned importance:

Assimilating this value through education will invigorate an individual's physical, mental, enthusiastic prosperity.

Value education helps in the most extreme advancement of a youngster's character, perspectives, propensity, development, and so forth.

Need for Value Education:

Value-based education is fundamental to build up an individual and help him/her deep-rooted from multiple points of view:

It provides positive guidance to the understudies to shape their future and even causes them to know the motivation behind their life.

It shows them the most ideal approach to life that can be helpful to people just like the individuals around them.

Value education additionally encourages the understudies to turn out to be increasingly mindful and reasonable.

It encourages them to comprehend the viewpoint of life in a superior manner and have an effective existence as a capable resident.

It likewise encourages understudies to build up a solid relationship with loved ones.

It builds up the character and character of the understudies.

Value education builds up a positive perspective on life in the understudy's brain.

Value Education and Life skills:

The present-day world is completely outfitted with informatics, science, advances, PC dominances, and mechanical. For the blast of information, the people are compelled to fill in as component managing materials. Thus a more extensive hole is keeping up among the people in the general public between their life and their fulfilment.

It happens simply because of value less work on the life and value disintegration among them. Education alone can't make them to live with harmony, amicable and palatable, in actuality, circumstances. In this manner the value education is the main source to give each one of those in the human lives and made them into better and betters others conscious.

There is an all-inclusive acknowledgment of the way that the essential capacity of education is the advancement of an inside and out and even character of the understudy.

Objective Of Value Education:

Values are core values of life, which are conducive to one's physical, social, and emotional well-being. The teaching of alluring values is felt important through education and for this reason educators, the educational establishments, and society, by and large, ought to be readied.

Following are some of the important components of value education in which institution focussed upon:

1. Character Education:

Character or moral education is a very important component of value education. It helps an individual to become well mannered, well-behaved, and socially acceptable well beings.

1. Health Education:

This type of education is designed for individuals to gain knowledge and skills to maintain one's or another person's health.

1. Environmental Education:

This education enables individuals to explore environmental issues and take essential measures to solve them. It helps them to take responsible decisions to maintain environmental quality.

1. Computer based knowledge : The institution is the hub of ICT facilities, in recent years purchased a good stock of ICT equipments which are very beneficial for rural background students. Department of Computer Application is a well established department of the college and teachers are well trained. The students benefitted in a large number.

This distinctiveness of supporting rural masses in achieving their dreams of leading a good quality life with purpose is unique to our institution. This initiative not only caters rural people meet their aspirations, but more importantly serves as a strong 'growth engine' for the country by tapping huge unexplored talent and energy of rural youth. Also, this distinctiveness is in accompany with the institute's Vision and Mission of serving rural community through value based and skilled education.

The rural students have some basic issues regarding their communication skills, English speaking, Pronunciation, apprehensions of living and dealing with others etc. The college atmosphere has been created to enable the rural students to show their hidden skills and interest in speech, singing, sports and other co-curricular and extra-curricular activities. Special attention is paid towards developing communication skills through personalized contact of faculty with the students under the mentorship system, whereby a student is assigned a faculty mentor right at the time of admission. In addition, English language

classes are arranged to improve their communication skills. Continuous practice sessions in class rooms ,debates , group discussions , quizzes , delivery of seminars etc. are an integral part of the curriculum that helps students in their pursuit of competing with the world. These institution predominantly focus on organizing various cultural,moral and technical activities including debates, declamations, quizzes, typing tests,poster making, singing , essay writing competition , paper presentation, extempore etc. The events under the supervision of Principal , IQAC Coordinator and concerned teacher are primarily planned and conducted by the students themselves. The students are also encouraged to participate in activities being organized at other institutions to help them develop public speaking skills, a prime requisite of a contemporary world . NSS and NCC units of the institution are also established through which students get opportunity to understand and learn societal and national perspectives and requirements. Sports committee and PTI play an important role to boost and uplift the all round standard of rural students and students show their keen interest to participate in all activities with zeal and enthusiasm and the output of this distinctiveness is remarkable.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College Mendhar is affiliated to the University of Jammu. College runs Bachelor's degree programs in Arts and Science streams. The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed, prepared and approved by the University of Jammu through the respective Board of Studies. College provides a dynamic and well structured academic plan for the effective implementation of curriculum.

1. At the very start of each academic year, institutional as well as individual departmental academic calendar is prepared in accordance with academic calendar of University of Jammu, which includes internal test schedules, class tests, seminars and various department and institution level activities.
2. Each department prepares its individual departmental time table so as to allocate the theory and laboratory courses to faculty members which is displayed on the respective departmental notice boards for the convenient of the students.
3. Faculty delivers lectures through traditional as well as by using different ICT tools. Lectures are prepared by the faculty members using university prescribed books and other references including internet resources.
4. Academic progress and Students attendance for each individual subject is continuously monitored and documented. Remedial classes are also conducted for the students having poor academic performance.
5. Regular workshops, student's seminars, field visits apart from traditional teaching methods are conducted every year to improve the interest of students in studies. Teaching Staff is regularly encouraged to attend refresher courses, workshops and seminars to keep their knowledge updated. Regular and timely feedback is taken from teachers, academia, students and alumni

on curriculum for improving the teaching learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gdcmendhar.ac.in/files/academic-calender.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College follows the calendar issued by the University of Jammu strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. Institute calendar of events includes detailsthe total number of working days, holidays, Continuous Internal Evaluation dates, dates for institutional various activities and programs. The academic calendars help faculty members to plan their respective course delivery academic and co-curricular activities. Departmental heads closely supervise and completethe syllabus as per the lesson plan prepared by faculty members. Internal Assessment tests, assignments, quizzes, and seminars are the main toolsof the Continuous Internal Evaluation of students.

There is a well-defined process for the conduct of Continuous Internal Evaluation as per the calendar of events. The faculty prepares question papers for internal assessments based on the syllabus along with the scheme of evaluation, reviewed and approved by the departmental head. The date sheet for the conduct of internal assessment test is prepared by the examination committee and is displayed on notice board for the stakeholders. Post tests, evaluation of answer scripts, are carried out by respective faculty members. Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gdcmendhar.ac.in/examinations.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

50

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

50

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government Degree College Mendhar runs the courses in Arts and Science stream. Curriculum is designed by University of Jammu which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The institution took care to focus on these issues.

The aim of these courses is to inculcate general as well as skilled competencies among the students for their overall development.

Gender :

The institution has a well planned system of handling and responding to gender related issues. The college has a well established women development cell, which conduct regular awareness regarding gender sensitive issues. Women development cell orients teachers, students to make teaching learning effective and responsive. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions etc.

Environment and Sustainability:

The institution imparts knowledge on Environment and Sustainability to the students of Ist and 2nd semester through well designed curriculum namely Environmental science. In addition to this N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, various environment related programs including tree plantation, campus cleanliness, eradication of weeds, plastic free drive, Poster Competition, Debate Competition, quiz competitions, invited talks are organized in the college to create awareness about nature, biodiversity, environment and sustainability.

Human Values and Professional Ethics

Human values form a significant part of existing syllabus of B.A arts stream where value education, ethics and legislative support is taught in the curriculum so that the students becomes responsive and techno-societal citizen and work for the welfare of society. Programs conducted under N. S. S., N.C.C and other clubs help to inculcate human values among students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values.

Career Guidance and Placement Cell organized placement activities including training, development of students, aptitude test etc. on a regular basis as per the requirements of industry.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://forms.gle/46dBvkvs3amWBCfG9
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
680	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

313

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To improve the educational standards of all the students, the college undertakes adequate measures to identify the advanced learners and slow learners. At the beginning of each academic year, the college offers admission to students under Choice Base Credit System in both arts and science streams as per their academic merit in class 12th. The academic performance of the students is analyzed by the subject teachers by conducting internal assessments, class tests, quizzes, group discussions ad viva.

Different strategies like remedial classes, homework, weekly tests, supply of simplified study materials, etc. are employed for the progress of the slow learners. Personal attention is paid towards the slow learners to make them understand the concepts of the subject. Subject orientation sessions are conducted for slow learners. Special programmes for slow learners are also conducted outside the regular teaching hours.

Advanced learners are given due opportunities to upgrade their knowledge level by participating in different activities like debates, symposia, workshops and conferences. Reference books and other advanced material related to the prescribed subject are available in the college library to update the knowledge. Advanced learners are motivated to undertake online certificate courses in MOOC, NPTEL, and SWAYAM. The institution conducted a Certificate course in Computer Application in collaboration with the National Institute of Electronics & Information Technology (NIELIT) Jammu for the academic and professional development of the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1181	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Govt. Degree college Mendhar uses student-centric pedagogy to create an environment of experiential learning, participative learning, and problem-solving methodologies. All the science programmes and some of the social science programmes integrate practical courses with the adequate experiential practice for the students. Students are allowed to conduct experiments independently in practical classes. Learning through Projects has been made an integral part of the curriculum where small projects have been assigned to students which gives them a wider perspective of a certain topic and inculcate collaborative learning practices among the students

Each department of the college has incorporated specific methods into the formal teaching framework such as projects, presentations, writing competitions, and quiz competitions. The teachers make the classes as interactive as possible and also encourage innovative thought and novel interpretations. The teachers facilitate learning by allowing each individual student to comprehend at their personal level by ensuring their active involvement in class activities. This ensures that they can absorb and grasp the academic inputs at their own pace.

The internal assessments and home assessments are systematically planned so as to encourage the students to work independently. Invited talks are also organized by each

department of the college from time to time in order to involve the students in activities that help to exhibit and hone their talents.

Students are motivated to participate in Quiz Competitions, Paper Presentation, Technical Seminars, and Online Certification Courses to get a participative learning environment. Student development programs and workshops are conducted to enhance the learning capabilities of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for effective teaching-learning processes. Information Communication Technology (ICT) is one of the pillars of educational structure in the modern era. ICTs are pivotal in the existing social order and are the most required in the Education sector, especially during the COVID-19. Keeping in view the emerging need for, ICT the government degree college Mendhar is well equipped with ICT tools. All the laboratories and classrooms are well equipped and available for all modes of required teaching. Smart laboratories of Chemistry, Physics, Zoology, Botany, Geography are existing while some of these concerned departments also have wifi facilities for online teaching activities. Department of Computer sciences is a full-fledged ICT-equipped resource center existing in the college. There is a total of more than 25 functioning computer systems available in the computer lab for students' use. Moreover, the interactive flat panel displays (IFPD) have been installed in five major department labs. The teachers and students constantly use and get the benefits of these panels.

All the departments avail the computer facilities and are able to do online work. Especially during the pandemic Teachers conducted the virtual classes through Google meet, wise app, zoom app, and Whatsapp groups. Some of the teachers also created their youtube channels and use this platform for virtual teaching. The recorded lectures on YouTube proved more

beneficial for slow learners and enhance the potential of bright students as well. All these resources and ICT tools enable the teachers to produce effective teaching and are largely beneficial for the students and learners.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

98

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows well-established criteria for internal assessments. All the circulars and notices regarding the internal assessment and re-assessment for the purpose of continuous evaluation are displayed on the notice board from time to time. The faculty informs and elaborates the syllabus, its objectives, and paper pattern to students at the beginning. The faculties provide extra guidelines and counseling to students.

To bring uniformity in evaluation in scripts by fresh recruits, the scripts are scrutinized

The following evaluation process is implemented by the college.

1. One internal assessment test of 20 marks for 4 credits of Skill Enhancement Course and 6 credits for Core and Generic CBCS Courses.
2. The 10 marks internal assessment test for 2 credits CBCS ability courses.
3. For practical subjects, there is a continuous evaluation during the semester for 25 marks Internal Practical and 25 marks External Practical. To improve the outcome of laboratory work done in a semester, out of the 25 marks for internal practical, day-to-day work in the laboratory shall be evaluated for 15 marks and internal examination for practical shall be evaluated for 10 marks conducted by the concerned laboratory teacher.

Seminars are conducted for all the students and are asked to present seminars in the classroom on select and assigned topics related to the subject. Presentation skills, subject knowledge, communicative ability, response time given to questions are the criteria to evaluate the class and students.

Moreover, Special tests for slow learners and more assignments are given for practice. The students are informed of the mistakes committed and are guided to improve their performance in the next examinations.

It is mandatory to conduct computer practical exams. Computer practical exams are conducted in college in accordance with the prescribed syllabus. In this activity, a theory exam is conducted and the student has to face viva-voce along with computer practical as suggested by an external examiner. Answer scripts are assessed by the external examiner. The results and marks of practical are conveyed to the university as per schedule. This practical exam is strictly conducted with adherence to university rules.

Thus, the system provides ways and means to ensure its credibility and reliability.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

By following the continuous evaluation process the college generally focuses on students' grievances and always ensures transparency in internal evaluation. The executive wings like College Examination Committee and grievances redress cells are set up to fulfill this purpose. Moreover, to ensure a transparent evaluation system at the internal level, the college follows the following patterns.

The institution believes in and adopts an open evaluation system, where a student is free to check his/her answer sheet. After seeing the answer sheet the student is free to discuss with the teacher and get a chance of improvement. The students have been given 2nd even sometimes 3rd chance of reassignment for the purpose of improvement and reformation and keeping in view the transparency and efficiency of the system.

Especially during the COVID-19 period, this practice proved very effective and more students centric. During pandemic, students were allowed to appear in open book exams at both internal and external levels. Google form generated sheets were shared to the WhatsUp groups of respective departments and appropriate time was given to the students for correction. All the teaching faculties worked to redress their grievances telephonically and through different online platforms. So the examination system of the college is very transparent, open, and adoptive. It works purely on the democratic spirit and students centric approach.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

Both the Students and faculty are well aware of the started program and course outcomes. The College adopts outcome-based Education where both the teachers and learners are well known about such required outcomes. The following mechanism is followed by the institution in this concern.

The teachers and students are well known of the programme outcomes which are regularly updated by the university. The College implements the CBCS guidelines and schemes set by the affiliating University as per UGC norms.

All the HOD's of different departments of the college are members of the Board of studies (BOS) of concerned departments in the University of Jammu. So the design of the programme outcomes is done in consultation with the college teachers. Learning outcomes of the programs are observed and measured periodically.

The program and course outcomes of all the departments regarding their subjects are uploaded and displayed on the University website. At the institutional level, these outcomes have been communicated to the teachers in every IQAC and departmental meeting. Moreover, the institution also displayed the general outcomes in different offices, classrooms, and corridors within the college to make the students aware about the outcomes. Different departments also designed the course outcomes in their departmental profiles and they communicate all aspects to the learners.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jammuuniversity.ac.in/student/syllabus-ug-downloads , http://www.gdcmendhar.ac.in/downloads.aspx
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are measured through syllabus, completion

of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation, and result.

At the Departmental level, the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time. Extra classes are also conducted for average students. To ensure the punctuality of students in classes, 75% attendance is made compulsory for sitting in the main examination. During the COVID period, the teachers extended full support and cooperation to the students. College faculty have conducted online exams and evaluated answer scripts keeping in view the programme outcomes. The continuous evaluation is done through class tests, assignments, seminars, and debates. During COVID almost all the departments conducted online quizzes, webinars, and various awareness programs for fulfilling the purpose. Earlier the term-end semester examination of every course was based on written examination of two and a half hours which was to be conducted by the university. But during the pandemic, University left it at the disposal of the college which gave the college an opportunity to deliver program outcomes independently.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jammuuniversity.ac.in/student/syllabus-ug-downloads , http://www.gdcmendhar.ac.in/downloads.aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

198

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/46dBvkvs3amWBCfG9>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has organized and promoted various extension activities in and outside the college campus for sanitizing students to various social issues. Department of sociology, Department of Environmental science, NSS, NCC (Units) and Social club of college has organized activities like Swach Bharat Abhiyan, Gender equality, Environment Awareness, Republic day, Health awareness program, Drug abuse, Covid19 awareness Programme, Women empowerment, Effects of dowry, Constitutional day, etc. The purpose of organizing such lectures/activities was to aware people of their impact on society and to develop a sense of good qualities and a sense of attachment. Utilizing the knowledge imparted from such activities for the welfare of society. Participating in various activities of community services and developing a sense of belongingness and patriotic approach about the society as well as the country.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1170

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate facilities for teaching-learning in terms of classrooms, laboratories, library, seminar halls, instruments, computing equipments, etc.

There are 08 fully-furnished, well ventilated, spacious lecture rooms for conducting theory classes. Most of the classrooms are furnished with LCD projectors, smart boards, digital lectern, and internet facilities to adapt advanced teaching methods.

Institute has 05 laboratories to carry out the academic experiments prescribed by affiliatory University. These labs are provided with research equipment's to carry our experimental research. All the labs are furnished with Interactive smart panel displays (IFPD), digital lectern and wi-fi facilities. Besides the college has a well-equipped computer lab which is used by the students for lab-based classes.

Two Seminar halls with good audio-visual facilities are provided. These seminar halls with a seating capacity of more than 50 are being used for conferences, seminars, workshops and other extracurricular activities.

Moreover, digital language lab/skill centre for music, fine arts and languages, MOOC centre, girls' common room and computer equipment like desktops, laptops, printers, photocopy machines, internet connections, wi-fi etc are also available in the college.

Construction of five additional classrooms and browsing Centre is in progress to facilitate, foster, and support the essential teaching and learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the

continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly.

The institution has adequate facilities for sports, games, and cultural activities. It has two playgrounds with provisions for multiple games, such as Athletics, Cricket, Football, Hockey, Volleyball, Basketball, badminton, and Kho-kho. It has a spacious and well-equipped Sports room, where pupils can play Indoor games like table tennis, chess, caroms, etc., it provides space for Yoga classes where students and faculty members do meditate and even practice yoga.

College teams are formed to take part in state-level and University level competitions and other intercollegiate competitions. Sports event competitions are conducted at the interdepartmental level in an academic year and the winners are awarded and rewarded accordingly. Football and Cricket kits, T-shirt,s and shoes are provided from the college as per the player's requirements during intercollegiate and other sports events.

This institute has adequate facilities for cultural activities in terms of a well-equipped skill centre for music, fine arts, and languages, an open theatre for various cultural activities, and two spacious and well-equipped seminar halls. To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including debate, painting, quiz, model and poster making, essay writing, and drama preparation. Students are encouraged to participate in cultural events like Freshers, Annual Sports Day, Annual Day, Farewell, National Independence Day, and Republic Day Celebrations, etc., to exhibit cultural talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11	
4.1.3.1 - Number of classrooms and seminar halls with ICT facilities	
11	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
16158782	
File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The college has central library. Library has a huge collection of Text books, Reference books, books for competitive examinations, magazines and journals. The reading room is furnished to provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack.</p> <p>The library is a member of N-list consortia of information</p>	

library network (INFLIBNET). Under this consortia library provides huge number of e-books and e-journals to students and faculty member. Internet facility with computer system, CD's, DVD, CD-ROM databases, are also available in the library.

Library is automated using KohaNew- VMare Player Software having version 3.14.00.000.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

822058

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

60

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Continuous up-gradation of technology and the infrastructure on regular basis is one of the quality policies of the institution. The institution provides IT enabled teaching-learning environment in the campus round the clock. There are 02- smart classrooms, 05-smart lab, and 04-digitally equipped lecture halls, a digital language lab, MOOC centre available in the college. Construction of browsing centre for students is also in progress.

A well-equipped computer lab is also functioning in the college with all-in-one computers and internet facility. The students of the college have access to the computer lab. All the departments of the college are provided with computers and other related accessories. All teaching staff members use the ICT in the classrooms and laboratories, whenever needed.

During 2020-21, 17 new all-in-one desktop systems and a server have been purchased for the development of browsing centre. 20 new desktops and laptops have been purchased to upgrade the computer lab, language lab, and other departments of the college. Also, 05 new Interactive Flat Panel Displays (IFPSD) with inbuilt OPS were installed in different labs to support ICT. Two classrooms have been upgraded with digital Lectern, multimedia projectors, and audio-visual faculties. Further, internet facilities have been upgraded to provide bandwidth of more than 50 Mbps at different places in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1345586

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities for the effective functioning of the college. Various committees are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilised. The committees conduct meetings on regular intervals to discuss the matters pertaining to the improvement of the college. These committees make necessary arrangements for adding new infrastructure and facilities as per the need of different departments, students and faculty of the college.

As per the recommendations of college committees, Principal of the college submits in detail action plans to J&K, Higher Education Department for approval and allocation of funds. The college ensures optimal allocation and utilization of the available financial resources for maintenance and up gradation of different facilities by holding regular meetings of various committees constituted for this purpose. Construction and repairing of physical infrastructure of the College is done by the J&K PWD (R&B), following the codal formalities.

Keeping in view the requisitions of different departments of the college, College High Power Committee recommends the purchase of items/equipments for the use in laboratories, classrooms, library, and office. The procurement is done via transparent, efficient and speedy mode through GEM Portal. However, the items which are not listed on GEM Portal are procured through e-tendering mode/procedure in vogue. The college development committee ensures optimal utilization of funds allocated to the departments during each academic year.

The college laboratories are kept updated to ensure practical knowledge of learners, maximum productivity and quality results. Standard Operational Procedures for handling various chemicals and instruments are strictly followed for achieving, maintaining and improving accuracy. Laboratories are upgraded with best possible equipments to increase productivity and experimental quality. The IT infrastructure is continuously monitored and updated for effective utilization. All the stakeholders have equal opportunity to use these facilities as per the rules and policies of the institution.

The College library is well furnished fully automated, having separate seating arrangements for boys and girls. The college library under the guidance of the library committee takes various innovative initiatives to make the library services and its learning resources students-teachers oriented. The library staff maintains all textbooks, articles, magazines, and other infrastructural facilities in library. The library is continuously augmented with the latest books and journals to help the students to remain abreast with the current and contemporary issues. Any demand from students for new books and periodicals is met with prompt response.

The college has adequate facilities for sports to ensure all-round development of the students. The college has two separate lush green grounds one each for boys and girls. The college has well-established facilities for cricket, football, volleyball, table tennis, badminton, chess, carom, etc. to enable the students to take part in their choice-oriented game. A full-time Physical Director guides the students in various sports activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.gdcmendhar.ac.in/facilities.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

438

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://www.gdcmendhar.ac.in/index.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

340

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

340

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

09

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

11

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

NIL

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>The purpose of Students' Body is to look after the welfare of the students , to promote and co-ordinate the extra-curricular activities for better cooperation among students. Students' Body organizes the programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College level and later in universities. The Students' Body helps in sharing students ideas, interests, and concerns with teachers and administration of the college. It contributes for the development of students leadership skills, enrich experience, programme, planning and also develop volunteer-ship. It also develops social awareness among students. GDC Mendhar Students' Body The Students' Body is the representative body of the entire student community of the college. GDC-Mendhar Students' Body mission is to encourage and promote the values that represent good character in all students and build responsible leaders within student's community. The College Students' Body is as following: President ,Vice President ,Secretary ,Member Representative including one female representative The College Students' Body consists of the members who are full time students in the college. Leadership, Roles and Duties of the Members President ---- Lead all meetings ,Give assistance, guidance , act as a facilitator during discussion Maintain frequent contact with students, faculty and administration ,Work with advisor on all planning , Participate in student council sponsored activities/events Vice President-----Work closely with President ,Assume President's duties when needed , assist the President in preparing meeting agendas etc Secretary</p>	

-----Duties include careful note taking of every meeting., Duties also include keeping record of activities and working of the body , Remain in touch with representative groups to ensure students participation ,The Secretary creates the distribution of all documents pertaining to Students when needed. Member Representative : Manage communication among the associations and management ,Providing guidance, advice and information if requested ,Creates a positive campus atmosphere, liaises among Students' Council and other parties of interest, communicates and holds meetings for students interested in the specific event(s), creates schedules, procures any necessary materials for those events.DUTIES AND RESPONSIBILITIES OF THE STUDENT ASSOCIATION Prevention of ragging in the campus through counselling senior students, help the administration whenever necessary , Guiding the junior and needy students to improve their technical, managerial skills by organizing seminars/ workshops ,Encourage, motivate, innovative and creative skills of the students ,Organize any activity to improve the knowledge and skills of the students , Maintenance of the peace and harmony among college community , Organize the programs to improve the cleanliness and greenery in campus.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/index.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes: Registration under process The goal of our Alumni Association is to create a network that will serve and empower graduates of GDC-Mendhar. Alumni Association has applied for registration on 06-02-2015 with following objectives: Arrange and support placement activities for the students of the college , Encourage the students of the college members of the Association for research development work in various fields like Arts, Computers, Sciences, etc. , Mentor the students of the college for higher education, development of character and being GOOD citizens / human beings, Encourage and support students of the college in sports, cultural and extra-curricular activities , Work towards environment conservation, anti- pollution activities like air, water, soil and sound pollution, street plays, demos, presentations, role-play and all possible ways of social awareness which includes COVID-19 most recently, Help victims of Natural calamity and disasters like earth quakes, floods, storms, malnutrition, fire and violence. The alumni association is very active in promoting interactions among the alumni, staff and the management. Besides helping the alumni in all possible ways, it also lends its support to the college to achieve its cherished goals, its VISION and MISSION. Training programs for students For the pre-final final year students, training programs are being organized for improving communication skill, performance in Group Discussion, Interviews .Experts from bureaucrats and fields expert are conducting these programs, among them many of are alumni. Alumni are invited for voluntarily to help their younger students to improve their performance. Alumni

Association Committee President :Mr. Waseem ul Haq
 Undergraduate in Science Stream Contact number: 7006872078 Vice-
 President : Mr.Javid Ahmed Khan(Junior Assistant) Undergraduate
 in Arts with Computer Contact number : 9797626467Secretary :
 Mr. Rajat Sharma (Sub- Inspector) Undergraduate in Science
 Member : Mr. Zahid Ahmed (Bank PO) Member: Nighat Choudhary (JK
 Bank PO) Contact No 7889303649 Member: Ghulam Rubani ,Research
 Scholar IIT Roorkee Contact No 9086102540 Member: Mohd Safeer
 Research Scholar GarhwalUniversity Contact No 9149891147 They
 encouraged students for participation in Co-curricular
 andextracurricular activities. Our alumni willingly came for
 induction programmes organized in the college during academic
 year 2020-21to guide the blooming graduates. They interacted
 with the students admitted in the college and make them
 familiarize with the campus environment.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/alumni.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement

Perpetual pursuit of excellence in education by empowering students through knowledge dissemination, character building and socio-economic commitments.

Mission Statement

To provide space to the students to freely ideate, express, exchange and develop their innovative ideas, perspective and

opinions for sustainable development.

To develop personality and intellect of learners by providing quality education for their comprehensive development as employment generator.

To establish a knowledge centre to serve as a brimming hub for knowledge exchange.

To create confident, dedicated, honest and upright individuals who become assets to the society.

To impart requisite leadership qualities to face future challenges.

To inculcate the importance of moral and ethical values.

To furnish capabilities and skill to efficiently carve out future avenues.

Perspective plans towards accomplishing the vision and mission.

The college motto RABBI ZIDNI ILMA (O my Lord, increase my knowledge) is the leading strength in policies and actions towards achieving the mission. Policy of the college for attaining the set goal is as follows:

The leaderships thrive to maintain an open and interactive environment.

A policy document has been adopted by the college on 12.02.2021 describing the initiatives to be taken in future for successfully accomplishing the goals of the institution.

All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making & policy formulation and implementation.

A two-way communication channel between the staff and the leadership is an important feature of this college.

Teachers play an integral role in the management and decision-making bodies of the institution by participating in administrative and executive processes in the following ways:

As teacher representative in the Governing Body

As the nodal officer, bursar, public information officer, academic coordinator, teacher-in-charge, etc

As conveners and members of several committees of the staff council

Participation of students is ensured through formulation of student council during every academic session. The council is formed through secret ballot paper where representatives from every class are elected both from males and females.

In addition students are given abundant opportunities to groom themselves and learn skills of leadership by incorporating them in various working committees of the college like discipline committee, IQAC committee etc.

The college boosts self-confidence, high self-esteem and social skills in the students by exposing them to different activities like debate, subject specific and general knowledge quiz competitions, community awareness programmes, summer camps, Swatch Bharat, Summer Internship programme, extension activities etc.

High-quality teaching-learning through innovative methods is emphasized for high academic achievement that is also linked with successful careers for students.

Appropriately adapting and responding to changing academic and societal environment is a key to the functioning of the institution.

New infrastructure and equipment, renovation and enrichment of laboratories, beautification of campus have been facilitated for attainment of various teaching learning outcomes.

Upgrading digital resource facilities in classroom as well as in the laboratories has been prioritised.

Excellence is also promoted by honoring deserving students with awards and recognition of meritorious students.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/index.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution works by involving all the stakeholders viz., Chair (Principal), Staff (Teaching and non-teaching) and Students. In order ensure participative management and decentralization of power different roles are being assigned to different staff members and students at different rungs of ladder.

Institutions is comprised of different departments created subject wise. Senior faculty member of respective departments is designated as Head of Department who control and command the working of that very department.

Faculty from different departments is put together under different committees. Committees undertake the work and responsibilities of the institution like college development, discipline, purchase, faculty development, examination etc.

Due representation of students is ensured through formation of students' body. Students' body is framed by the elected/unanimously nominated class representatives (CRs) from each section and from both the gender (girls & boys) all of which in turn elect Head Boy and Head Girls. These representatives remain the members of various activities thus participate in decision making besides projecting demand of students through their own constituted body.

Proposal for any activity/ development/ purchase of the college is decided by the concerned committee and tit over to the Principal with the minutes of meeting for final approval and execution.

Purchase of Material for the College.

A grant for the purchase of furniture and equipment was received from State Govt.

Role of Chair: Principal asked the College Purchase Committee

to finalise the purchase

Role College Purchase Committee: College Purchase Committee sought the requirement from every department and finalised the purchase by prioritising the requirement to match it with the funds available.

Role of Chair: Chair approved the proposal and issued the supply order for purchase.

Payment: Material received against various supply orders was verified by the purchase committee with respect to quality and quantity and then the payment was released to the supplying firms

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/files/committee%2020-21.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college strategies the plan for future development so that development of the institution takes place in a sequential progressing steps and the funds be utilized more efficiently.

The institution has a perspective plan. The aspects consideration for inclusion

1. Quality enhancement and improved teaching-learning environment.
2. Enhancement of student support systems.
3. Improved student success rate.
4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process.
4. The teacher to be more of a facilitator and mentor than just a full time tutor.
5. To establish a research facilities and to nurture and develop research culture among the students and staff.
6. Life skills will be an integral part in curriculum development and delivery.
7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed under the administrative control of Department of Higher Education, Government of Jammu and Kashmir through the Ministry of Higher Education.

The Department of Higher Education is under the administrative Headship of Administrative Secretary to Govt. of Jammu and Kashmir.

At the lower hierarchy to the Secretary is Director Colleges, who is selected among the Principals of the colleges as a liaison officer. He acts as a link between the Higher Education Department and the College.

Principal is the Head of the institution with all the administrative and financial power. The administration of the college is the responsibility of the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non teaching staff.

Next to the Principal is teaching staff from different subjects/departments which are designated as Assistant Professor and Associate Professor.

Senior most teaching staff of every subject shoulder the responsibility Head of the respective departments. In addition, full time teachers (teachers on academic arrangement) are also engaged through department of higher education depending upon the work load.

Department of Physical Education and Library remain under the

control of Physical Training Instructor (PTI) and Librarian respectively.

Next is non-teaching staff who discharge their duties in Establishment Section, Laboratories and Library.

Establishment section is run by Section Officer, Senior Assistant, Junior Assistant and Computer Assistant.

Lab Assistant is the in charge of Laboratory and Lab Bearer is the menial staff in the lab.

Library Assistant is the non teaching staff in the library.

Chowkidar, Gardner and Safaiwala are also among the non-teaching staff.

Fourth class employees remain at the lowest rung of the hierarchy. In case of non-availability permanent fourth class employee Need Based Local Fund Employees are engaged.

College follow the rules and regulation pertaining to admissions and examinations as prescribed by University of Jammu.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.gdcmendhar.ac.in/files/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Children Education Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance.

National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Children Education Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance

Scholarship from Social Welfare Department for ST, SC, OBC, Pahari Speaking Peoples, Minority Scholarship and Students Aid for needy and Poor Students, for participation in sports and other activities students are given TA @ 390/- per candidate for one side journey, DA @ 150 and Refreshment @ 50 in addition to the match fee deposited as required from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year	
0	
File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
0	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
07	

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation / next promotion.

Performance Appraisal for non teaching faculty The appointment is made through the Government of Jammu and Kashmir and after joining the department as per service rules Departmental Promotion Committee(DPC) is being conducted after every 3

years. The principal concerned is being asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the government degree college Mendhar. The college undergoes an external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

01

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the government so the funds to be utilized are primarily allotted through the Higher Education Department of Jammu and Kashmir. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government. Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	https://beamsjk.gov.in/Pages/login.aspx
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in

examination evaluation processes.. The IQAC also provides guidelines, internet access and verification processes for the students to get the post- Matric scholarships ,PMSSS. The college also provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. Regular meetings of IQAC are conducted under the chairmanship o worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching- learning process. LCD's are installed in all the classrooms of the college.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/naac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activites of IQAC in this regard are:

1.Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated

with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.

3. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	http://www.gdcmendhar.ac.in/naac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.gdcmendhar.ac.in/files/AnnualReport2020.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is a co-education institution and is aware of the burning issue of gender equity. The institution is well prepared to handle and respond to gender sensitive issues. In order to maintain safety and security to the girl students and women staff, a cell has been constituted for redressal of grievances. Our women grievance cell stays alert all the time to prevent any sexual abuse towards the students and workers. Some of the initiatives taken by the institution to promote gender equity are as under:

- The college has special cells to deal with gender related issues in campus namely "Women development cell and Women Anti-harassment cell.
- The institute has a provision for girl's common room with attached washroom facility where the girls students can sit and rest and go for recreations. Anti ragging committee will be the supervisory and advisory committee in preserving a culture of ragging free environment in the college campus. The rules and regulations of this institution regarding admission, administrative functions and other academic activities safeguard the interests of the students and staff members without any discrimination to their gender. The true spirit of education is being practiced in the college i.e. no discrimination of caste, creed, color, religion and gender.
- The college ensures the participation of girls' students in intra and inter-college sports competitions, cultural and all other co-curricular activities. As mentioned above the college has also the credit to creating gender sensitive environment.
- The academic atmosphere of the college encourages sensitivity and respect for each other. All the courses offered by the college are opened to all irrespective of genders without any preference and reservation
- The college library has separate girls reading room facility.
- In curriculum few courses are having specific mention of gender sensitization like : 1.Sociology - USOTS-302 (gender sensitization).

2.English- UENTC-301 (position of women in ancient India)

- The Women Development Cell (WDC) at Mendhar has adopted an annual gender sensitization plan under which various seminars, guest lectures, workshops etc. are organized throughout the year.
- CCTV cameras are installed at strategic locations for surveillance of the building and for increasing security in the college.
- College has a bus which is being used for transportation of the female students of the college daily. It ensures provision of safe and secure journey to them.

For accommodating the girls students of far-flung areas a two storied girls hostel is under construction.

File Description	Documents
Annual gender sensitization action plan	http://www.gdcmendhar.ac.in/index.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.gdcmendhar.ac.in/facilities.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is proud to say that minimal waste is generated in the campus. The key operation of the college has very less impact on the environment as the college is very conscious of generating waste. The waste is generated by all kinds of routine works carried out in the college that includes papers, plastics, foods etc.

- The sweepers of the institution collect the waste into the dustbins and for this purpose dustbins installed at various places of the college campus.
- Collection drives for newspapers and posters have been held by NSS and Green Club.
- Recycling workshops held amongst students by the Green Club . These drives raise consciousness about plastic waste, food waste etc.
- Liquid waste generated by the college laboratories, canteen and pantry is treated through a proper way.
- Various department and student level sensitization programmes have been organized
- The e-waste generated from hardware which cannot be reused or recycled is being disposed in proper way.

College organized rallies and group discussions, quizzes to create awareness among the students and staff to encourage active participation

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://www.gdcmendhar.ac.in/facilities.html
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Degree College Mendhar is situated in Dharana village of Mendhar Tehsil which is only 3km from LOC. The students and staff of the college belong to diverse cultural, linguistic and religious background. College administration provides equal opportunities to all irrespective of their caste, creed, sex and religion. More than 50% of the students are from reserved categories i.e. SC, ST, OBC, EWS and Pahari. During the admission process, to ensure equal opportunities for the sections of communities, the merit of students belonging to ST and SC categories is raised by 5% before generating the final merit list of admission. Since, there is no restriction from the Government on intake capacity so all the students are admitted.

Remedial classes are conducted and have a book bank for

SC/ST/OBC and other students who need additional help in English, Hindi, Maths and Computer Science.

The college has constituted Special committees for SC, ST, OBC and Pahari students to ensure uniformity and transparency during the admission process. To provide financial assistance the College has also constituted scholarship committees for minority, ST, SC, EWS and Pahari Speaking students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Degree College, Mendhar organizes various programmes to inculcate values, rights and duties to make students responsible citizens dedicated towards Nation's progress. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two important units that are devoted in this direction and organizing related programmes.

- Voter's Day and Voter's Awareness Programmes are organized in the college to instill democratic values among students.
- Constitution Day is celebrated every year in the college to create awareness about their constitutional rights and duties.
- Every year the college conducts student union elections to elect Head boy and Head girl so that their grievances can be redressed in a democratic way and also to inculcate voting behavior in them.
- The college also conducts plantation drives regularly to make campus clean and green and to promote sustainable development. As part of this , the college has banned single use plastic bags, junk food and entry of automobiles in college
- The college administration also encourages the students who have done outstanding work in the field of sports, social service, academics. Such activities will boost confidence among

them to become ambassador of social change

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All National festivals are celebrated with enthusiasm. Our students come together breaking the boundaries of religion and caste. The College organizes national festivals with the young minds by conducting programmes on these days. Thus, we celebrate national festivals, birth and death anniversaries of many great Indian personalities are celebrated in the college.

- Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag.
- International Women's Day is celebrated on 8th March. The Women's Development Cell deals issues related to women empowerment and works to promote gender equity and sensitize the students.
- International Yoga Day is celebrated every year on 21st June. Yoga embodies unity of mind and body, thought and action and harmony between man and nature

National voters day, national education day, teacher's day, Gandhi Jayanti are other such programmes which are celebrated with full fervor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice

GREEN CAMPUS CLEAN CAMPUS INITIATIVE

Objectives of the Practice

- To make the campus neat, clean and eco-friendly
- To promote sustainable and environment friendly atmosphere
- To spread awareness of cleanliness and greenery among students.
- Beautification of the campus
- To make campus plastic free

- To ensure proper waste management
- To reduce the waste
- Construct and Maintain a Herbal and botanical Garden.

The Context

In the College premises environmental friendly practices and education system jointly promote sustainable and eco-friendly ambiance. Keeping campus green and clean is the great message to the students and society. It helps to make them aware of the importance of both, and at the same time ensure the calm, green, clean and beautiful campus premises. . The institution cannot go green without student's input, participation, and enthusiasm. The Students play an integral part in the Green Campus Initiative. The Green Campus Work Group namely Green Club holds regular meetings that are open to anyone in the campus community. Students are encouraged to attend and can play an important part in the club's work.

Since hundreds of students, staff and other stake holders are visiting the campus on all working days, the initiative is a big task and hence college planned required programs and mechanism to implement through college NSS unit. The nurturing and enrichment of herbal garden and a Botanical garden are also identified as the key areas related to the initiative.

The institution is actively involved in "Swachh Bharat Campaign" by organizing activities such as debate competitions, plays, poster making competitions, cleanliness drives, rallies etc. to spread awareness among students, staff and society. For this campaign NSS and NCC play an important role to implement required initiatives among students and public.

The Practice

An introductory and initial training programme for the NSS volunteers was conducted describing the action plan. Soon after the commencement of the class in the academic year, on the Environmental day nearly 100 saplings were planted. In June itself, plastic free campus campaign was observed. In July, an event named 'cleanliness drive ' was conducted to make the students aware of the importance of cleanliness and stressed

upon the use of steel bottles instead of plastic bottles. The use of fast food and cold drinks is prohibited in the campus. The filtering of plastics, polyethylene, wrappers and pouches are totally banned. The Herbal Garden and Botanical garden in the campus were revitalized by adding new plants and forming the groups of students who would be caring for the keep up of the garden. Prof. Javed Manzoor and Dr. Maroof Khan gave presentations on the relevance of herbs, the Botanical and the Herbal Garden. All the replanting in the Garden was done under their supervisions. NSS volunteers under the able supervisions of NSS program officer Prof. A.A. Choudhary, Dr. Bagh Hussain HOD Botany and Prof. Abdul Razzaq Assistant Professor Botany paid regular sessions of maintenance work in the Gardens.

Results/ Evidence of Impact

Students and the Staff at the college were changed over time to practise the green protocol. The amounts of plastic reduced to a great extent and people used to bring steel bottle for drinking water. The waste management system worked well and people used to deposit the waste in category wise bins. For the herbal garden, a number of medicinal herbs have been contributed by students themselves. The Campus has grown cooler. The environmental awareness among the students increased. The soil in the area seems to have become more fertile. After several programmes under the aegis of Swatch Bharat Abhiyan the campus is neat and clean.

Apart from all that students and staff carried the message to their families and society.

Problems and Challenges encountered

The major problem was the visitors, mainly the students other than regular students who visit the college for attending different exams and the people attending election duties. Making awareness among them was a challenging task, since most of these activities were on holidays and vacations. And hence the scattering of the small-scale plastic waste like polyethylene, plastic bottles, wrappers and pouches in the campus

1. TITLE OF THE PRACTICE:

TO PROMOTE SPORTS ACTIVITIES

Objectives:

- Sports increase the physical as well as mental strength in students. A daily activity which includes physical exercise is necessary for students as it helps the students to stay hale and hearty and also helps to improve their emotional fitness.
- Develop Leadership skills: In Sports activities boost among the students the leadership qualities and help them to become good decision-makers
- The Sports activities helps to enhance the overall personality of an individual and makes him more productive and alert
- Sports activities provides the opportunity of Positive mentoring as during sports activities every player is encouraged by his/her coach, captain, teammates for achieving the success .This allows the students to develop a positive mindset.

1. The context:

The college has developed different sports facilities in the college for active engagement of students in sports. The college provides encouragement and support in the form of training facilities, allowances and cash awards. The Sports Infrastructure includes cricket practice pitch, Football ground, badminton court, Volleyball court advanced mat surface for kabaddi, Basketball court etc. Intra-college and Inter-College sports events and annual athletics meet are organized regularly in the college etc. We are running co-educational College. There are a lot of female players with plenty of potentials but the college is not able to provide special coaching, other related amenities to female players. The indoor stadium is not also available in college yet.

1. The Practice:

In India, National sports policy 2011 emphasizes that sports and physical education play a central role in developing human resource, increase productivity and promote social solidarity. The athletic activities provide enjoyment for young

students. As a result, our students boost healthier eating habits, decrease anxiety and depression. Since infrastructure is necessary for training and organizing games, the college has well maintained up to date infrastructure for sports activities. The physical education and sports department of the college remains forefront in organizing various events. The college has also constituted sports committee for overall monitoring of the sports related activities. The college also runs undergraduate programme of Physical education under choice based credit system which includes both theory papers and practicals. The sports education along with the academics results in the overall improvement of the students and with the arrival of leagues for sports like cricket, football, hockey and Kabaddi in India, It has also opened greater opportunities for employment as well. This unsurprisingly makes sports imperative element of academic curriculum of college. Thus our college is always devoted to give maximum chance to our students so that they will achieve great success in their lives and make the college and country proud. It will also boost the opportunities that will make them economically strong also.

5. Evidence of Success:

The Physical Education & Sports Department of the College takes care of the promotion of games and sports in the college. The Physical Education department of the college organized various events and ensured larger involvement of students in the sports events at College and Inter-college Level competitions. The college organized college level volleyball tournament from 14-03-2021 to 17-03-2021 in which 6 Teams from different semesters, participated. . Our College teams in various sports also participated in various events held at University of Jammu. For various games/sports selection Trials to select Teams and intra-sports competitions were also organized. . The College also utilized certain amount for strengthening sports infrastructure & promotion of sports activities i.e. Purchasing sports related material ,organizing sports events, facilitating sports uniforms, Sports Prizes and T.A/D.A to participants & team in-charges in accordance.

1. Problems Encountered and Resources Required:

Although the college has developed infrastructure to boost sports activities but still the present infrastructure is not adequate to meet the requirement. The government Degree college is situated very close to LOC and most of the students belong to

very humble background. The parents are reluctant to send their children in sports and thus motivating them is a challenging task. The college is also lacking the facilities for cricket, hockey and other popular games which can provide a chance to our students to show their talent in this field at state and national level.

So, rich sports infrastructure in the form of Cricket ground, Indoor Stadium and construction of a separate sports hall in the college is the need of the hour.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Boosting and Upliftment of Rural Students Through value Education and life skills

The majority of India lives in rural areas

and the way progress and development happened in Rural India indicates the direction in which our country is moving towards and education is an essential element that indicates the progress of a country in long run, because what we do today to uplift and upgrade the education system for rural students it will demonstrate results in the future. At the outset, it is important for us to understand the gap in rural and urban education systems, on one side the urban education systems are equipped with modern infrastructure, innovative and international exposure-based learning methods and accessibility of education to all, when we look at rural education system it lacks accessibility for all, inclusion and is far behind in the other aspects such as infrastructure, innovation, and global exposure.

Rural population (% of total population) in India was

reported as 65.07% in 2020, according to the world bank collection of development indicators, compiled from officially recognised sources.

India is primarily a rural economy with around sixty five to seventy percent of the population living in rural areas and not having enough resources and opportunities with regard to professional and technical education even normal education . Since the institution namely Govt. Degree College Mendhar was established in 2005 in a village Dharana of Tehsil Mendhar, District Poonch, Jammu and Kashmir is envisaging this need to uplift and boost the students with rural background . 100% students belong to rural areas, who can't be considered less capable by any means to become good technocrats, human beings and professionals. It is a far-flung area of the UT of Jammu and Kashmir and LOC is about 2-3 Kilometres away from the college campus. In the process it was decided to do some extra ordinary work and organising multiple programmes for the Upliftment and exposure of rural students only with the vision that they can also compete at national and international level.

For the boosting and catering the border areas students the institution intended to stressed upon Value Education and skill based education that is a stimulated process through which we impart value-based and skill based/ technical education. The idea is about the educational procedure that ingrains moral guidelines to make progressively polite and majority rule social orders.

The objective is that students in the future add to society through great citizenship and morals. Moral education and character education have endeavoured to do comparable things. Such education should assume a significant job in making an understudy socially capable, socially rich, just and firm.

Value education shall always play a very crucial role in the development of the students and our society as our values are moral guides. There shall always be more emphasis on the value of knowledge as it helps in moulding and developing in the personality of an individual and has below-mentioned importance:

Assimilating this value through education will invigorate an individual's physical, mental, enthusiastic prosperity.

Value education helps in the most extreme advancement of a

youngster's character, perspectives, propensity, development, and so forth.

Need for Value Education:

Value-based education is fundamental to build up an individual and help him/her deep-rooted from multiple points of view:

It provides positive guidance to the understudies to shape their future and even causes them to know the motivation behind their life.

It shows them the most ideal approach to life that can be helpful to people just like the individuals around them.

Value education additionally encourages the understudies to turn out to be increasingly mindful and reasonable.

It encourages them to comprehend the viewpoint of life in a superior manner and have an effective existence as a capable resident.

It likewise encourages understudies to build up a solid relationship with loved ones.

It builds up the character and character of the understudies.

Value education builds up a positive perspective on life in the understudy's brain.

Value Education and Life skills:

The present-day world is completely outfitted with informatics, science, advances, PC dominances, and mechanical. For the blast of information, the people are compelled to fill in as component managing materials. Thus a more extensive hole is keeping up among the people in the general public between their life and their fulfilment.

It happens simply because of value less work on the life and value disintegration among them. Education alone can't make them to live with harmony, amicable and palatable, in actuality, circumstances. In this manner the value education is the main source to give each one of those in the human lives and made them into better and betters others conscious.

There is an all-inclusive acknowledgment of the way that the essential capacity of education is the advancement of an inside and out and even character of the understudy.

Objective Of Value Education:

Values are core values of life, which are conducive to one's physical, social, and emotional well-being. The teaching of alluring values is felt important through education and for this reason educators, the educational establishments, and society, by and large, ought to be readied.

Following are some of the important components of value education in which institution focussed upon:

1. Character Education:

Character or moral education is a very important component of value education. It helps an individual to become well mannered, well-behaved, and socially acceptable well beings.

1. Health Education:

This type of education is designed for individuals to gain knowledge and skills to maintain one's or another person's health.

1. Environmental Education:

This education enables individuals to explore environmental issues and take essential measures to solve them. It helps them to take responsible decisions to maintain environmental quality.

1. Computer based knowledge : The institution is the hub of ICT facilities, in recent years purchased a good stock of ICT equipments which are very beneficial for rural background students. Department of Computer Application is a well established department of the college and teachers are well trained. The students benefitted in a large number.

This distinctiveness of supporting rural masses in achieving their dreams of leading a good quality life with purpose is unique to our institution. This initiative not only caters rural people meet their aspirations, but more importantly

serves as a strong 'growth engine' for the country by tapping huge unexplored talent and energy of rural youth. Also, this distinctiveness is in accompany with the institute's Vision and Mission of serving rural community through value based and skilled education.

The rural students have some basic issues regarding their communication skills, English speaking, Pronunciation, apprehensions of living and dealing with others etc. The college atmosphere has been created to enable the rural students to show their hidden skills and interest in speech, singing, sports and other co-curricular and extra-curricular activities. Special attention is paid towards developing communication skills through personalized contact of faculty with the students under the mentorship system, whereby a student is assigned a faculty mentor right at the time of admission. In addition, English language classes are arranged to improve their communication skills. Continuous practice sessions in class rooms ,debates , group discussions , quizzes , delivery of seminars etc. are an integral part of the curriculum that helps students in their pursuit of competing with the world. This institution predominantly focus on organizing various cultural, moral and technical activities including debates, declamations, quizzes, typing tests, poster making, singing , essay writing competition , paper presentation, extempore etc. The events under the supervision of Principal , IQAC Coordinator and concerned teacher are primarily planned and conducted by the students themselves. The students are also encouraged to participate in activities being organized at other institutions to help them develop public speaking skills, a prime requisite of a contemporary world . NSS and NCC units of the institution are also established through which students get opportunity to understand and learn societal and national perspectives and requirements. Sports committee and PTI play an important role to boost and uplift the all round standard of rural students and students show their keen interest to participate in all activities with zeal and enthusiasm and the output of this distinctiveness is remarkable.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Establishment of Browsing Centre in the College
2. Completion of Boys/Girls Hostel.
3. Establishment of Language Laboratory in the College.
4. Changing every traditional classroom into a smart classroom with excellent ICT equipments.
5. To make Admission portal functional.
6. Conduct of workshops on the theme Blended Learning to all faculties of the neighbouring Colleges.
7. Boosting of Research Temperament among the faculty Members
8. To reach out to the community through various programmes for awareness, involvement and participation to support in a better society.
9. Start of PG Courses in Basic subjects via Chemistry, Botany, Zoology and Computer Sciences
10. Upgradation of College Infrastructure i:e Library, Canteen etc
11. Moving from Traditional to Online Teaching
12. Signed MOU s with various Central/State Universities/ Institutes for imparting skill and Job oriented courses.
13. Getting the approval for acquiring more land of 54 kanals for the college campus.
14. Construction of Indoor Stadium
15. Construction of Gymnasium Hall in the College
16. Construction of one Multipurpose auditorium Hall for the college.

17. Establishment of separate Career counselling and placement cell

18. Initiating the process of Culture exchange programme with students and faculty from other parts of the country.

19. Workshops/ Seminars/ Debate/ webinars/FDP's will be organized for students.

20. Spreading widely the message of Open Educational Resources (OER).

21. Providing e-Content materials well in advance before conducting Classes.

22. Registering students on Swayam portal for solving MCQs, watching Video Lectures, Commenting in Discussion Forums and taking part in daily quizzes.

23. Achieving 100 Computer Literacy among the students

24. Special Workshop for faculty members on MOOCs and e-content development.

25. Online Subscription of journals